**Village of Cordova**

**Committee Meeting Minutes**

**Thursday December 14th, 2017**

**6:30 pm**

**Call to Order:** Jim called the meeting to order at 6:30 pm

**Roll Call:** Julie Hager, Harvey Sothmann, Shannon Craigmiles, Alvin Barber, Della Rogers Scott, and Pat Fidlar. Also present: Bob VanHooreweghe, Sarah Ford (The Review), Pastor John Kress

3

Pastor Kress thanked the Village for their continued support and donations to the Community Food Baskets. Pastor Kress let the board know there are 20 baskets going out on Friday. He let the board know that there has been a surplus of money in the years past. There will be surplus this year also. The Church would like input from the Village, Township, and others who have donated. They have considered a second basket during the year. The church would like ideas for what to do with the surplus money. Bob asked the board about the notice in the Review for back property taxes due. Jim let bob know he received the certified letter Monday morning and is aware. When the Village purchased the Shetler property, no one mentioned the need to fill out tax exempt paperwork. Jim said from here on out he will be sure it is done.

**Shannon made a motion to adjourn into the special call meeting for IMLRMA & Office clerical position, Alvin 2nd, 6 ayes. 6:42pm**

**Committee meeting reconvened at 7:06 pm**

**Sexual Harassment resolution/ordinance:** Put on agenda for next week

**Peachtree/Quicken:** Board decided it is probably not a good time to try and change accounting software. Shannon let everyone know Christina has looked into adding the budget on peachtree.

**Water Tower maintenance bill:** Alvin let everyone know the Suez bill for the ground tank is due. He said they are going to shop around for a possible different company to do the maintenance. Added to the Board meeting agenda.

**S&A School:** University of Wisconsin is having a traffic school

**US Cellular:** Jim let everyone know there was a $49.00 charge to pay off Rusty’s old phone. They also tried to set up a date package for the Nano2 system through US Cellular. It would not work so they had to go with Verizon. We have not received any bills from US Cellular or Verizon to see the charges. Jim also talked to Robert about removing the 4th phone line. The Village has not used it in years. It is costing $37.00 a month. The board added the 4th phone line on the agenda for next week.

**Sunbelt bill:** The quote for the skidster was $1115.00, the final bill was $1312.74. There were delivery charges, environmental charges, and others that were not on the original quote. The board added the sunbelt bill to next week’s agenda.

**Christmas Lights lift:** Jim asked the board how they would like to take the Christmas lights down. The motion needs made now so they can be removed after Christmas. Added to the agenda for next week.

**Waste Management:** Pat let everyone know there needs to be an increase in Garbage rates. She said she will have something next week. Added to the agenda.

**Auto Dialer:** Jim let everyone know they have installed the new auto dialer and returned the old one for extra parts. The bill for the work is $4812.80, the Village received a check from our insurance for $4642.80. The bill will be paid 50/50 out of water and Sewer. The insurance check was deposited 50/50 into water and sewer.

**Water & Sewer ordinance:** Alvin let the board know he is working with Susan on rewriting the water and sewer ordinance. It has been incorrect for a handful of years. The snow bird policy is over. Alvin also let everyone know that the water rates will need to be raised. He is looking at raising the water rates $1.00. The board discussed the possibility of lowering mosquito rates to $1.00.

**Old Business:** Shannon let everyone know the Cordova Boosters are not doing a Christmas Party this year. They asked that the Village not donate. Christina let everyone know the check had already been printed but she will void it out.

**New Business:** The Village received a letter of request for a donation to the Riverdale Education Foundation. Jim let the board know they needed to be considering the cost and installation of guard rails on River Rd. A few of the Lift Stations are out in the open and could be hit. Jim let the board know he will call Bill Stormer about monetary help.

**Closed Session:** Shannon made a motion to go into closed session for litigation and personnel, Julie 2nd, 6 ayes. 8:07 pm

**Shannon made a motion adjourn closed session, Julie 2nd, 6 ayes. 8:53 pm**

**Shannon made a motion to open committee, Julie 2nd, 5 ayes, 1 nay Shannon**

**Shannon made a motion to adjourn, Della 2nd, 6 ayes.**

**Meeting adjourned 8:56 pm**

**Village of Cordova**

**Special Call Meeting**

**Thursday December 14th, 2017**

**6:45 pm**

Jim called the meeting to order.

**Roll Call:** Julie Hager, Harvey Sothmann, Shannon Craigmiles, Alvin Barber, Della Rogers Scott, Pat Fidlar.Also present: Bob VanHooreweghe, Sarah Ford (The Review)

**IMLRMA:** The yearly insurance dues are due. In the past, the Village has done option #3 which splits the payment into two. Shannon made a motion to pay option #3 which is a payment on 12/15/17 for $17,293.48 and a second payment on 5/11/18 for $17,293.48, Della 2nd, 6 ayes.

**Office position:** Julie and Harvey interviewed two people on Wednesday night. Julie said they were evenly matched. Jim appointed Bobbie Jenkins to the office position. 5 ayes, 1 abstain. Shannon abstained due to personally working with her.

**Julie made a motion to go back into Committee, Harvey 2nd, 6 ayes.**