

Heather Scott
County Administrator

Jayne Crosby
County Clerk

Hall Booth Smith P.C.
County Attorney



Hank Hobbs
Chairman
Vann Wooten
Vice Chairman
James Benjamin
Ricky Crosby
James Emory Tate

Jeff Davis County Board of Commissioners

14 Jeff Davis St, STE 101 | P.O. Box 609 | Hazlehurst, GA 31539 | (912) 375-6611

Jeff Davis County Job Description

Title: EMT-P, EMT-A, EMT-B

Department: Jeff Davis County Emergency Medical Services (EMS)

Starting Pay: Paramedic-(\$20+ depending on experience)

Job Status: Full Time / Part Time

Summary: Under the general direction and supervision of the Director of County Emergency Medical Services and Assistant Director, the Paramedic is to support the emergency medical operations of the EMS. This position will work closely with other EMS Staff, the Consolidated City/County Fire & Rescue Department, law enforcement officers, E-911 dispatchers, and residents of Jeff Davis County. This position reports directly to the EMS Director.

Supervisory Duties: Supervision of EMTs during medical transport

Duties and Responsibilities:

1. Ability to perform work as described as the scope of practice for paramedics with the Georgia Department of Public Health
2. Will work long hours and in close corners with others
3. Coordinate with other emergency operations departments concerning accidents and work
4. Keep vehicles clean and sanitary
5. Complete paperwork and other clerical work as it pertains to patients
6. Perform on site care for residents of Jeff Davis County
7. Drive occasional transfers outside of Jeff Davis County
8. Cleaning of common areas and bedrooms
9. Other duties as assigned
10. Will work 24-hour shift with occasional over time

Heather Scott
County Administrator

Jayne Crosby
County Clerk

Hall Booth Smith P.C.
County Attorney



Hank Hobbs
Chairman
Vann Wooten
Vice Chairman
James Benjamin
Ricky Crosby
James Emory Tate

Minimum Qualifications:

1. Certified Paramedic
2. Be 18 years of age
3. Pass a Background Check
4. Pass a Drug Screen
5. Possess a valid driver's license
6. Courteous manner and ability to work with the public
7. Trustworthy
8. Good sense of directions
9. Ability to work as a team
10. Ability to lift 100 pounds

Preferred Knowledge and Abilities:

1. One year of experience as a paramedic or two years of experience as a EMT preferred
2. Experience working and caring for the elderly and sickly
3. Patient and good with people

Job Posting Contact:

Edwin Williams
Director of Emergency Medical Services
Edwin.williams@jeffdaviscountyga.gov

Applications Due: Until Filled

Any Questions please contact the Jeff Davis County EMS Director or Jeff Davis County HR Representative:

Edwin Williams, EMS Director- 912.699.9012

Hannah Day, HR Representative- 912.375.6611

Jeff Davis County is an Equal Opportunity Employer