



## Admission Policy

stisedu.org

Shenyang Transformation International School (STIS) is a private school located in Northeast China. STIS offers an advanced, US instructional program, taught in English and designed to prepare students for entrance to college.

### ADMISSIONS REQUIREMENTS

STIS is open to students irrespective of ethnicity, color, gender or creed. In compliance with Chinese law, STIS currently will not admit children who are citizens of the People's Republic of China. Priority for enrollment is given in the following order:

1. Children of STIS staff and associates
2. Children of USA or other Embassy/Consulate families
3. Children who speak English fluently
4. Brothers and sisters of students already attending STIS
5. Children who do not speak English fluently

Due to the high academic demands of the instructional program, the school administration considers both a reasonable level of educational aptitude AND a reasonable proficiency in English as a prerequisite for a successful admissions application. The school administration will employ the admissions tests, an interview, possible class visit and educational records in order to make its decision.

Please note that applicants for 1<sup>st</sup> grade must meet STIS age requirements AND demonstrate readiness to enter their appropriate grade level. The age requirement states that by September 30<sup>th</sup> of the academic year a student must be 6 years old to enter 1<sup>st</sup> grade. Any exceptions to this would have to be approved by the Head Principal. Regardless of age, a child may be refused admittance if evaluated as not ready.

### GRADE PLACEMENT DECISIONS

Students are ordinarily placed in the appropriate grade indicated by their previous schooling. However, because STIS provides instruction in English, the principal may use his discretion to place new students who are non-native English speakers at a lower grade level. If a question regarding placement arises, the principal will consider school records, chronological age, evidence of maturity and the results of admissions or standardized tests.

### LEARNING DISABILITIES

STIS is not able to meet the needs of students with severe learning disabilities. Parents should inform the school if their child has a known learning disability. STIS will make every effort to meet the needs of each child it admits.

### PARENTS' PRESENCE

We believe that parents are ultimately responsible for the education of their children. Cooperation between the school and the home is necessary to ensure that students reach their fullest potential. As a result, and in the best interest of the student, STIS has established the following guidelines concerning residency of parents: At least one parent or guardian must have full-time residency in Shenyang or a nearby community. Guardians are only permitted to function in lieu of parents in unusual circumstances with the permission of the school administration.

### STATEMENT OF NON-DISCRIMINATION

Shenyang Transformation International School does not discriminate based on race/ethnic origin or gender in its admissions or in any school programs, except where prohibited by law.

### WAITING LISTS

If a student has passed the necessary admissions requirements, but there is no space available, he/she may be placed on a waiting list. Students will be added to this list according to the enrollment criteria. This waiting list is dissolved at the end of the school year and parents need to re-apply if they wish to be considered for enrollment for the following school year. STIS encourages parents to look for other educational options while their child is on the waiting list. A waitlisted student will need to be re-tested if more than one quarter has passed from the time of acceptance to the time when a spot becomes available. If the student fails the test, he or she will be denied entrance and the waitlist will therefore become void.