

**CRYSTAL OAKS METROPOLITAN DISTRICT**

**MINUTES OF THE MEETING**

**BOARD OF DIRECTORS**

**HELD AT: 280 7 OAKS ROAD, CARBONDALE, CO**

**November 30, 2023**

The Board of Directors of the Crystal Oaks Metropolitan District met for a special meeting on November 7, 2023 at 280 7 Oaks Rd, Carbondale, CO.

Director Harlan Nimmo called the meeting to order 6:09 p.m. Directors present were Wayne Ives and Rob Goodwin.

**APPROVE PREVIOUS MEETING’S MINUTES**

Rob Goodwin advised the board that the October meeting minutes were not ready. He will submit a draft for the board to approve at the December meeting.

**PERSONS PRESENT NOT ON THE AGENDA**

Melissa Waters, Larry Puleo and Theresa Goodwin attended the meeting.

Melissa Waters brought up the subject of COMD meeting minutes and posting them online. Melissa Waters noted that some of the minutes still contained a “draft” watermark even though posted online. Rob Goodwin stated that he inadvertently left the watermark on the approved minutes and would make sure they are corrected.

Melissa Waters also stated concern regarding a mention in previous meeting minutes that the board had changed it’s two signer policy for checks. Harlan Nimmo explained that the decision was a temporary measure because there were only two board members who were authorized signers at the time and one of them has been out of town for an extended period. The COMD board will continue to maintain it’s two check signer policy moving forward.

**PUBLIC HEARING REGARDING 2024 BUDGET**

Motion by Rob Goodwin, 2<sup>nd</sup> by Wayne Ives to open the public hearing for the 2024 budget. Passed unanimously.

Wayne Ives noted that there will be a carryover of funds from the Crystal Oaks Bridge Association in the 2024 budget year. The carryover was estimated to be approximately \$5,000.00 and Rob Goodwin added this to the revenue portion of the draft budget.

For 2024, the COMD assessed valuations (AVs), from Pitkin County total \$3,416,860.00. With a mill levy of 0.013500, the anticipated potential revenue for 2024 would be approximately \$46,128.00. The board discussed the 2024 draft budget line items and reviewed the potential for a temporary tax credit in 2024 if the board decides to keep less than the full amount of potential revenue.

Motion by Rob Goodwin, 2<sup>nd</sup> by Harlan Nimmo to continue the public hearing on the 2024 draft budget into the December board meeting. Passed unanimously.

Meeting Minutes continued:

**UPDATES**

There were no updates.

**OLD BUSINESS**

None

**NEW BUSINESS**

None

**NEXT MEETING**

There will be a regular meeting on Thursday, December 14, 2023 at 6:00 p.m. at 280 7 Oaks Road, Carbondale, CO.

Respectfully submitted,

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Rob Goodwin, Recording Secretary

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Harlan Nimmo, President