

**Library Board Meeting
Frank Bertetti Benld Public Library
Wednesday, November 18, 2020**

President Mary Ann Scopel called the meeting to order at 5:05 p.m. on Wednesday, November 18, 2020.

Roll Call: Present – Trustees Denise Cadmus, Norman Emmons, Dona Hubert, Vickie Laughlin, Cindy Saracco, Mary Ann Scopel and Librarian Mary Newman. Absent – Jerri Bayse, Don Chapman, and Beverly Gibson. City Liaison Jim Tilashalski was in attendance.

The oath of office was given to President Mary Ann Scopel by Secretary Dona Hubert

Trustee Cadmus made a motion to accept the minutes of the October 14, 2020 meeting; second by Trustee Saracco. Voice vote was unanimous. Motion carried.

Trustee Hubert made a motion to approve the October 2020 Treasurer's Report; second by Trustee Emmons. Voice vote was unanimous. Motion carried.

Librarian's Report: Mary went through her written report (on file). Mary had requests and information for state library construction grants and library hours (will be discussed under New Business). We are meeting Per Capita Grant requirements. Security cameras will be installed later this month. Book quarantine will now be 5 days instead of 7 per the Illinois Library System. **Trustee Laughlin made a motion to accept the Librarian's report; second by Trustee Cadmus. Voice vote was unanimous. Motion carried.**

Committee Reports: None

Old Business: (a) Floor – Still waiting to hear from Rick Verticchio about the Judge's decision. (b) Cinnamon roll fundraiser – Profit was \$542.32. Mary heard many positive comments as did other Board members. It was decided that maybe we should have another in the spring. Mary will check on March dates. (c) Security cameras – They will be installed later this month.

New Business: (a) Oath of office was given to Mary Ann Scopel at beginning of meeting. (b) Security Camera Policy – **A motion was made by Trustee Laughlin to approve the Security Camera Policy (with a spelling correction); second by Trustee Saracco. Voice vote was unanimous. Motion carried.** (c) PC's for People – Refurbished computers will be distributed in January by this group in the Library parking lot. Information is on line—low income families for free or small fee. Library does not take any information. (d) Grant application – **Trustee Laughlin made a motion for Mary to apply for the a construction grant from the State Library for new furnace and gutters; second by Trustee Emmons. Voice vote was unanimous. Motion carried.** (e) Change of hours – **A motion was made by Trustee Saracco that until further notice the Library will close at 6 PM instead of 7 PM on Tuesdays; second by Trustee Cadmus. Voice vote was unanimous. Motion carried.** (f) Election of Officers – **Trustee Cadmus made a motion to keep the same officers for next year; second by Trustee Emmons. Voice vote was unanimous. Motion carried.**

Items for Next Agenda – Personnel, Board meeting dates, Days closed for 2021 and Cinnamon Roll Fundraiser.

Trustee Hubert made a motion to adjourn the meeting; second by Trustee Emmons. Voice vote was unanimous. Motion carried. The meeting adjourned at 5:40 p.m.

Dona M. Hubert
Library Board Secretary