**Village of Cordova**

**Committee Meeting Minutes**

**Thursday January 11th, 2018**

**6:30 pm**

Call to Order Jim called the meeting to order at 6:30 pm:

Roll Call: Julie Hager, Harvey Sothmann, Shannon Craigmiles, Alvin Barber, Della Rogers Scott, Pat Fidlar. Also Present Connie Eckermann, Brittany Calvert and Bob VanHooreweghe.

Sage/ Peachtree renewal: Shannon talked about switching the software from peach tree to quick books. Shannon will look into it.

Payroll: Shannon is waiting for a call back from peach tree about adding people to the payroll. Also said she has not received any response to her calls regarding out sourcing payroll. Discussed revising Christina's training hours.

 Library: Karen Lonergan would like to introduce her self to the board and get approval to paint the street on June 7th 2018.

MSA: Alvin presented a bill of 525.00 to be paid for special services they provided for NANO 2 system.

OmniSite: Alvin presented a bill for $552.00 for wireless system for lift stations on river road.

L.W Allen: Alvin presented a bill for $1370.94 for work done on the dialer back in November.

Electric Doctor: Alvin presented a bill for $1519.62 for installing the heat trace terminators that was installed for the NANO 2. Jim reported automatic transfer switch is here and he has talked to the electric doctor to schedule information.

Utility Company: Alvin presented a bill for 323.89 for the purchase of repair clamps to have on hand.

Matt Keegan (TIF): Jim informed the board that Matt will be communicating with Kim to get a TIF report done.

Hoffman & Trannel: Jim an Shannon discussed that there will be an extra cost from working with Matt Keegan's office; that hoffman & trannel will be doing the W2's and 2018 audit.

Waste Management: Pat presented various possibilities for adjusting utility rates.

Public Comment: Jim Reported to the board that Riley's Roadhouse would like extended hours for the outage; the village would like to look into getting new shelving for the basement; Shannon reported she is working on budget worksheets; Alvin reported working for getting guard rails installed for the lift stations on river road.

Jim Reported he received documents from IL. dept. of finance for Shannon and Julie to look over; Dave Rogers is working on building permit reports; EPA reports are done and sent to Dan Helm; Working on yearly Exempt property tax report; Need to complete Il. Municipal league payroll audit.

Alvin reported the Lagoon discharge pipe is frozen and they have rented a pump for $350.00 a week. We may need to buy one.

Della reported receiving a complaint about the UPS trucks speed. Reports she called UPS and asked them to talk to the driver. She requested a newsletter go out reminding people to keep there cars off the road and move their garbage cans off the road asap to allow the maintenance crew to plow.

Closed Session: Shannon made a motion to go into closed session for litigation and personnel,. Harvey 2nd, 6 ayes

Shannon made a motion to come out of closed session Della 2nd . 6 ayes.

Roll Call: Julie Hager, Harvey Sothmann, Shannon Craigmiles, Alvin Barber, Della Rogers Scott, Pat Fidlar. Also Present Connie Eckermann, Brittany Calvert.

Shannon made motion to adjourn 2nd by Julie. 6 ayes.

Meeting adjourned 7:33 P.M.