

## **CRYSTAL OAKS METROPOLITAN DISTRICT**

### **MINUTES OF THE MEETING**

### **BOARD OF DIRECTORS**

**HELD AT: 0280 SEVEN OAKS RD CARBONDALE, CO**

**December 11, 2024**

The Board of Directors of the Crystal Oaks Metropolitan District met for a special meeting on December 11, 2024 at 280 7 Oaks Rd, Carbondale, CO.

President Harlan Nimmo called the meeting to order 5:58 p.m. Directors present were Wayne Ives, Mike Thele, Robert Goodwin, and Audrey Oberlin

### **APPROVE PREVIOUS MEETING'S MINUTES**

Approve the Minutes of the November 13, 2024 regular meeting

Motion by Wayne, 2<sup>nd</sup> by Mike to approve the November 13, 2024 meeting minutes. Passed Unanimously.

### **PERSONS PRESENT NOT ON THE AGENDA**

No members of the public were present.

Meagan Holland to take meeting minutes.

### **2025 BUDGET ADOPTION**

The 2025 budget was presented. Discussion about using Jenny Cutright in 2025 for year-end accounting items and future audits followed.

MOTION: made to approve Resolution 2024-007, A Resolution Summarizing Expenditures and Revenues for Each Fund and Adopting a Budget for the Crystal Oaks Metropolitan District, Colorado, for the Calendar Year Beginning on the First Day of January, 2025, and Ending on the Last Day of December, 2025. It carried and passed unanimously.

MOTION: made to approve Resolution 2024-008, A Resolution Levying General Property Taxes for the Year 2025, to Help Defray the Costs of Government for the Crystal Oaks Metropolitan District Colorado, for the 2025 Budget Year. It carried and passed unanimously.

MOTION: made to approve Resolution 2024-009, A Resolution Appropriating Sums of Money to the Various Funds and Spending Agencies, in the Amount and for the Purpose as Set Forth Below, for the Crystal Oaks Metropolitan District, Colorado, for the 2025 Budget Year. It carried and passed unanimously.

MOTION: made to approve Resolution 2024-010, A Resolution Appropriating Additional Sums of Money to Defray Expenses in Excess of Amounts Budgeted for the Crystal Oaks Metropolitan District, Colorado. It carried and passed unanimously.

**OLD BUSINESS –**

Snow Plowing - Aaron has submitted his invoice for the \$700 payment for snow plowing.

Rand Easement Update – Eric Gross is waiting for feedback from Rand’s attorney about the cost share agreement. Once that is received, Eric will summarize everything the District wants to put in the easement agreement. Rob will reach out to Eric for an update.

**NEW BUSINESS –**

Board Election – Seats on the Board are up for election in 2025. Discussion followed.

MOTION:       made to approve Eric Gross as the Election Officer. It carried and passed unanimously.

Budget Officer – There was discussion on tracking the budget and building reserves in 2025.

MOTION:       made to approve Harlan Nimmo as the Budget Officer. It carried and passed unanimously.

Sand barrels - There is sand in the barrel by the bridge but no sand in the barrel by the Rands. Mike will get more sand for the barrel by the Rands and the District will purchase more for the barrel by the bridge.

The Board discussed updated processes for operations, including data security, hard drives, google calendars, invoice management and member links on the website.

**NEXT MEETING**

There will be a regular meeting on Thursday, January 16, 2025 at 6:00 p.m. at 280 7 Oaks Road, Carbondale, CO.

Meeting was adjourned at 6:33 p.m.

Respectfully submitted,

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Rob Goodwin, Recording Secretary

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Harlan Nimmo, President