



## Board of Directors – January 23, 2020

The meeting was called to order at 6:00 PM.

Board members in attendance were Karen Deighan, Mark Diamond, and Cindy Hyatt. Also present were Board Advisor Charlie Horsken, Headmaster Jim Miller, Carol Paolo, Susan Teryek, and Renee Miller.

Ms. Hyatt opened the meeting with prayer.

**Public Input:** Carol Paolo reported for the PTO that they have purchased 5 replacement chromebooks for the middle school and have a Krispy Kreme donut sale planned for February to purchase more. They are also planning to partner with Life Bridge for a mattress sale on April 4. So far in the 2019/2020 school year, they have netted about \$1150 from the Savers fundraisers.

**Approval of Minutes:** Mr. Diamond made a motion to accept the minutes from the November 22, 2019 meeting. Ms. Hyatt seconded. Motion carried unanimously.

### Finances

- Mr. Diamond made a motion to accept the budget as presented. Ms. Hyatt seconded. Motion carried unanimously.
- Ms. Deighan presented a recommendation that the rents on the apartments be raised to include the cost of oil. Currently, one of the tenants is behind on oil payment which is billed separately from rent. Ms. Deighan will provide a revised lease agreement for Board review/approval at the February meeting with a plan to notify tenants in March and put into effect for the one year period of June 2020-June 2021.

**Headmaster's Report:** Mr. Miller submitted a summary of recent activities which include working with a Task Force of local Christian leaders to develop a 3 year plan, visiting local churches/church leaders, consulting with Andy Johnson of Life Bridge about possible collaborations, and working closely with Deb Gagne on our financial situation. He is working with engineer Claude LaPlante on a facilities assessment. He is also working with Roger Kirkhart and Hope Phillips on campaigns to raise matching funds for a \$50K anonymous donation.

### New Business

**Golf Tournament:** Scheduled for June 8. Volunteers/organization needed. Mr. Miller plans to meet with Andy Johnson regarding a collaboration with their tournament.



**Annual Meeting:** Date will be February 20 at 5 PM

**Front Office Coverage:** Jessica has resigned; her last day is January 30. Mr. Miller is working on updating the job description and thoughtfully filling the position. Parent Vanessa Urghart has volunteered to help out in the interim.

**2020/2021 Teacher Contracts:** Goal is March.

**Task Force Update:** With the assistance of Dave Kemper, pastor at First Christian Church, the following local leaders have volunteered to assist the Board in developing a 3-Year Sustainability Plan.: Bob Stroedel, Rick Duba, Andy Marco, Fred Funk, Jason Anderson, and Steve Bravo. An initial report has been provided to the Board.

The meeting adjourned at 6:48 PM as the Board moved to Executive Session. Next meeting will be February 20 at 5 PM at Cornerstone Christian Academy.

Respectfully submitted,

Cynthia Hyatt

Karen Deighan called the meeting to order at 6:50 PM. Present were Mark Diamond, Cindy Hyatt, Charlie Horsken, Jim Miller.

Charlie Horsken opened the meeting with prayer.

**Board Member Application:** Susan Teryek has applied for membership on the Board. Mrs. Teryek appeared before the Board to share her interest and qualifications. After her departure and discussion, the Board voted to invite her to membership (3-0-1)

**Task Force Update:** Board members were given the Task Force Report to review prior to the next meeting. This is to be kept confidential. Immediate issues are related to matching the \$50K donation. Jim agreed to have middle school work on a thermometer as part of a more comprehensive communication program including web site and Facebook notifications.

**All School Meeting – February 20**

- 5 PM: Meal Cindy will provide pizza; Mark, veggies; Karen, beverages; Charlie, paper products
- Focus Groups: We will replace this with whole group discussions on these topics – Major Fundraisers (Golf Tournament and Gala); Facilities (Define specific projects and solicit volunteers); Alumni



Association; possibly Marketing /Outreach The Board will meet in 2 weeks (Feb 6 from 6-7:30 PM) to work further on this agenda/content.

**Tuition:** Issues around tuition were discussed without resolution. Board members are to review the Task Force report and gather any appropriate information that will help us to make a decision about 2020/2021 Tuition. In the interim, Jim will consult with former headmaster Rick Duba and Dennis Rumney. This will also be a topic for discussion at the Feb 6 meeting.

**Bank:** Jim, Karen and Mark met with our bank loan officer regarding the upcoming balloon payment. One suggestion is to sell the apartments. This option was discussed. Mark will get information. Bank is having the property assessed. Further discussion will occur when more information is available.

Meeting was adjourned at 9 PM. Next meeting is planned for February 6 at 6 PM.