



MAINTENANCE REQUEST FORM

The Residential Tenancies Act (RTA) RSO 2006

The tenant is responsible for ordinary cleanliness of the rental unit, except for any cleaning the landlord agreed to do. The tenant must repair or pay for any undue damage to the rental unit or property caused by the willful or negligent conduct of the tenant, the tenant's guest or another person who lives in the rental unit. The tenant must pay their rent, even if they have problems with the maintenance and repair of their unit or property. If the tenant is having a maintenance or repair problem, the tenant should let the landlord know.

DATE OF REQUEST:

Day:	Month:	Year:
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NAME:

First:	Last:
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ADDRESS:

Apt#:	Street:	City/Town:	Province/Postal Code:
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WORK TO BE DONE/ISSUES:

Comments:
Tenant's Signature:

OFFICE USE ONLY:

Date Received:	Received by:
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