



Yearly Status Report - 2019-2020

Part A

Data of the Institution

Part A	
Data of the Institution	
1. Name of the Institution	I.P. COLLEGE, BULANDSHAHR
Name of the head of the Institution	Dr. Arvind Kumar
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	+919205431600
Mobile no.	9205431600
Registered Email	ipcbsr@gmail.com
Alternate Email	iqacipcbsr@gmail.com
Address	Near Siyana Bus Stand, Anoopshahr Road, Bulandshahr
City/Town	Bulandshahr
State/UT	Uttar pradesh
Pincode	203001

2. Institutional Status					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Urban			
Financial Status		Self financed and grant-in-aid			
Name of the IQAC co-ordinator/Director		Dr. Poonam Paliwal			
Phone no/Alternate Phone no.		+919997982649			
Mobile no.		9997982649			
Registered Email		iqacipcbsr@gmail.com			
Alternate Email		poonampaliwal123@gmail.com			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		https://assessmentonline.naac.gov.in/public/index.php/postaccreditation/generatePDF_agar/eyJpdiI6ImMxaDRpbURGNWlWWDFpa3V6WU80Nmc9PSIsInZhbHVlIjoibkVxY1BjbjNkbllvUnU4emFteFwvdnc9PSIsIm1hYyI6Ijk0MWUxZTBmOTk3MTZhOTJlMmJlZWUyYmY2YzZhNW M5NTc0MzYzOGUyMDO0YzOxYj			
4. Whether Academic Calendar prepared during the year		No			
5. Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B	2.82	2012	21-Apr-2012	20-Apr-2017
6. Date of Establishment of IQAC			24-Mar-2017		
7. Internal Quality Assurance System					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC	Date & Duration		Number of participants/ beneficiaries		

No Data Entered/Not Applicable!!!

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
I.P. College, Bulandshahr	Salary	State Govt. (U.P.)	2019 214	14497331
I.P. College, Bulandshahr	Salary	State Govt. (U.P.)	2020 152	10881846
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

0

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

No

Upload the minutes of meeting and action taken report

No Files Uploaded !!!

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Teachers were motivated to shift themselves from offline teaching mode to partial online teaching mode.

Teachers were motivated to attend Econferences, Webinars etc.

Teachers were motivated to prepare e-content for future use.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
No Data Entered/Not Applicable!!!	
No Files Uploaded !!!	
14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	20-Feb-2020
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The College ensures effective curriculum delivery through systematic and strategic transparent mechanism. The College follows the Academic calendar issued by the University and executes it rigorously. The Head of respective Departments conduct a meeting to distribute the work load and allot topics to the faculty members for the ongoing academic year. The Principal monitors the effective implementation of the calendar through formal meetings with the Heads of Departments. The class time table is prepared by the respective departments. The time tables are displayed on the college Notice Board. The faculties use charts, maps, models and specimens along with chalk and boards as effective teaching props and methods. Methods like seminars, group discussions, quizzes, case studies etc. are used for effective delivery of curriculum. The study materials, notes and question banks are provided in the class. Educational field visits are organized. The College encourages the faculty to participate in Orientation and Refresher courses to update their knowledge of the Subject. The college takes initiative and encourages staff to attend workshops organized by the University for effectively implementation of the curriculum. The teaching plan is prepared by every faculty member at the beginning of academic year. Periodic assessment of curriculum delivery is conducted through HODs. The faculty engages extra periods and practicals as and when necessary.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development

Nil

Nil

Nil

Nil

Nil

Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	Nil	Nil
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
MCom	Commerce	07/06/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Nil	Nil	Nil
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nil	Nil	Nil
No file uploaded.		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	No
Teachers	No
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
NA

CRITERION II – TEACHING- LEARNING AND EVALUATION**2.1 – Student Enrolment and Profile**

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
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BCom	B. Com.	160	1265	160
BSc	B. Sc.	240	1095	240
MCom	M. Com.	60	569	60
MSc	Botany	15	95	15
MSc	Chemistry	15	156	15
MSc	Zoology	15	101	15
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	1083	203	Nil	Nil	10

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
10	Nil	Nil	Nil	Nil	Nil
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Though college does not have the official mentoring system, but each and every teacher is involved in the development of ethical or moral values in students. Besides teaching and co-curricular activities, teachers are involved in guiding them carrier wise. Even in free period, teachers take extra classes for moral education. Besides it, teachers impart moral values in students during NCC and NSS camps also.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1286	10	1:129

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
25	10	15	1	7

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
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2019	Nil	Nil	Nil
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCom	B.Com.	1	08/10/2020	Nil
BCom	B.Com.	2	08/10/2020	Nil
BCom	B.Com.	3	08/10/2020	Nil
BSc	B.Sc.	1	08/10/2020	Nil
BSc	B.Sc.	2	08/10/2020	Nil
BSc	B.Sc.	3	08/10/2020	Nil
MCom	M.Com.	4	21/09/2020	Nil
MSc	M.Sc.	4	21/09/2020	Nil

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The College has a semester system in the post graduate classes for which there is a system of internal assessment. Internal Examinations are conducted twice in every semester. Seminars are organized in every course. Thus students are motivated and made capable to speak publicly as they pass through seminars in each semester. In each semester, two Internal assessments per theory paper per subjects are held. Two quizzes are conducted with each internal evaluation per semester. Regular lab assignments are given to the students every week during the semester. Thus each student has to attend eight tests, eight quizzes and four seminars in each semester.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Academic calendar is provided by the C.C.S. University, Meerut. It is applied to the college and notified on the notice boards. The Principal seeks active involvement of all Heads and faculty members. Various programs to be held in the college are planned well in advance and are included in the academic calendar. The detailed lecture schedule plan/teaching methodology as appropriate to syllabus is prepared by each faculty member before the start of the semester. Class schedule plans are then prepared based on the academic calendar. This comprises of content, learning aid, methodology, faculty approach and course outcomes. The lesson plan generally highlights the content and total lectures for completion of the curriculum. Monitoring of implementation of the scheduled plans is done by the Head of the respective departments and corrective actions are suggested wherever required. The laboratory schedule is prepared by the concerned faculty members and batch-wise details are specified in laboratory schedule. Time Table of regular lectures for the semester/year is prepared as well and displayed on the notice board of the concerned department.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the

institution are stated and displayed in website of the institution (to provide the weblink)

<https://ccsuniversity.ac.in/ccsu/pdf-files/outcomes-2019-20.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
B.Sc.	BSc	Science	150	148	98.66
B.Com.	BCom	Commerce	146	140	95.89
M.Sc.	MSc	Science	35	35	100
M.Com.	MCom	Commerce	45	40	88.88

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

NO

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	NIL	0	0

No file uploaded.

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nil	NIL

No file uploaded.

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nil

No file uploaded.

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International

0	0	0
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3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Nill	Nill

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
0	Nill
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nill	Nill	Nill	Nill	Nill	Nill	Nill
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	3	3	Nill	Nill
Presented papers	3	4	Nill	Nill
Resource persons	Nill	Nill	Nill	Nill
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such	Number of students participated in such
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		activities	activities
Quiz on Awareness about COVID-19	I.P. P.G. College, Bulandshahr	1	94
Environment Conservation Program	Department of Botany, I.P. College, Bulandshahr	5	25
Wetland Conservation Program "Glimpses of Wetland Biodiversity"	Department of Botany, I.P. College, Bulandshahr	10	520
Clean Environment Program/ Herbal Holi Pledge	Department of Botany, I.P. College, Bulandshahr	3	25
Statistics of Bulandshahr and Career Counselling	NSS Unit, I.P. (P.G.) College, Bulandshahr	5	100
Conservation of Medicinal Plants	NSS Unit, I.P. (P.G.) College, Bulandshahr	4	100
Speech on Healthcare	NSS Unit, I.P. (P.G.) College, Bulandshahr	4	100
Awareness on Net Banking	PNB Officers and NSS Unit, I.P. (P.G.) College, Bulandshahr	7	100
Support Girls Education	NSS Unit, I.P. (P.G.) College, Bulandshahr	5	100
Water Conservation and Tobacco Control	NSS Unit, I.P. (P.G.) College, Bulandshahr	4	100

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Voters Awareness Program	Citation Award	District Electoral Officer, Bulandshahr	160

[View File](#)

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
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Plant Conservation Program	CCS University, Meerut	The Biodiversity Conservation and Sustainable Use of Medicinal and Aromatic Plants	3	5
Youth Exchange Programme	NCC	Youth Exchange Programme	Nil	1
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	Nil	Nil	0
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Nil	Nil	Nil	Nil	Nil	0
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nil	Nil	Nil
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
2.64	2.64

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Newly Added

Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Nil	Nil	0	2021

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	22953	2355198	493	142908	23446	2498106
Reference Books	2038	730341	Nil	Nil	2038	730341
No file uploaded.						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	Nil
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	43	24	1	1	0	11	8	40	0
Added	0	0	0	0	0	0	0	0	0
Total	43	24	1	1	0	11	8	40	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

40 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary

component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
2.38	2.38	10.3	10.3

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

A new chemistry lab was set up in the college for students of P.G. classes to study chemistry in a sound way. The college is equipped with the facility of Internet with Wi-Fi routers. Cameras were installed in all the classrooms of our college in the year 2019. During examinations all the cameras are linked with University. All the teachers and students are under the surveillance of the cameras while the classes and examinations are going on.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Excel file enclosed	19	16950
Financial Support from Other Sources			
a) National	Scholarship given by Samaj Kalyan Vibhag, U.P. Government.	705	Nil
b) International	NIL	Nil	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Not Available	Nil	Nil	Not Available
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
Nil	Not Available	Nil	Nil	Nil	Nil
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nill	Nill	Nill

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NIL	Nill	Nill	NIL	Nill	Nill
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2020	Nill	Nill	Nill	Nill	Nill
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Republic day celebration	College	250
Independence day celebration	College	190
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students of different classes are represented in the student council of the

college. The students of the college are represented in various academic and administrative bodies of the college. There is adequate representation of the students in the college fee committee, Library committee, sports committee. Along with the Principal and teachers of the college, students also provide their support to create an educational environment in the college. College students also participate in various cultural programs. The college has IQAC team, student welfare cell, special cell for person with disability students. The college provides non-discriminative platform through social welfare cell, which formulates various programs and schemes for the students like scholarship provided to the students from the social welfare department of the Uttar Pradesh government.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

0

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

I.P. College has a decentralized and participative Management system for various decision-making policies. The college has constituted different committees for the smooth functioning of academic and administrative work of the college. All the decisions related to the college development, Infrastructure and academic purpose, budget allocation for the various activities of the college are taken by the democratic and participative management system in which the Teaching, non-teaching staff, students all contribute. A decentralized administrative system provides the best facility to the students before implementation of important measures. The Principal of the college discusses it with the Heads of different departments, senior teachers, non-teaching representatives and with the students representatives also in the meetings. Funds are mobilized and decisions are taken. The college has constituted different committees for the purpose of Participative Management like Purchase committee, Library committee, college maintenance committee, IQAC etc. All the committees consist of the Principal, Faculty members, Non-teaching staff, students and one or two well known persons from the society.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
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<p>Library, ICT and Physical Infrastructure / Instrumentation</p>	<p>The library has a large no. of Text books, Journals, Magazines with two reading rooms having capacity of about 40 students each. The College has well equipped Laboratories, fifteen classrooms, one Seminar Hall with ICT facility.</p>
<p>Human Resource Management</p>	<p>The total number of vacancies are decided by Directorate of Higher Education, U.P. and selection of teachers is done by UPHESC and placement is accomplished by Directorate of Higher Education, U.P.. Teachers are encouraged and permitted to participate in general and specific training programmes like faculty development programmes and workshops, refresher courses, special induction programmes etc. The faculties are provided with semester time tables well in time . Practical and hands on teaching and learning practices are encouraged.</p>
<p>Research and Development</p>	<p>The College provides infrastructure and environment for carrying out the research work in the college. So the faculty members are motivated for the research work. The College also motivates teaching staff for research publications in peer reviewed Journals with High impact factor. The college also encourages them to present papers in International/National and state level seminars, workshops, Conferences and also to act as resource persons. The Management committee of the college provides financial support to each department to organize special lectures, Seminars, workshops on nationally important topics. The publication of research work of the faculty members is also available in the college Library to inspire students for further research work.</p>
<p>Examination and Evaluation</p>	<p>All the examinations in the college are conducted according to the guidelines and schedule received from the university. The college has a semester system in the masters classes for which there is also a system of internal examinations. Internal examinations are conducted twice in every semester, seminars are organized and continuous evaluation of students is done through internal examinations.</p>
<p>Curriculum Development</p>	<p>Being affiliated to the university</p>

and a non-autonomous college, we are not authorized to frame syllabus by ourselves as such because the syllabus is framed by University Board of Studies (BOS). However, college teachers who are members of Boards of Studies (BOS) make valuable suggestions based on their interaction with various committee members. As and when the opportunity is available, the faculty members of respective subjects are deputed as subject experts by the college in University Committee. College also provides a platform for curriculum development of university by hosting workshops and Seminars at college. The university notifies the curriculum/courses for different subjects which the college statutorily follows.

Admission of Students

Admission of students in the college is done on the basis of merit. The merit list for admission in the college is issued by university. Online application for admission in the college is filled by the students on the portal of the university. After the name appears in the merit list, the student has to take admission form from the college and goes to the admission committee. Admission committee after thoroughly examining all the certificates of the students, recommends him for admission. After the recommendation of the admission committee, the college also confirms the admission of the students on the online portal of the university.

Industry Interaction / Collaboration

The College has no collaboration with any industry or industrial institute. But the students of post graduate classes are made to visit nearby industries where they get practical knowledge. The college is trying to develop a link with the nearby industries, so that students can visit them and get a working view of the industry.

Teaching and Learning

We at the college follow a holistic approach for growth and development of students. We focus not only on the cognitive development of students but also emotional and social well being which is equally necessary for learning. Our teaching and learning methodology includes brain storming presentations, quizzes, inquiry

learning, case studies etc in addition to the existing traditional methods. We provide adequate infrastructural facilities for teaching and learning and well qualified and experienced faculty members. The college provides the students an ideal learning environment. The teaching, learning process is monitored by the higher authority from time to time through frequent meetings with teachers.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Examination	All the informations regarding University Examinations are provided on the official website of the University. The Examination forms of all courses are filled online and the examination fees is also paid through online modes by the students. The college displays all the relevant information regarding university examinations on notice board well in advance.
Planning and Development	To run the college successfully and smoothly, the college prepares planning well in advance. Different committees of the college chalk out the program and work is distributed as per requirement.
Administration	The use of e-governance in administrative bodies is applied . To get any information SMS, E-mail or Whatsapp groups etc are used.
Finance and Accounts	The office continues to maintain its account electronically. Advanced features help the office staff to maintain financial records effectively and efficiently. Payroll management system which helps to automatically calculate the salary, generation of salary slip, TDS, Provident funds, Allowances etc are done electronically.
Student Admission and Support	The admission process is highly structured according to the norms of the university. It uses the official university admission portal and also provides the facility of office counters for student to solve the problems .

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/	Name of the	Amount of support
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		workshop attended for which financial support provided	professional body for which membership fee is provided	
Nil	Nil	Nil	Nil	Nil
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nil	Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Research Methodology and Environment - Sustainable Development	1	27/12/2019	02/01/2020	7
Research Methodology	1	20/08/2019	27/08/2019	8
How to improve quality in H.E.Is	1	29/05/2020	03/06/2020	6
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
1	Nil	Nil	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Teachers Welfare fund	Non-Teaching Welfare fund	Scholarship given by State Govt. of U.P.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

External Audit is conducted by the institution regularly. The Income-tax related audit is conducted by Chartered Accountant of local Audit Authority, Meerut which is government nominated department conducts audit of salary account, development account and maintenance account of the college. The common

audit is also conducted by the government auditors every year. No internal audit has been conducted by the institution regarding department.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	Nil
No file uploaded.		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	N.A.	No	N.A.
Administrative	No	N.A.	No	N.A.

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Not Available

6.5.3 – Development programmes for support staff (at least three)

Mr. Aman Sharma, Library Clerk has sent to learn Library Automation Techniques at Shaheed Rajguru College of Applied Sciences for Women for 1 week (between 30.12.2019 to 04.01.2020).
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6.5.4 – Post Accreditation initiative(s) (mention at least three)

No Record Found

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
Nil	Not Available	Nil	Nil	Nil	Nil
No file uploaded.					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants
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			Female	Male
Nil	Nil	Nil	Nil	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Nil

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	5

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
Nil	Nil	Nil	Nil	Nil	NIL	NIL	Nil
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Nil	Nil	Nil

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!			
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1- Focus on least waste generation. 2- Discouragement of Polythene Bags in the Campus. 3- Use of LED bulbs, tube lights as opposed to traditional lighting no waste burring at all.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1- Tree Plantation. 2- Extra effort for maintaining discipline in the college.
Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The distinctiveness of the institution lies in its teaching and learning process. During the time of pandemic, online classes apart from the conventional classroom based teaching were held. All the departments of the
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college organised interactive lecture sessions, various quizzes, group discussions, PowerPoint Presentations on various platforms including Instagram, Facebook, Chatrooms and google platform. The teachers also provided scanned documents, texts, course materials and links to various digital libraries. Several written tests and assignments were given to the students and evaluation was conducted by the respective teachers. Various drives were conducted for educating the students and their families about the COVID pandemic and many clips and PPT were also prepared for the same. A handbook for the COVID protocol was also published by the college on the topic entitled A guideline and preparedness for Corona Virus (COVID-19).

Provide the weblink of the institution

8.Future Plans of Actions for Next Academic Year

After the completion of syllabus the colleges closed suddenly due to COVID-19 for indefinite period causing delay or non-holding of any event or initiative for the college upliftment. Even the students were promoted to the next class without examinations in some cases. Because everything was uncertain so nothing could be done as per schedule. Now the college will focus on developing online pattern for most of the activates. So that even if the pandemic continues the students knowledge level can be maintained as such.