



Regular Board Meeting Minutes for August 6,2020

Members present: Jason Anderson, David Baker, Jon Beam, James Colcord, Dan Helgerson, Cindy Hyatt, Robin Lyle, and Susan Teryek

Mr. Beam called the meeting to order at 6:08 PM and the Board proceeded to a time of prayer.

Mr. Beam made a motion seconded by Mr. Colcord to accept the minutes as presented. Passed unanimously.

After some discussion, **Mrs. Teryek made a motion seconded Mr. Baker to accept Section 1 of the Board Policies and Procedures as presented.** Passed unanimously. Process for the addition of the word alone after Jesus in #6 of the Statement of Faith will be explored.

Mr. Anderson reported for the Finance Committee. An explanation of the requirements of the PPP grant and CCA compliance resulted in consensus to table further discussion until we have specific facts and to not include consideration of this in present decisions regarding school operations. The need for a 2020/2021 Budget were discussed and Mr. Anderson agreed to provide a written budget by the next meeting. Mr. Colcord is pursuing costs for immediate or significant repairs that need to be included in the budget including the fire suppression pump and dishwasher. Mr. Beam will provide prices for virtual meeting technology and Mr. Baker will check out Jitsi Meets as a potential cost-free format.

Mr. Anderson shared the need for leadership and processes in place to facilitate operational excellence and his proposal to address that need. Mr. Lyle shared his concerns about the proposal. In the course of discussion of this issue, we discovered areas for improvement in communication and mature operation that need to be addressed going forward. Mr. Helgerson made a motion seconded by Mr. Baker to reject Mr. Anderson's proposal. Passed with Mr. Anderson abstaining. Mr. Baker made a

motion seconded by Mr. Lyle to remove Mr. Anderson from the position of Board Chair. Motion failed on a 2:5 vote. Officers were directed to meet to discuss lessons learned from this experience. Further discussion of how to address the leadership issues led to the motion by Mr. Helgerson seconded by Mr. Colcord to approve a job description that will be developed over the course of the next week for a parttime school administrator in order to facilitate filling the position as quickly as possible. Vote will be taken via email. Ms. Hyatt will initiate the job description, all Board members will have the opportunity to edit, and then Mr. Anderson will initiate the vote. Organizational Structure will be included in the agenda of the next meeting.

Possibilities for promoting the school while not fully operational were discussed briefly. Ms. Hyatt made a motion seconded by Mr. Lyle to establish a committee whose purpose is to brainstorm and make recommendations to the Board. Passed Unanimously. Mrs. Teryek will lead this committee.

At 9:05, Mr. Anderson needed to leave the meeting. Mr. Beam resumed with the agenda.

- Personnel Issues: ELC issue had not been addressed
- Curriculum Committee: Mr. Lyle reported significant progress and the expectation that gaps will be defined in the immediate future.
- Enrollment Update: From the data available, it appears that G2/3 meets the enrollment criteria to open so we will proceed with the process of hiring teachers. **Ms. Hyatt made a motion seconded by Mr. Baker that a committee be established to hire any needed teaching staff.** Passed unanimously. Mr. Helgerson agreed to chair this committee. Mr. Baker will post the position of elementary teacher. After discussion about the costs associated with providing excellence in instruction at Middle School specifically number of teachers, **Mr. Colcord made a motion seconded by Mr. Baker that middle school (grades 6-8) be opened at such time as the following criteria are met – minimum of 24 students, qualified Christian teachers, and curriculum and other resources to support an excellent spiritual and academic experience for every child enrolled.** Motion passed with 6 Supporting and 1 Opposed.
- Marketing: Mr. Baker reported that his committee will meet on Tuesday. He has begun changes to the webpage. He asked each Board member to send a short biography for inclusion on the webpage along with a headshot.
- Ms. Hyatt will work with Ms. Henderson to determine and inform K/1 parents of the Parent Meeting.

At 10:15 PM, Mr. Baker made a motion seconded by Mr. Colcord to adjourn the meeting. Mr. Beam closed us in prayer.

Respectfully submitted,

Cynthia Hyatt

Secretary