

CORE AID TRAINING LTD

167-169 Great Portland Street, London, W1W 5PF, England
info@coreaidtraining.com | www.coreaidtraining.com

PRIVACY POLICY

Data Controller: CORE AID TRAINING LTD, trading as Core Aid Training

167-169 Great Portland Street, London, W1W 5PF, England

Core Aid Training undertakes to process and retain all personal data obtained from consenting data subjects in line with the requirements of the UK Data Protection Act and the UK General Data Protection Regulation (UK GDPR).

Categories of Personal Data We Hold

The categories of personal data that Core Aid Training holds for you are:

- Name
- Contact details
- Dietary requirements
- Additional requirements

Purpose of Processing

Core Aid Training will process and retain your personal data for the purposes of:

- Creating and maintaining a training or booking record for you
- Updating internal sales and administration records
- Future marketing purposes (where consent has been given)

Retention Period

The personal data that has been supplied will be held for a minimum of three years for the purposes outlined above, in line with UK GDPR requirements.

Your Rights

Your individual rights under UK GDPR include the:

- Right to be informed of how we use and process your personal data
- Right of access to any personal data that we retain about you
- Right to rectification of any personal data we hold that you believe to be inaccurate
- Right to erasure when there is no legal justification or legitimate business interest allowing us to retain your personal data
- Right to restrict processing of your personal data, for example if you believe it is inaccurate or we have no legal basis to retain it
- Right to data portability should you want to move, copy, or transfer your personal data from Core Aid Training to another organisation
- Right to object when personal data is processed due to legitimate business interest or for direct marketing and research/statistical analysis
- Rights associated with automated decision making and profiling, including the right to obtain human intervention and to challenge decisions made about you
- Right to withdraw consent for Core Aid Training to hold your personal data at any time

- Right to lodge a complaint with the Information Commissioner's Office (ICO) — the UK's independent authority for information rights — should you be dissatisfied with how we have managed your personal data

There is no statutory requirement for you to allow Core Aid Training to continue processing and retaining your personal data. You may withdraw consent at any time.

Contact Us

Email: info@coreaidtraining.com

Website: www.coreaidtraining.com

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