Cornerstone Christian Academy

Board of Directors

September 11, 2024

Members present: Sophia Bishop, Paul Buckley, Elinor Casoni, James Colcord, Karen DeJager, Dan Helgerson, Cindy Hyatt, Steve Smith

Also present: Lisa Goodwin and Bob Strodel

Notification of Approval: Minutes from the August 14, 2024 Meeting.

The meeting was opened in prayer at 6:05 PM by Mrs. Bishop. Mr. Helgerson shared a devotion on Psalm 119 and the concept of “blessed” (the state of contentedness from being in right relationship with God and our fellow men).

Principal Report: Mrs. Goodwin shared enrollment (currently 52) and the accomplishments of the first week of school – lion mascot designed by student Seth Johnson; interactive, teacher-directed chapel; Peek of the Week; Emergency Operations manual/Safety Committee established; and teacher focus on assessment and individualized academic support. She also shared some concerns about the high school program.

Financial Report: Mr. Smith reported that cashflow is not expected to be an issue through September and that state grant allotments should be coming in. Much of the past due tuition has been collected. After discussion, the decision was that going forward every student will pay the enrollment fee including faculty staff. Office Manager Ruth Merrill and Finance Administrator Pam VanAuken were commended for their efforts.

Annual Report: This project is still in process. It was decided that we will include donors, volunteers and ministry partners; financials will be presented in pie chart format; and we will use the report as an opportunity to thank our supporters. **Mrs. Bishop made a motion seconded by Mr. Buckley to extend the deadline for publication this year to October 15, 2024**. Motion passed unanimously.

Mr. Duprea’s Resignation: **With regret, Ms. Hyatt made a motion seconded by Mr. Smith to accept Mr. Duprea’s resignation.** Motion passed unanimously.

PTO Update: Mrs. Duprea also resigned as PTO president. Mrs. DeJager reported that the PTO meeting went very well and that the remaining officers have established a leadership team. The plan is for the Harvest Fest to be held on the campus.

Fundraising Committee: Mr. Strodel agreed to replace Mr. Duprea as lead on the Fundraising Committee which will meet on September 17 at 6:00 PM.

Access Codes to the Building: After brief discussion of safety issues and the new safety procedures, it was agreed that all door codes would be changed effective October 1. Only current faculty and staff would be issued new codes; any others will be assigned based on specific need. Parents will be informed of pending change immediately. Mr. Buckley will also facilitate disengaging the interior auto unlock on the front door.

Scholarship Policy: Although there have been no applicants to date, Mr. Buckley suggested that we proactively determine how to implement this process in the absence of a headmaster. The policy can be implemented as written without a headmaster. Ms. Hyatt volunteered to be the Board representative if necessary. Ms. Hyatt will also present a change recommendation to the Academic Performance section of this policy at the next meeting.

Gradelink Website: Mrs. Casoni reported that Meredith Savings Bank was approached about funding this. They may be able to contribute $1,000. This will be added to the agenda for the Fundraising Committee along with revisions to our promotional materials.

The meeting was adjourned at 8:12 PM with prayer by Mrs. Goodwin.

Respectfully submitted,

Cindy Hyatt

Secretary