

DATE OF APPLICATION \_\_\_\_\_

**STUDENT INFORMATION**

Name		Gender		Grade	
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**PARENT TO CONTACT IN THE EVENT OF AN EMERGENCY**

Father  or Mother

Name		Passport Country	
Employer		WeChat ID	
Home Phone		Cell Phone	

**NON-PARENT EMERGENCY CONTACT**

Name		Cell Phone	
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**Detailed pick up address** including building number and gate number if applicable. Print in Chinese if possible.

In order to strengthen and standardize the school's busing operations, prevent and reduce accidents, and ensure safety of our students, this consent letter has been created and is in accordance with the "School Bus Safety Management Regulations" and relevant safety management regulations of related education administrative departments.

1. Bus stops are set by the school according to the students' residence locations, road conditions and traffic regulations. Once parents confirm the students' bus route/stop, it cannot be changed without the school's permission.
2. If parents apply for additional bus stops, the duration of the bus route and the convenience of existing students need to remain the same. The school will fine-tune bus routes and bus stops accordingly within two weeks after the busing service start operating in the beginning of the school year.
3. Parents need to accompany your child(ren) at the bus stop for pick up and drop off before the bus arrives. Students from G7 to G12 are not required to be accompanied by parents. Parents are responsible for all safety issues that occur before and after the students get on and off the bus.
4. School bus operations will be affected by road conditions, weather, traffic and other factors, and the arrival time at each stop may change from day to day. For the arrival time at your bus stop, please refer to the school bus WeChat groups and plan to drop off and pick up your child(ren) accordingly.
5. Students/parents should be ready and arrive at the designated bus stop early as school buses cannot wait for late arrivals. If students miss the bus due to personal reasons, parents are responsible for the students' transportation arrangement that day.
6. If students need to change their transportation option or will be absent, parents are required to call Front Desk at 024-31262277 ahead of time.
7. Students need to follow the instructions of school bus monitors, get on and off the buses in an orderly fashion.

Seat belts are mandatory. Students should keep their head, hands and arms inside the bus. Avoid playing, fighting, pushing or shoving when riding the bus.

8. Eating and drinking are not allowed on the bus (except for water), as well as spitting and littering. Please be respectful and keep our buses clean and hygienic. In addition, students are strictly prohibited from carrying knives on the bus and should not be destructive.
9. Electronics, such as tablets, are not allowed to be used for games on the school bus. If used under special circumstances, parents need to inform the school.
10. The student and student's parents acknowledge that this is an optional service arranged by the school. As such, all risks and responsibilities are carried by the parents of the participant mentioned below.
11. The student and student's parents may choose another form of transportation to and from STIS.

The student and student's parents agree to abide by the regulations and policies set forth in the "School Bus Safety Management Regulations". Students will be given a warning if any of the policies above is violated. If no correction is made after two warnings, the student will be suspended from the school bus services for one month.

(initial) \_\_\_\_\_

**Waiver and release:** Shenyang Transformation International School and its employees are hereby released and forever discharged and held harmless from any and all liability, claims, and demands of whatever kind or nature, either in law or in equity, which arise or may hereafter arise from the participation by the above-named student in the STIS bussing program.

Name of Parent/Guardian \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

**OFFICE USE ONLY**

Application Date \_\_\_\_\_ Bus Route \_\_\_\_\_ Finance \_\_\_\_\_