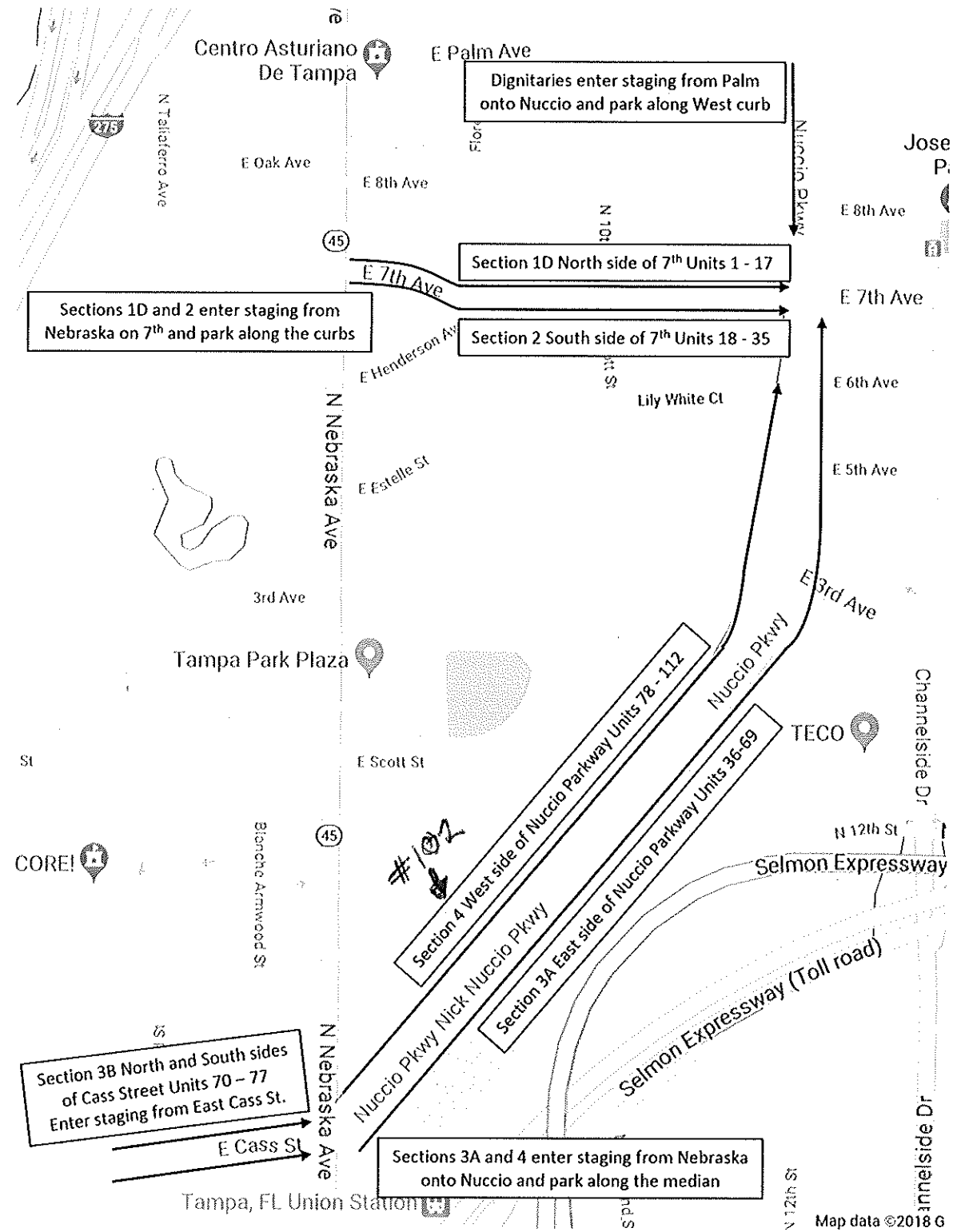


# 2019 Knight Parade Staging Map



Staging from 3:00–4:30 PM Saturday, February 9, 2019. Parade starts at 7:00 PM  
 Enter appropriate staging gate for your section, a parade marshal will escort your float to its proper location.

**No deliveries or buses will be allowed into the staging area.**



## KNIGHT PARADE RULES

### DEFINITIONS

- A. **Krewe**---Krewe of the Knights of Sant' Yago
- B. **Entrant**---The organization entering a float, marching entry or other specialized entry into the parade.
- C. **Promoter**--- A promotional entity working in conjunction with the Krewe to promote the Sant' Yago Knight Parade.
- D. **Knight Parade**---The Parade produced by the Krewe of the Knights of Sant' Yago, traditionally held in Ybor City, in February of any given year.
- E. **Parade Chairman**---That member of the Krewe of the Knights of Sant' Yago designated as the Parade Chairman for any given year.
- F. **Parade Marshals**---Those persons that are members of the Krewe of the Knights of Sant' Yago designated by the Parade Chairman to have responsibilities with management of the parade, or other specialized duties during the parade. Parade Marshals shall be identified by a special badge (or tee shirt) or both.
- G. **Person in Charge (PIC)**---The person in charge (PIC) representing the organization requesting entry into the parade, and authorized to sign the entry for the organization. The PIC is expected to accompany the entrant in the parade, or to designate a substitute PIC to accompany the entrant in the parade. PIC is expected to observe and be responsible for all requirements for safety for the entrant in the Parade.

- H. **Fireworks**---Fireworks includes any explosive device of any kind making a loud noise and a flash of fire, including any explosive device lit by a fuse, any firearm firing blanks, any small cannon device and any other similar type of item without limitation.
- I. **Participants**---Those persons who are members of, or invited by, the Entrant to take part in the Knight Parade.
- J. **Sponsors**---Those organizations that provide funding to support the parade, in return for promotional consideration and recognition during the parade and associated events.

#### REQUIREMENTS FOR FLOATS

All floats allowed entry into the Knight Parade shall meet the following requirements:

- A. The float shall have intensive electrical stage type lighting to brilliantly illuminate the float during the parade.
- B. The float shall be equipped with a generator of sufficient power and with sufficient fuel capacity to insure brilliant illumination of the float for four hours.
- C. The float shall be equipped with an emergency tow ring so the unit can be quickly removed from the parade route in case of breakdown.
- D. The float shall be equipped with currently certified fire extinguisher. Participants on the float will be informed of the location of the fire extinguisher.
- E. The float shall be constructed in such a way that no portion of the float will be less than 12 inches from the ground when the float is fully decorated, and loaded. Sufficient wheel and dolly clearance shall be incorporated so that no interference with the chassis or any associated structure can occur in any mode of operation of the float.
- F. Float can be no more than 10 feet wide, without riggers. Maximum height is 14 feet, 6 inches with any second deck level no higher than 10 feet, 6 inches from ground. The float and tow unit together cannot exceed 65 feet. If there is a tow vehicle, it shall be covered or decorated, but it is not required to have illumination. However, such illumination is suggested to enhance the float.
- G. The Entrant is responsible for ensuring that the number of participants riding on its float does not exceed that safety standards set by the float builder/designer.
- H. All floats are to have of propulsion capable for moving the float at an extremely slow rate of speed throughout the length of the parade route (2 miles). If the propulsion is internal to the float, and if the driver is visible to the public, he should be dressed appropriately with the theme of the float. It is not necessary for a Unit to have a tow vehicle if the unit has self propulsion and meets the insurance requirements.

- I. All float drivers will be with their float no later than 45 minutes prior to the designated start time for the parade. Upon request, the driver will demonstrate to a parade marshal that stage lighting is operable on the float. No float will be permitted to leave the staging area without illumination.
- J. Inspection of float by a Parade Marshal does not create liability for the Krewe. The Entrant is solely responsible for the safety of a float.

#### PARADE MANAGEMENT AND OTHER REQUIREMENTS

- A. The Krewe desires to produce a beautiful, illuminated parade that is a pleasing event for spectators. Accordingly, it is requested that participants not stop or slow down the movement of floats during the parade. No stopping or loitering on the parade route. Participants shall not engage in any behavior on the parade route which could be considered profane or obscene or request such behavior from spectators. The PIC is requested to cooperate with parade marshals to ensure these requirements are met. Failure to comply with these standards could result in rejection of future entry into the parade.
- B. All beverages to be in opaque cups. No glass containers or cans. No external taps on floats or motorized vehicles.
- C. The Krewe has an agreement with its Promoter and various Sponsors. Accordingly, an approved entrant in the parade shall not display the radio call sign or logo of any television station or radio station in the "Tampa Bay Media Market." No radio broadcasts from a float is allowed without the prior written approval of the Parade Chairman. Further no advertising unrelated to the entrant shall be displayed. This does not prohibit a Commercial Entry from displaying logos or other reasonable indicia of its business (see D. below). The Krewe reserves the right to reject a float on the day of the parade with unauthorized signage or cover signage/logos to include tow vehicles.
- D. Corporate logos and identification are permitted on a Commercial Entry if they relate to the Entrants business and float's aesthetic concept. Sponsorship signs can be no larger than 2 feet square and are limited to one per side. Sponsorship signs cannot conflict or compete with Knight Parade Sponsors (see C above and definitions).
- E. Each Entrant shall have the PIC (see definitions) who will accompany the Entrant at all times prior to and during the parade. The PIC will identify himself or herself, to the Parade Marshal in charge of the section of the parade where the Entrant is placed. The PIC will cooperate fully with all requests of the marshals and make sure his or her organization complies with requests of marshals.
- F. All Participants (marching, riding upon floats, etc.) shall be in distinctive matching festive dress compatible with the theme of the float, or in costume and must be wearing the proper wristband provided by the Krewe of Sant' Yago. Participants in "street clothes" will not be allowed. All participants shall conduct themselves in a manner appropriate for participation in a public event.

All participants shall be identified by wristbands, which will be worn throughout the parade. All participants will act in accordance with requests of Parade Marshals.

#### USE OF FIREWORKS

The use of fireworks as defined in section 1 above is prohibited in the Knight Parade. Confetti Cannons are NOT allowed.

#### DANGERS ALONG PARADE ROUTE

Along the Parade Route there are structures in the road right of way that could cause personal injury or death. This is especially important on multi level and "double decked" floats. The dangers include, but are not limited to, overpass for roadways, street lights, traffic signals, and most importantly, a high voltage line at the streetcar tracks at 7<sup>th</sup> Avenue and 13<sup>th</sup> Street in Ybor City. Parade Marshals will attempt to advise vehicle and float drivers of hazards, but the Krewe and the Parade Marshals have no responsibility to warn of any hazards. Each entrant, and its PIC, will discuss these hazards with its vehicle driver, and each Entrant has the sole responsibility for the safety of its Participants.

#### LIABILITY DISCLAIMER AND HOLD HARMLESS AGREEMENT

All entries into the parade must execute a liability disclaimer and hold harmless agreement in the format required by the Krewe, and supplied with these rules. These rules shall be incorporated and made a part of the said agreement. All Entrants must also execute a TECO release. The person executing the agreement on behalf of the organization shall have authority from the organization to execute the said contractual agreements, which are binding legal documents.

#### NO POLITICAL, RELIGIOUS, ETC.

The Krewe desires an event which is entraining to spectators. The Krewe reserves the right to reject the entry of any float, up to and including the time of the commencement of the parade, if, in the judgment of the Parade Chairman, the float attempts to demonstrate or promote a political, religious or controversial social theme. No flyers, booklets, pamphlets, or brochures, which support a political, religious or controversial social theme, will be distributed along the Parade route.

#### DISBANDING

Tampa Police Department and Stepp's will alert your float to slow down, shut the music off and pull over to safely so your members will be able to exit the float safely. Once all participants have disbanded, the float must pull further down 7<sup>th</sup> Avenue to prepare the float for road travel. **NO ONE will remain on the float at this time.** Once all participants are off the float, the float will continue to its destination.

## CANCELLATION

The Krewe reserves the right, if weather or other unforeseen events occur, to cancel the Parade. Cancellation is unlikely. Upon cancellation, there will be no alternative date.

## SAFETY OFFICER RULES

Each entry is required to name a Safety Officer on this application. The Safety Officer will be required to be at their unit in staging (2) two hours prior to the start of the parade and remain with their unit until the last person has disembarked in float/vehicle disbanding, and all participants are reunited with their transportation home. The Safety Officer must also wear a LIME-GREEN mesh safety vest at all times during the Event. The Safety Officer's responsibility is to uphold the rules and regulations of the Event and ensure compliance by their organization. The Safety Officer will be responsible for the following:

1. Ensuring the safety of their unit and participants, including providing (4) four orange vested Procession Safety Monitors, per city ordinance, for each and every wheeled or motorized vehicle. Safety Monitors and/or Vehicle/Unit Drivers shall not consume any alcoholic beverages while in staging or during the parade and may not hand out any items during the parade to any spectators along the parade route. Safety Officer shall report any emergencies to uniformed City of Tampa Police and to their Parade Marshall/Block Captains.
2. Reporting any and all incidents to an Event Parade Marshall/Block Captain before leaving the event site. Safety Officer is required to sign any and all incident reports involving their unit(s) or their participants before leaving the Event site.
3. Understanding that the Parade by its nature is an **ENTERTAINMENT MEDIUM** and, therefore, the contribution of each unit to this concept is critical. Entries are approved by the Parade Committee based on "show value" to the overall Parade. The Event is **NOT A PLATFORM FOR POLITICAL, RELIGIOUS, OR SOCIAL ISSUES**, and no unit will be permitted to participate in the Parade if, in the judgement of the Parade Committee, it reflects such issues.
4. Upholding the Event policy which **PROHIBITS ANY SPONSOR OR CORPORATE IDENTITY ASSOCIATED WITH INDIVIDUAL PARADE UNITS** without seeking permission in advance, in writing from Krewe of the Knights of Sant' Yago. If unit is granted permission from Krewe of the Knights of Sant' Yago, sponsor or corporate identity cannot exceed a 2 feet square.
5. Communicating the **NEW WEATHER CONTINGENCY/EMERGENCY PLAN** to every parade participant in their unit prior to Event day so we can communicate this important new emergency procedure to not only each and every parade participant, but also to their corresponding transportation home from the Event. The new emergency plan states "If we experience an emergency that would necessitate the emergency cancellation of the parade, **ALL VEHICLES/FLOATS/UNITS WILL REMAIN IN THEIR POSITION IN THE STAGING AREA** – at the same location where they were dropped off. (Reference unit's position in staging on parade staging maps which are included in the Acceptance Parade Packet) **ALL PARADE PARTICIPANTS MUST BE PICKED UP FROM STAGING**, where they were

dropped off.

6. Managing and communicating with their unit's participants prior to the Event and throughout the Event day.
7. Educating and monitoring the safe distribution of their unit's beads or other giveaways (hand out to spectators OR underhand toss ONLY).
8. Ensuring their unit upholds the event policy which **PROHIBITS ALL PAPER MATERIALS (I.E. FLYERS, BOOKLETS, PAMPHLETS, BROCHURES, ETC) FROM BEING DISTRIBUTED ALONG THE PARADE ROUTE.**
9. Ensuring their unit upholds the event policy which **PROHIBITS THE USE OR POSSESSION OF GLASS, STYROFOAM, CONFETTI, OR BALLOONS** from within the Event site.
10. Ensuring their unit upholds the Event policy which **PROHIBITS PROFANE OR INAPPROPRIATE MUSIC** at the Event. All music must be appropriate for children of all ages.
11. Ensuring, along with their unit's Safety Monitors, participants do not exit or board their float or vehicle while it is in motion for the duration of the parade (may load/unload in the staging/disbanding areas only and only when the vehicle is stationary).

I recognize that the Event, at its sole discretion, retains the right to remove my entire unit and/or specific unit participants from the parade lineup at any time. I understand reasons for termination could include failure to comply with the rules and regulations of the Event as stated above, including unapproved unit sponsors, or failure to use appropriate judgment at this community event.