



## THE GIVING CIRCLE Project Description Form

**Name of Organization:**

**Project Cost (\$):**

**Amount Requested (\$):**

**Amount Raised To Date (\$):**

**Category of Ministry** (may include more than one):

**Organization's Founding Date:**

### **A. Mission Statement and Executive Summary**

On separate paper, please include the following in your funding request description (limited to one page, one side only, 8.5 x 11, double-spaced, please):

1. Organization's Mission Statement
2. Brief Summary of Project and Purpose (200 words or less)
3. How does your agency further the Great Commission and fulfill the Great Commandment of Jesus Christ?

### **B. Details of Project**

On additional attached pages, please describe in more detail the following:

- New initiative or ongoing project
- Primary need and/or problem being addressed
- Significance of the project, including specific activities
- Timeline
- Those most benefiting from this funding request and the number of individuals being served
- Short and long-term outcomes
- The assessment plan and at least one measurable outcome
- Community impact
- If a collaboration, please describe