



CCA - Early Learning Center  
2020-2021 Enrollment Agreement

"Anyone who welcomes a little child...welcomes me" Luke 9:48

Office Use Only

- ☐ Registration Card  
☐ Immunization records  
☐ Parent/Student Contract  
☐ Deposit Paid ck# \_\_\_\_\_

Start date: \_\_\_\_\_

Child's Name

Date of Birth

Program

Enrollment Date

Scheduled Attendance

The days and times I wish to enroll my child are as follows:

Days	Start Time	End Time	Comments
Monday			
Tuesday			
Wednesday			
Thursday			
Friday			

I/we agree to pay a monthly Tuition of: \_\_\_\_\_

1 week deposit is due at registration to be used for last week of care = \_\_\_\_\_

Fee Policies (Please initial that you have read and agree to each statement)

Initials

☒ I agree to keep my account current according to the agreed upon schedule above.

☒ Payments are due prior to services rendered.

☒ Tuition is not subject to discounts for holidays, emergency closures, or absences.

☒ A \$25 late fee may be added to my account if I am more than one week late in payment.

☒ Billing statements are sent out prior to the 1st of each month for which payment is due.

☒ If my child is not picked up by the 5:30 closing time, I will be charged a \$5 late pick up fee for each additional 5 minutes required.



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### Other Agreements

### Initials

I understand and agree that it is my responsibility to familiarize myself with and abide by the policies and procedures in the ELC Parent Handbook.

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I authorize CCA to use any photograph of my child or myself participating in class, activities or events, for promotional and/or advertising purposes, including brochures, social media, newspapers, etc. without compensation.

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I understand I need to keep the school apprised of all changes to emergency information and will make such changes in writing immediately.

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I understand I must sign my child in and out each day and provide my signature weekly

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I give permission for center personnel to apply sunscreen & insect repellent, which I will supply.

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I give permission for center personnel to apply creams/ lotion/ vaseline, which I will supply.

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I understand I must follow COVID-19 protocol as established within CDC guidelines,

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I understand the ELC, at Cornerstone Christian Academy, exists to create a Godly sense of family for the children in our care. We seek to build strong relationships with our families within a Christ-centered community of faith.

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I certify that I have read, understand, and accept all terms and conditions described in this agreement.

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Parent Signature

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Date