



Sahalee Homeowner's Association, Inc.

Homeowner's Name: _____

Date: _____

Sahalee Address: _____

Cell Phone: _____

Email Address: _____

Home/Work Phone: _____

Time Schedule: Est. Start Date: _____

Est. Finish Date: _____

All requested work must be completed within six (6) months of approval, or request must be resubmitted for approval.

Plan Description: _____

Description of materials to be used: _____

Note: Please attach samples of paint color and/or finish to be used. These will not be returned; they will be kept by the association and attached to this form.

Contractor's Name: _____

Contractor's Phone(s): _____

Additional Comments: _____

Please describe the improvement requested and show its location on a copy of your as-built survey (This should be in your loan closing documents). Include elevations, measurements, and relationships of the modification to your home. Please attach any relevant plans and/or specifications. Please consult the Sahalee Public Offering Statement; Exhibit A (Declaration); Article IX (Architectural Controls), regarding building and landscaping approval requirements.

Please be advised that the Municipality of Anchorage has independent authority to enforce building and land use codes and may require a building permit to be issued. The homeowner is responsible for presenting their design to the MOA, Building Safety Division, for their approval prior to construction as required.

Please allow up to 30 days for committee review and approval.

Please email your request to the Modifications Committee (MC):

mac@sahaleehoa.org

Committee Comments: _____

Signature of Committee Member: _____

Date of Approval / Disapproval: _____ Date Returned/Emailed to HO: _____

The Sahalee Homeowners Association retains the original of this two-page document, plus all original attachments, to be kept on file with the HOA Property Manager. (Rev. 5/1/23)