Privacy Policy updated August 2023

Please read this Privacy Policy carefully and ensure that you understand it.

Data Protection Officer Miss Emily Parker

Email address: [gymnasticaclub@outlook.com](mailto:gymnasticaclub@outlook.com)

2. What Does This Policy Cover?

This Privacy Policy applies only to your use of our Sites. Our Sites may contain links to other websites. Please note that we have no control over how your data is collected, stored, or used by other websites and we advise you to check the privacy policies of any such websites before providing any data to them.

Under the Data Protection Legislation, you have the following rights, which we will

always work to uphold:

a) The right to be informed about our collection and use of your personal data. This Privacy Policy should tell you everything you need to know, but you can always contact us to find out more or to ask any questions using the details in Part 10.

b) The right to access the personal data we hold about you. .

c) The right to have your personal data rectified if any of your personal data held by us is inaccurate or incomplete..

d) The right to be forgotten, i.e. the right to ask us to delete or otherwise dispose of any of your personal data that we hold.

e) The right to restrict (i.e. prevent) the processing of your personal data.

f) The right to object to us using your personal data for a particular purpose or purposes.

g) The right to withdraw consent. This means that, if we are relying on your consent as the legal basis for using your personal data, you are free to withdraw that consent at any time.

h) The right to data portability. This means that, if you have provided personal data to us directly, we are using it with your consent or for the performance of a contract, and that data is processed using automated means, you can ask us for a copy of that personal data to re-use with another service or business in many cases.

i) Rights relating to automated decision-making and profiling. We do not use your personal data in this way.

For more information about our use of your personal data or exercising your rights as outlined above, please contact us using the details provided in Part 10.

It is important that your personal data is kept accurate and up-to-date. If any of the personal data we hold about you changes, please keep us informed as long as we have that data.

Further information about your rights can also be obtained from the Information Commissioner’s Office or your local Citizens Advice Bureau.

5. What Personal Data Do You Collect and How?

When registering or renewing membership with UK Gymnastics. We need to collect information about you and or the child/adult who does not have the capacity to manage their own personal data, the information provided is essential for us to be able to provide your classes

• Contact details

•email address

If you send us an email, we may collect your name, your email address, and any other information which you choose to give us. For the purposes of the Data Protection Legislation, we are the data controller responsible for such personal data.

The lawful basis under the Data Protection Legislation that allows us to use such information is article 6(1)(f) of the GDPR which allows us to process personal data when it is necessary for the purposes of our legitimate interests, in this case, the proper operation and functionality of Our Sites and membership.

6. How Do You Use My Personal Data?

Where we collect any personal data, it will be processed and stored securely, for no longer than is necessary in light of the reason(s) for which it was first collected. We will comply with our obligations and safeguard your rights under the Data Protection Legislation at all times. For more details on security see Part 7, below.

We will not share any of your personal data with any third parties for any purposes other than storage on an email / web hosting server and with our insurance company when required.

7. How and Where Do You Store My Data?

We will only store your personal data within the European Economic Area.

Refund class policy

There are no refunds given from August 2022 for any classes. Once you have paid for the full term and decide to leave you will not get a refund for any classes.

If Head Coach Miss Emily is unwell you will get an extra session given but there will still be no refund.

Uniform Policy

If you have purchased uniform and it has been worn there is no refund given as we are unable to give to another child.

If you’re child has damaged the leotard there is no return as this is error.

If there is an error on the uniform on our part there will be an exchange.