

Shey LeGras, AFC®

DATA ANALYST

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Atlanta, GA

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PROFESSIONAL SUMMARY

Data analyst with background in banking. Skilled in gathering, organizing, interpreting, and presenting data. Experienced in working and communicating with various clients and different teams to identify problems, plan, and implement processes.

SKILLS —

Risk Management
Data Analysis
Data Visualization
Presenting to Stakeholders

TOOLS —

Python
Tableau
Excel
PostgreSQL
Power BI
PowerPoint

EDUCATION —

Data Analytics
Jan 2022 – Sep 2022
CareerFoundry, Online

**BBA, Business Management
Minor, Finance**
Aug 2013 – Dec 2015
Clayton State University, Morrow, GA

Associate of Science, General Studies
Sep 2011 – Jun 2013
Georgia Military College, Milledgeville,
GA

DATA ANALYTICS PROJECTS

Rockbuster Stealth Analysis

[GitHub Link](#)

CareerFoundry Data Immersion Project

- Conducted a strategic analysis using SQL of movie and rental data for the business intelligence department to assist in strategy development for the launch of an online video rental service to stay competitive in the industry. Designed Tableau dashboard to present results.

Instacart Basket Analysis

[GitHub Link](#)

CareerFoundry Data Immersion Project

- Completed an exploratory analysis using Python to answer business questions and derive insights about buying trends and customer demographics to target customers with applicable marketing strategies.

Influenza Analysis

[Tableau Link](#)

CareerFoundry Data Immersion Project

- Performed a predictive analysis using Excel of historical flu data to examine trends and seasonality of influenza to assist medical staffing agency with the forecasting and deployment of additional staff to support flu season. Developed Tableau dashboard to present results.

WORK EXPERIENCE

Bank of America – Relationship Banker

04/2019 – 04/2022

- Analyzed client account trends to create strategies and recommend products and services to help clients make sound financial decisions to set and monitor financial goals
- Upheld a QA turnover rate below 10% while being in the top 5% of loan applications reviewed when tasked to the Enterprise Independent Testing team
- Maintained a 100% pass rate on internal audits focused on standards of procedures, operations, quality assurance, risk management, and regulatory requirements

CONTINUING EDUCATION —

Accredited Financial Counselor®
Nov 2021
Association for Financial Counseling &
Planning Education®

The Home Depot – Customer Service Representative

10/2018 – 03/2019

- Upheld customer satisfaction standards using forward-thinking strategies to interpret customer needs and quickly offer solutions
- Acted as the liaison between customers, leadership, and third-party vendors to advocate for customer problem management and solutions
- Consistently exceeded quality assurance requirements and key performance metrics by properly verifying and maintaining customer records in Salesforce according to company policies

Splendful Tech Services – Administrative Support

04/2017 – 09/2018

- Prepared and sent invoices as well as handled all bank deposits for the company
- Verified all financial transactions were properly recorded, filed, and processed. Reviewed all financial plans and budgets regularly to look for cost reduction opportunities
- Ensured all employees were up to date on training and assisted employees in the enrollment of career development courses

LifeScience Logistics – Warehouse Associate

11/2013 – 04/2017

- Organized and managed the implementation of emergency response projects that consisted of teams up to 30 people. Accomplished all metrics of the project within allotted time while ensuring quality with logistics partners
- Led hands on training efforts of new associates on operating procedures, Warehouse Management Systems, RF gun, and equipment

GA Army National Guard – Human Resource Specialist

03/2011 – 03/2017

- Maintained the accuracy and security of classified and sensitive personnel records and data in the Human Resource Information System (HRIS)
 - Assisted leadership in the preparation and monitoring of training exercises and strength management
 - Received an Army Commendation Medal for my achievements as a lower enlisted soldier tasked with updating and managing the Brigades budget, supply inventory, and soldier movements during our efforts in HRF training exercises
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