



Board of Directors

July 30, 2020

Members present: Jason Anderson, David Baker, Jon Beam, James Colcord, Dan Helgerson (via Zoom), Cindy Hyatt, Robin Lyle, and Susan Teryek.

Also present were Mary Beth Bowling, Georgene Sellinger, Gerald Ciccarone Jr, Lisa Sargent, Carrie Fogg, LilliAnna Henderson, Wendy LaRosa, Tony Carbonneau, Carol and Ralph Paolo, Deidrah Prior, Cheryl Martin, Dee DeMario, Kristi Nieman, Mary Stetson, Carolyn and Daniel Yule, Caitlin Ericson, Deb Gagne, Meghan Johnson, and Jim Miller. And via Zoom: Michelle Boronow, Andi Prill, Bob Batson, Courtney Weymouth, Denise Colcord, Jen Smith, Joel Gill, Mariah Ackers, and Miles Paquette.

Mr. Anderson called the meeting to order at 6:17 PM and Mr. Beam opened the meeting with prayer.

Mr. Anderson welcomed the many visitors to the meeting, announced the commitment to open K/1 on September 8 with Lilli Anna Henderson as teacher, shared that the Board has combined prayer and work to make significant progress toward our primary goal of being Christ-centered in all things, and reported that waitlists will be established for all other grades.

Mrs. Teryek made a motion seconded by Mr. Colcord to accept the Minutes from the July 23 meeting as presented. Motion passed unanimously.

Board members introduced themselves.

Mr. Beam acknowledged the vacuum in communication in the past few weeks as the Board has been in prayer and long meetings. The Board has been addressing some structural issues that has resulted in compromises to effectiveness. After determining areas for improvement, the Board has divided responsibility for addressing them. Committee chairs shared as follows:

- Facilities: Mr. Colcord is currently gathering baseline data and plans to pursue volunteer resources in the near future.
- Policy Manual: Mr. Beam and his group plan to complete review of the foundational documents within the next 3 weeks in order to operate with integrity.
- Marketing/Outreach: Mr. Baker invited others to help him set forth one voice one message
- Discipleship: Mr. Lyle is seeking a group to identify interpersonal relationships to institute strategies for developing Christ followers in and out of school.
- Academics: Mr. Lyle reported that a committee has been assembled to take a careful look at curriculum through a 4 phase process of assessing current status, articulating a PK-8 course of study, implementing it, and then evaluating to improve.
- Prayerfulness: Mr. Beam reported that he and Mr. Anderson are committed to inviting people into the presence of the Lord at every opportunity.

Mr. Beam made a motion seconded by Mr. Anderson that going forward, classes will be added using the following criteria – 12-15 students covering a span of no more than 2 grades, a qualified Christian teacher, and curriculum and other resources to support an excellent spiritual and academic experience for every child enrolled. After brief discussion, motion passed unanimously.

Mr. Beam made a motion seconded by Mrs. Teryek that the COVID19 guidelines shared at the July 23 meeting be adopted with the addition of the final bullet under Classroom Practices addressing masks. Passed unanimously.

Mr. Colcord made a motion seconded by Mr. Lyle to accept the 2020/2021 school year calendar as presented. Passed unanimously.

Board Policy Section 1 had been shared by email for first reading. Mr. Baker made a motion seconded by Mr. Beam to present the policies for adoption at the next meeting. Motion passed unanimously.

Mr. Anderson shared information about the NH Scholarship Fund which offers opportunities for our students to get funding and for businesses who wish to support our school to divert up to 85% their payroll, profit, and IMD taxes to this fund. Ossipee Children Fund is another potential source of scholarship funds.

Mr. Anderson opened the meeting to public comment

- Mr. Yule commented on the expectation on the COVID 19 agreement that the tuition would continue if the school must go to remote learning.
- Mr. Ciccaroni commended the teachers, noted that the current economic state of the school results from tuition issues, stated an intention to donate, requested copies of the policies presented today and curriculum
- Mr. Miller commended the Board for their work and asked what would be lost if grades 2-8 does not open.
- Mrs. Bowling expressed agreement with the use of assessment prior to enrollment and asked about how criteria for re-opening grades would apply to middle school.
- Mrs. Paolo asked also about the possibilities for re-opening middle school since there are believed to be 12 students ready to enroll in grades 7-8.
- Mrs. Phillips expressed concerns about garbled messaging about whether we are closed or opening. What is the message?
- Mrs. Johnson recommended an interview with each new enrollee to explain the risks and responsibilities of enrollment.
- Mr. Anderson responded that the Board is painfully aware and personally struggling with the impact of our decisions on staff, student and families. We do not have answers to all of the concerns expressed. We committed to letting the Lord reveal what will go right. He anticipates that it will take 25-30 students to open Middle School.
- Mrs. Nieman suggested that enrolling students be expected to write an essay and new staff write a personal statement of faith. Mrs. Yule replied that the student essay is a current expectation. Mr. Beam replied that confirming staff/faculty basis in faith is a Board priority.
- Mrs. Martin asked about access to Board minutes and if there is currently a headmaster. Mr. Anderson replied that the minutes will be posted on the webpage and that there is no headmaster currently with the Board attempting to fill in as we continue to assess the needs for administration in order to get the roles right.
- Mr. Mitchum asked for clarification on headmaster, status of the school reopening, and financial status. Mr. Anderson confirmed that there is currently no headmaster, we are committed to providing service to ages 8 weeks through Grade 1 at this time, our \$290K mortgage balloon payment is due in September but a 12-24 month extension is anticipated, there is no other debt except the PPP loan, and we are confident in our ability to fund all obligations for ELC and GK/1. Mr. Mitchum stated that FCCO loves and is praying for CCA.
- Mrs. Colcord asked about the date for the K/1 Parent Meeting – TBA – and noted that contrary to some comments, GWRSD has not made final decisions on their plans for re-opening.
- Mr. Beam asked all present to join us in prayer that God send qualified teachers, bless our curriculum work, and comfort the hurting people who are waiting.

At 8:35 PM, Mr. Beam made a motion to adjourn public session and move into closed session. Mrs. Teryek seconded. Accepted unanimously. Mr. Anderson thanked all participants.

Executive Session

At 8:49, Mr. Anderson called the meeting to order.

Mr. Baker expressed concern that the motion regarding future class enrollment was made outside of a Board meeting and printed on the agenda.

Deb Gagne, Carolyn Yule and Lisa Sargent asked for time to address issues with the Board in closed session. Mrs. Sargent asked for clarification on "growing the ELC" and if she should start a waiting list. Consensus from discussion is that she should work to fill current classes and maintain a wait list. Decisions regarding adding classes is deferred. Mrs. Yule requested clarification on the application process. Mr. Anderson stated that placement on the Wait List will require completion of the application and applications for financial aid. Mrs. Gagne brought up issues about the PPP loan and our compliance with requirements to have it forgiven. There are many areas needing clarification. Mrs. Gagne will send her spreadsheets to all Board members. There may be a need to hire teachers for some tasks in order to spend appropriately to meet the requirements of the loan. No data on how much at this time.

After they left the meeting, there was a brief discussion of possibilities of middle school teachers offering courses to homeschool students. Ms. Hyatt contact teachers to assess interest.

Discussion of headmaster position was deferred to the next meeting.

At 10:04, Mr. Beam made a motion seconded by Mrs. Teryek to adjourn. Accepted unanimously. Mr. Anderson closed the meeting with prayer.

Respectfully submitted,

Cindy Hyatt

Secretary