

Some HR Guidelines..

Businesses and individuals that participate in Bring Your Dog To Work Day should follow these basic guidelines to make sure everyone involved has a safe and enjoyable time.

-  Written consent should be obtained from every office employee ahead of Bring Your Dog to Work Day.
-  Owners are responsible for controlling their dogs at all times.
-  Businesses must have the correct employee insurance. Bring Your Dog To Work Day is not responsible for keeping employees safe.
-  An accurate record of all dogs in the workplace should be kept.
-  Individuals need to gain the permission of their employers to bring their dogs to their place of work.
-  Each dog coming to the workplace should be kept on a leash while walking in the building as well as outside, and should have an identity tag with the owner's contact details.
-  Determine if any employees are allergic to dogs
-  Respect those employees who may not feel comfortable around dogs.
-  Dogs should be clean and well-groomed ahead of their day at work.
-  Keep the workplace clean and adhere to all hygiene standards.
-  Dogs should be well socialised ie good natured and comfortable around dogs and people.
-  Each participating employee should bring a 'Dog Packed Lunch' - including treats, toys, a lead, water bowl and food.
-  Each participating employee should also bring appropriate bedding for their dog - ie dog basket, mat or rug - just so the working day is as comfortable as possible!

Have fun and enjoy the day!

BringYourDogToWorkDay.co.uk

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