

**MAKE CHECK OR MONEY ORDER PAYABLE TO  
APOSTILLES PALM DESERT AND MAIL TO:**

Apostilles Palm Desert 515 South  
Flower Str #1800  
Los Angeles, CA 90071  
833-366-8279

## AUTHENTICATION / APOSTILLE REQUEST

Full Name : \_\_\_\_\_

Address : \_\_\_\_\_ City : \_\_\_\_\_

Phone : \_\_\_\_\_ State : \_\_\_\_\_

Email : \_\_\_\_\_ Zip Code : \_\_\_\_\_

Country in which the document will be used - (example: China, Mexico, or Spain) : \_\_\_\_\_

### Delivery Method Requested

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> PickUp             | <input type="checkbox"/> Prepaid Addressed Envelope  | <input type="checkbox"/> International FedEx: |
| <input type="checkbox"/> USPS \$19.99       | <input type="checkbox"/> Personal Account: FedEx/UPS/DHL<br>Include a self-addressed label &<br>envelope. Acct No: _____ | _____ \$95 Mexico                             |
| <input type="checkbox"/> FedEx (US) \$45.00 |  | _____ \$120 Western Europe                    |
|   |  | _____ \$130 China/S. Korea                    |
|   |  | _____ \$150 S. America                        |

### Fees\* (Per document) - (Please Check off the desire services):

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Birth Certificate: \$256         | <input type="checkbox"/> Marriage Certification: \$256       | <input type="checkbox"/> Death Certificate: \$256             |
| <input type="checkbox"/> Divorce Decree: \$256            | <input type="checkbox"/> Power of Attorney: \$256            | <input type="checkbox"/> Notarized Documents: \$256           |
| <input type="checkbox"/> Transcripts, Diplomas: \$256     | <input type="checkbox"/> Translations PLUS: \$110/Pg X _____ | <input type="checkbox"/> Translations ONLY: \$90/Pg X _____   |
| <input type="checkbox"/> Notarized Signature \$25 X _____ | <input type="checkbox"/> MD Signature Verification: \$100    | <input type="checkbox"/> Certificate of Naturalization: \$375 |

Your Signature \_\_\_\_\_ Date \_\_\_\_\_

(Your signature indicates you have read, understood and agree to all the terms and conditions of service)

### CARD INFORMATION

**\*\*Attached or Authorized Payment Method:\*\*** Payment by credit or debit card is subject to an additional **\*\*9%\*\*** charge on the total amount. By proceeding with the payment, the customer agrees to the **\*\*terms and conditions\*\*** set forth. **\*\*All sales are final and non-refundable.\*\***

Full Name _____	Address _____
City _____	State _____
Phone _____	Email _____
Card No. _____	Expiration Date _____ CSC _____

Total \$ \$

By signing this form, the undersigned cardholder ("Cardholder") expressly authorizes Downtown Los Angeles Notary Public, LLC ("Company") to charge the credit card provided for payment in the total amount specified. This amount includes the cost of services rendered plus a 9% convenience fee for credit card processing. Cardholder acknowledges and agrees that all sales are final and that no refunds, cancellations, or chargebacks are permitted unless required by law. In the event of a dispute, Cardholder agrees to first attempt resolution directly with the Company before initiating a chargeback with the issuing bank. By signing, Cardholder confirms they are an authorized user of the payment method provided and understand their responsibility for any charges incurred. ALL SALES ARE FINAL

\_\_\_\_\_  
**Cardholder Signature**