**Village of Cordova**

**Board Meeting Minutes**

**Thursday December 21st, 2017**

**Jim called the meeting to order at 6:30pm**

**Roll Call:** Julie Hager, Harvey Sothmann, Shannon Craigmiles, Alvin Barber, Pat Fidlar. Absent: Della Rogers Scott. Also present: Shelley Strombach, Bob VanHooreweghe, Sarah Ford (The Review), Deputy B. Mendoza

**Journal of Proceedings:** Shannon made a motion to approve the meeting minutes from the November 16th Board Meeting, December 14th Committee Meeting, and the December 14th Special call meeting, Julie 2nd, 4 ayes on the December 14th meetings. Alvin abstained from the November 16th Board meeting minutes.

**Bill Approval:** Shannon made a motion to pay the bills presented on the bill list, Julie 2nd, 5 ayes.

**Treasurer’s report:** Shannon made a motion to approve the November 2017 treasurer’s report, Alvin 2nd, 5 ayes.

**Public Comments:** Bob asked Connie about the audit reversal listed on the Treasurer’s report. Connie explained how back when we did the audit adjustments they had us do an adjustment for the TIF account paying back General. They had it as a cash account transaction. We did not actually write the checks until this last month. Connie called Kim to talk to her and she suggested reversing the audit adjustment.

**Auto Dialer:** Alvin made a motion to pay the bill for the auto dialer for the amount of $4812.80, Shannon 2nd, 5 ayes.

**Lift for Christmas Lights:** Shannon made a motion to pay up to $580 for the rental of the manlift, Harvey 2nd, 5 ayes. Bid from Sunbelt was $574.35

**US Cellular:** Shannon made a motion to shut down the 4th phone line on the US Cellular plan, Harvey 2nd, 5 ayes. (309)-373-4977

**Waste Management:** Nothing

**Tank Maintenance Bill:** Alvin made a motion to pay Suez $3589.86 for a maintenance, Shannon 2nd, 5 ayes.

**Sexual Harassment Ordinance:** Pat made motion to pass the Sexual Harassment Ordinance, Shannon 2nd, 5 ayes. Ordinance #2017-07

**Water/Sewer Ordinance:** Shannon made a motion to amend the Fair Share Utility policy, Alvin 2nd, 5 ayes. Ordinance #2017-08

**DO Cable & Sensor:** Alvin made a motion to pay $643.04 to have the cable installed, Julie 2nd, 5 ayes.

**Sunbelt bill:** Alvin made a motion to spend up to $200 for the Sunbelt bill, Shannon 2nd, 5 ayes.

**Riverdale Education Foundation:** Shannon made a motion to donate $100.00 to the Riverdale Education Foundation, Harvey 2nd, 5 ayes.

**Christmas Light Contest:**

Winners will receive a $50.00 check from the Village and MidAmerican Energy

Best of Show: 602 2nd Ave S- Julie Craigmiles

Animated: 313 12th Ave A- Linda Meinheit

Religion: 1204 3rd St. South- Bob Windt

Most Trees: 302 9th Ave South- Chris Bennett

Traditional: 16208 River Rd- John Peterson

**New Year’s Day Pay:** Shannon made a motion to pay Susan Naftzger 8 hours of Holiday pay on Monday December 25th and New Year’s Day January 1st, Julie 2nd, 5 ayes. Shannon made note the Village board will be reviewing and amending the current employee handbook.

**Clerks Resignation:** Jim read Christina Bankes’ resignation. Shannon made a motion to accept Christina’s resignation, Alvin 2nd, 4 ayes, I nay (Shannon)

**Village Clerk Training:** Shannon made a motion to pay Christina Bankes $16.00 an hour, not to exceed 8 hours a week to train a new Clerk, Julie 2nd, 4 ayes, I nay (Pat)

**Old Business:** Nothing

**New Business:** MSA sent a memo out about a check valve that needs to be purchased and installed. The Village will be paying for the labor.

**Shannon made a motion to adjourn, Julie 2nd, 5 ayes.**

**Meeting adjourned at 7:19 pm**