**JEFF DAVIS COUNTY BOARD OF COMMISSIONERS**

**REGULAR MEETING**

**DATE: TUESDAY, JANUARY 12, 2021**

**TIME: 6:00 PM**

**MINUTES**

**Present:** Chairman Ricky Crosby, Vice Chairman Vann Wooten, Brad Crews, James Benjamin, and Hank Hobbs, Attorney Andy Ramey, Administrator Oakley Perry and Clerk Heather Scott

Chairman Crosby called the meeting to order at 6:00 p.m. and Commissioner James Benjamin gave the invocation. Chairman Crosby led the Pledge of Allegiance.

**DISCUSS CHAIRMAN AND VICE CHAIRMAN**

Commissioner Vann Wooten asked Commissioner Crosby if he wanted to stay chairman, then turned to Commissioner Crews and asked if he wanted to be chairman they stated yes. Commissioner Hobbs then nominated Commissioner Crews as Chairman and Commissioner Benjamin nominated Commissioner Crosby to be Chairman.

**APPPOINT CHAIRMAN**

**Motion:** To appoint Commissioner Brad Crews as Chairman for a year term.

**Proposed:** Commissioner Hank Hobbs

**Second:** Commissioner Vann Wooten

**Motion Carried**

**APPOINT VICE CHAIRMAN**

Commissioner Benjamin nominated Commissioner Wooten to be vice chairman. Commissioner Crews nominated Commissioner Hobbs to be vice chairman.

**Motion:** To appoint Commissioner Hank Hobbs

**Proposed:** Commissioner Brad Crews

**Second:** Commissioner Ricky Crosby

**Motion Carried**

**APPROVAL OF MINUTES FOR DECEMBER 8TH 2020 AND DECEMBER 16TH 2020.**

**Motion:** To approve minutes for December 8, 2020 and December 16, 2020

**Proposed:** Commissioner Ricky Crosby

**Second:** Commissioner Vann Wooten

**Motion Carried**

**APPROVAL TO PAY MONTHLY BILLS**

**Motion:** To approve to pay monthly bills

**Proposed:** Commissioner Vann Wooten

**Second:** Commissioner Hank Hobbs

**Motion Carried.**

**APPROVE/DENY POLICY CHANGES**

Attorney Andy Ramey discussed the grievance policy and the steps needed to be followed.

**Motion:** to approve the Grievance policy

**Proposed:** Commissioner Ricky Crosby

**Second:** Commissioner Hank Hobbs

**Motion Carried**

Attorney Andy Ramey then proceeded to go over the Paid Time off Policy (PTO). Administrator Perry, stated the vacation time will renew on the first day of the month on which you were hired. He stated in the past there have been issues of employees in the impression that their vacation did not start over until their hire date, this clarifies that it starts over on first day of the month. Sick time and personnel time is now combined as paid time off so employees can use how they feel. Next was holiday pay, the road department right now only gets 8 hours of holiday pay, when they work 10 hour days, so they have to use 2 hours of their time during holidays, that will be changed as well to 10 hours instead of 8 hours. Sheriff Bohannon voiced his concerns about the policy and employees not losing their vacation bases on unforeseen circumstances.

**Motion:** to approve the amended PTO/Vacation Policy once revised to add under unforeseen circumstances, based on an individual basis the board of commissioners will make a decision on.

**Proposed:** Commissioner Hank Hobbs

**Second:** Commissioner Vann Wooten

**Motion Carried**

**REAPPOINT MEMBERS TO LIBRARY BOARD**

**Motion:** To reappoint Meghan Marchant, Esmerelda Torres, and Shirley Maley to the Jeff Davis County Library Board.

**Proposed:** Commissioner Ricky Crosby

**Second:** Commissioner Vann Wooten

**Motion Carried**

**OPEN SEALED BID FROM ROAD DEPARTMENT**

Cliff Lewis bided $526.00 each for Ford F150, Dodge, and Chevy.

**Motion:** To accept the highest bid from Cliff Lewis

**Proposed:** Commissioner Hank Hobbs

**Second:** Commissioner Ricky Crosby

**Motion Carried**

**HOSPITAL UPDATE-BARRY BLOOM**

Barry Bloom presented an update on the Jeff Davis Hospital and how it benefits the community. He stated that the hospital is in the top three of the largest employers in the County and we are continuing to grow. Mr. Bloom spoke on the growth as well on the hospital and the desires to expend in the future. He spoke on the pandemic, and the hospitals reactions to this pandemic, facing challenges never faced and overcoming those circumstances successfully. Mr. Bloom asked that when choosing healthcare/insurance programs next time they would like to be considered and to come back and present a proposal the hospital can offer the county. He stated Jeff Davis Hospital is providing COVID test by appointment, Monday-Friday 8am-12pm.

**NEW/OLD BUSINESS**

New Business: Administrator Perry presented to the Commissioners that our General Fund had fraudulent charges and Renasant Bank fraud department feels action needs to be taken. He presented the options that can be taken; we can add a program call positive pay, which would cost us a $35 month fee + .11 cent fee for every check written. The process submitting a spread sheet daily with every check written and then they will need to verify those checks to be cleared. Brad asked why we could not open a new account and keep the old account open with enough money to cover checks already written for 90 days. Administrator Perry agreed that would be the best option.

**Motion:** To open a new bank account and leave the old account open for 90 days.

**Proposed:** Commissioner Ricky Crosby

**Second:** Commissioner Vann Wooten

**Motion Carried**

New Business: Commissioner Hobbs asked the Commissioners to think about something, there seems to be some disjointedness that might could come about, in 2017 there was a policy change to give the Chairman the authority to approve up to 10,000$ in expenditures. He stated it may be in the best interest of the commissioners to lower that. These are just thoughts and something to think about.

New Business: Commissioner Wooten brought up road closures and stated himself and Chief Wasdin spoke on the matter. When closing these roads, the path needs to be looked at and the fire protection. Chief Wasdin explained closing certain roads could hurt certain ISO ratings.

**EXECUTIVE SESSION**

**Motion:** To enter into Executive Session at 6:49 p.m.

**Proposed:** Commissioner Ricky Crosby

**Second:** Commissioner Hank Hobbs

**Motion carried**

**Motion:** To enter back into Regular session at 7:11 p.m.

**Proposed:** Commissioner Ricky Crosby

**Second:** Commissioner James Benjamin

**Motion Carried**

During Executive Session, the Board discussed personnel but took no action.

**Adjourn – 7:11 P.M.**

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Heather Scott, Clerk Brad Crews, Chairman

CLOSED MEETING AFFIDAVIT

State of Georgia

County of Jeff Davis

Brad Crews, Chairman of the Board of Commissioners of Jeff Davis County, Georgia, being duly sworn, and states under oath that the following is true and accurate to the best of his knowledge and belief.

1.

The Board of Commissioners of Jeff Davis County met in a regular scheduled and duly advertised meeting held on the 12th day of January, 2021.

2.

During said meeting, the Board voted to go into closed session.

3.

This executive session was called to order at 6:49 p.m. Motion by Commissioner Ricky Crosby and seconded by Commissioner Hank Hobbs with all voting in favor.

4.

The subject matter of the closed portion of the meeting was devoted to the following matters within the exceptions provided in the open meetings law:

1) Consultation with the county attorney to discuss pending or potential litigation, settlement, claims, administrative proceedings, or other judicial actions brought or to be brought by or against the Board of Commissioners or any officer or employee may be directly involved as provided in O.C.G.A. 50-14-1(1):

2) Discussion of the future acquisition of real estate as provided by O.C.G.A. 50-14-3(4):

 3) Discussion or deliberation on the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of a Board of Commissioners officer or employee as provided in O.C.G.A. 50-14-3-(6).

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Sworn to and subscribed before

Me this \_\_\_\_day of \_\_\_\_\_\_\_\_\_ Brad Crews, Chairman

Board of Commissioners

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Jeff Davis County

Notary Public

My Commission Expires: