Village of Cordova

107 9th St. S Village Hall

**Board Meeting Minutes**

Thursday, February 21, 2019

6:30 PM

**Call to order:** Mayor James Boone called the Board Meeting to order at 6:30 pm

**Roll Call:** Harvey Sothmann, Shannon Craigmiles, Alvin Barber and Pat Fidlar. Also, present Brittany Calvert, James Boone, Lincoln T. Scott, Bob VanHooreweghe, Karen Lonergan, Sarah Ford and Deputy Sanchez. Absent: Della Scott, Julie Hager and Connie Stratton.

**Journal of Proceedings*:*** *Shannon made a motion to approve the Journal of Proceeding, January 10, 2019 Closed Session Minutes, January 17, 2019 Board Meeting Minutes and February 14, 2019 Committee Meeting Minutes, 2nd by Alvin. 4 ayes*

**Bill Approval:** Shannon informed the board of a mix up with a check. Brittany had to make out another to Rock island Sheriffs. Shannon did tell the board it is fixed now and there is a credit on the Credit Card.

*Shannon made a motion to approve the bill list provided by Brittany, 2nd by Alvin*. 4 ayes

**Public Comment:** Karen Lonergan from the Cordova Library came to see if the Board considered the Paint the Road date on Tuesday, June 11, 2019, with a rain date of Thursday June 13, 2019. The other question she had is if the board would like to collaborate with the Township and Library for a Senior Lunch/ Community Lunch. The Senior Lunch would be April 12, 2019 & November 15, 2019 with a Community lunch date of July 19, 2019. Lastly the library is looking at hosting a Bob Windt day if the Board would like to help in anyway. Jim also wanted to thank the Cordova Fire Department for going around town and clearing the snow away from the fire hydrants.

**Attorney:** Lincoln T. Scott reported to the Board he had the drafts ready for the land swap with the Fire department. Once the Fire Department looks over it and are happy with it there will be an ordinance resolution and intergovernmental transfer.

**Maintenance Truck:** Alvin reported after discussion with the Board, they would like more time to look over the information provided to them.

**Employee Raise*:*** *Alvin made a motion to give the Water Clerk (Susan) $1 raise, 2nd by Shannon. 4 ayes*

Susan will start making $15 hr. on February 24,2019. Harvey informed the Board that himself and Della would be getting together soon for Rusty and Randy’s employee raises.

**Basement Project:** Harvey informed the Board of a few estimates to remove some insulation and sheet rock from a few places in the basement. First one was from Ron Downey for $400 and the second one was from Premier for $765. *Harvey made a motion to accept Ron Downey’s estimate for $400.00, 2nd by Shannon. 4 ayes*

Harvey also brought to the Board’s attention to possibly build a cover for the stairs outside going down to the basement. After Jim talked with Matt Keegan, this project would be TIF eligible.

*Shannon made a motion to spend up to $5850.00 for Ron Downey to do the basement stairs, 2nd by Harvey. 4 ayes*

**Digital Camera*:*** *Shannon made a motion to spend up to $110.00 for the Sony Cyber Shot at Amazon.com, 2nd by Alvin. 4 ayes*

**Mediacom:** *Shannon made a motion to accept the Mediacom 3-year contract, 2nd by Harvey. 4 ayes*

**Mass Notification System:** Brittany informed the Board that Nixle would charge $2900.00 a year with a one time set up fee of $300.00. Civic Plus would charge $0.54 a resident based off the 2010 census with a onetime set up $1100.00. Bob VanHooreweghe brought up his concerns with Mass Notification System. Harvey said he would get ahold of Eric Sikkema who oversees Port Byron’s Nixle system.

*Pat made a motion for Harvey to work with Eric and Brittany, 2nd by Shannon. 4 ayes*

**Basement Tables:** *Shannon made a motion to spend $150 on table and tarps for the basement, 2nd by Harvey. 4 ayes*

**Sewer Ordinance:** Lincoln T. Scott will look into the Sewer Ordinance for non-metered residences.

**QuickBooks Training:** Brittany is waiting to hear back from Riverdale to see if they would be able to come show her and Connie how to find reports they are looking for.

**Streets and Alleys:** *Pat made a motion to close the street on June 11, 2019 with a rain date of June 13, 2019 for Paint the Road, 2nd by Shannon. 4 ayes*

*Shannon made a motion that she revised to spend up to $300 at Alan’s Automotive Shop for headlight switch, 2nd by Alvin. 4 ayes*

**Old Business:** Harvey asked the Board to think about where they would like to move the exercise equipment when it gets nice out. Shannon asked if Jim could get ahold of MSA to update the River Grant.

**New Business*:*** *Shannon made a motion, she revised her motion to spend up to $75.00 for pizzas for the Fire Department to be dropped off Tuesday February 26 at 6:15 pm, 2nd by Harvey. 4 ayes*

Treasurer’s report will be read at next Board Meeting

**Closed Session:** *Pat made a motion to go into closed session for personnel at 7:22 pm, 2nd by Shannon. 4 ayes*

*Pat made a motion to go back into Open Session at 7:41 pm, 2nd by Shannon. 4 ayes*

The board discussed possibly hiring another employee after the new budget is passed.

*Shannon made a motion to adjourn at 7:47 pm, 2nd by Harvey. 4 ayes*