

Hadley Pre Schools Inc.
Parent – School Agreement

Please read carefully:

It is understood that all tuition is due and payable, **in advance**, no later than 6:00 p.m. **every** Friday proceeding the Monday your child comes to school. Monthly payments are due on the last Friday of each month. Full tuition will be paid if your child is absent 1-5 consecutive school days. If absence is due to illness and continues into a second week, his/her place will be held 1 week, without charge, **provided the school is notified, for a maximum of 1 week per year.** Tuition will be paid for holidays. Two week's notice or the payment of two week's tuition is required if your child is to be withdrawn from the school. Upon enrollment, there is a \$75.00 **non-refundable** registration fee due, as well as your child's **first week tuition.** Hadley School reserves the right to increase the tuition at any time with 30 days prior written notice. Our tuition rates are as follows:

			<u>Non Potty Trained Children</u>
FULL-TIME (6:30AM -6PM)	(5 days)	\$180.00 per week or \$720.00 per month	\$230.00 per week
	(4 days)	\$150.00 per week	\$210.00 per week
	(3 days, M-W-F)	\$120.00 per week	\$160.00 per week
	(2 days, T & Th)	\$100.00 per week	\$110.00 per week
		\$ 50.00 per day	\$ 55.00 per day
PART-TIME (8AM – 12:30)	(5 days)	\$160.00 per week	\$210.00 per week
	(4 days)	\$128.00 per week	\$168.00 per week
	(3 days)	\$100.00 per week	\$126.00 per week
	(2 days)	\$ 74.00 per week	\$ 84.00 per week
		\$ 45.00 per day	\$ 50.00 per week

Second Child discount of \$10.00 per week for FULL TIME (5 days a week) enrollment of BOTH children. Kindergarten – Elementary students are full time only.

A \$25.00 per week late fee is assessed for any late tuition payment (payment made after 6:00 p.m. Friday).

We agree to pay the tuition and any other fees as are chargeable according to the current schedule of Tuition and Fees as stated above. Yes, we agree to pay our financial obligation to Hadley School on the due date; if not, we will pay the \$25 late fee per week that we do not pay on time.

We accept cash payments at the school. If you would like to pay with a checking account or credit card you will need to set up your payment method onto the Brightwheel app. Brightwheel charges \$0.50 when using your checking account and 2.85% when using a credit card (per transaction).

Please note: Upon receipt of a non-sufficient check or credit card, *for any reason*, **a \$50.00 fee will be levied by the school and all future payments must be made in cash.**

If your child has not been picked up by 6:00 p.m. when the school closes, there will be a **\$1.00 fee for every minute you are late.** If you are enrolled in the Part Time program your child will need to be picked up by 12:30 p.m. or there will be a \$1.00 fee for every minute you are late.

Two-week vacation credit per year is for children enrolled on a year-round basis. The period against which vacation time is allowed begins at the date of enrollment, and not the calendar year. Your child will be eligible for a one-week vacation credit six months after their date of enrollment. **Due to COVID-19 if you travel outside of California you will need to quarantine for 10 days. You will be responsible for payment while quarantining. We will also need proof of a negative COVID-19 test for your child to return to school.**

We agree to accept all rules and regulations of Hadley School. We understand the standards of the school do not tolerate profanity, obscenity in word or action, or disrespect to **personnel, students or families** of the school. We will encourage our child to comply with school regulations. We realize that the school reserves the right to dismiss any student who does not respect these standards. Hadley School reserves the right to dismiss a student for unacceptable behavior or for a child's/parent's lack of cooperation.

We understand that the State of California has the right to enter and inspect our facility and interview the children and staff without prior notice.

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Each child **MUST** be accompanied into the school by an adult that has permission to drop off the child via Brightwheel. All adults on Brightwheel **MUST** use their own Brightwheel codes. Your code identifies who you are on Brightwheel. You can either use your phone to check in and out or our kiosk. Please make sure your automatic updates are on for Brightwheel as it updates about once a week.

Please notify us **immediately** if someone in your family gets sick.

No student or staff member will be allowed on campus if they have a respiratory illness.

We will continue to do daily staff, parent and student health checks. Children or Staff with the following illnesses will not be allowed on school grounds: diarrhea, severe coughing, irregular breathing, cold like symptoms, pink eye, unusual spots or rashes, sore throat, infected skin conditions, stiff neck, vomiting, severe itching or ill behavior, a temperature of a 100 or higher, color discharge from nose or eye.

In the event of sudden illness during school hours, the school will contact either parent or the person indicated on the Identification and Emergency Information (LIC 700) form. If a child is not well enough to play outside, then he/she is not well enough to be at school. **It will be mandatory that all sick children must be picked up from school within 30 minutes of notifying the parents. When a child is ill with a communicable disease, the parent will notify the Director immediately, and the child may not return to school without a doctor's clearance slip.** If your child is not picked up within the 30 minutes \$1.00 per minute will be charged.

If your child was sent home from school, they will need a doctors clearance slip to return to school.

We have read and agree to the above statements and wish to enroll my child _____ beginning _____.

(name) (date)

(signature) (date)

(signature) (date)

Email _____

Email _____

Driver's License # _____

Driver's License # _____

I grant permission for my child _____ to participate in walking/ outside activities (i.e. walks, trips to the park, Fire Dept, or Library). The school will send home individual permission slips for class outings. I give permission for HADLEY SCHOOL to use my child's photograph taken during school activities such as our field trips, Student of the Month photos, parades, year book videos, and Graduation performances. I also grant permission for my child to use the swimming facilities of the school. I absolve the school from liability in the case of injury to our child while he/she is at school or participating in any school activity.

Print Parent Name

Parent Signature

Date

I have read and understand the Hadley Pre School Inc. Parent Handbook. I understand that I am responsible for the contents of the Hadley Pre School Inc. Parent Handbook.

Print Parent Name

Parent Signature

Date

I will read and understand the Hadley Pre School Inc. Admissions Handbook. I understand that I am responsible for the contents of the Hadley Pre School Inc. Admissions Handbook.

Print Parent Name

Parent Signature

Date