



Board of Directors

August 13, 2020

Members present: Jason Anderson, David Baker, Jon Beam, James Colcord, Dan Helgerson, Cindy Hyatt, Robin Lyle, Susan Teryek

Mr. Anderson called the meeting to order at 6:08 PM and the Board proceeded to a time of prayer.

Mr. Baker made a motion seconded by Mr. Helgerson to accept the minutes as presented. Passed unanimously. Discussion followed regarding if we should share minutes prior to approval in order to facilitate communication.

Mr. Baker made a motion seconded by Mr. Helgerson to approve minutes via email by majority vote as soon as they are available to facilitate timely publication for all constituents. Motion passed unanimously.

Update on Enrollment: Mr. Anderson reported the following: K/1 has 15 students registered and a waitlist of 14; G2/3 has 15 students register (2 w/deposits); G4/5 has 9 students (0 w/deposits) and Middle School has 14 students (0 w/deposits). **Mr. Beam made a motion seconded by Mrs. Teryek to request deposits from all families on the waitlist for all grades to confirm intention to enroll with clear communication about how we plan to proceed provided.** Mr. Baker agreed to craft the communication for parents/families. Motion passed with 1 dissenting.

Hiring Committee: Mr. Helgerson reported that the potential teachers provided by Mr. Miller are not available. Job postings went out this week.

Financial Update: Mr. Anderson reported that we are paying our bills. Mr. Beam volunteered to assist Mr. Anderson in developing a budget to be presented to the Board. Mr. Colcord agreed to pursue a contract for plowing this year.

Facilities Update: Mr. Colcord reported that he is in the final stages of defining the facility needs and plans to send the list via Google Docs in the immediate future. He has another estimate on the fire pump replacement planned for tomorrow.

Organizational Structure discussion was deferred to the end of the agenda.

School Administrator: Jim Miller has not responded regarding his willingness to take on this position. A text at the beginning of the meeting indicated that he is ill and will respond to the Board regarding the position in the immediate future. Oversight of this position will be provided by the Board Chair.

Curriculum: Mr. Lyle reported that his committee is in the process of collecting data on the curricula as well as Scope and Sequence (Instructional Goals) that are in current practice. He expressed distress that there is not a clear delineation of scope and sequence of curricula available. It is his intention to have a map of

current practice by the next meeting. In the meantime, the curriculum committee will begin to look at options for Bible curriculum – PK-8. Mr. Baker expressed the Board’s appreciation of the efforts of the Curriculum Committee.

Marketing/Outreach: Mr. Baker shared changes to the website that included a link to scholarship applications and a tab for employment that links to the application. Board minutes will be available as soon as all Board members (Jason, James, Susan) provide brief bios and head shots. He has posted advertisements for Elementary teachers and plans to submit a budget at the next meeting. He will post ELC opening as soon as they are defined.

Prayerfulness and Policies: Mr. Beam is planning a night of prayer for an upcoming Wednesday at 6 PM. More information coming. Document review is proceeding. The plan is to do the Faculty/ Staff Handbook next.

ELC Personnel Issues: Mr. Anderson, Mr. Beam and Ms. Hyatt met with Lisa Sargent this week to define the issues and administrative response. Meetings with staff involved are planned for the week of August 24. Concerns about leadership in the ELC were expressed. There is a need for spiritual discipleship with staff in the ELC.

COVID Requirements: The suggestion of Mr. Anderson that our current procedure be modified to change the quarantine requirement from 2 weeks to 1 week led to an extended discussion of reasonable expectations for families. Board agreed to review the policy, pray and continue the conversation with expectation of resolution at the next meeting.

K/1 Parent Meeting: Lilli Anna Henderson and Cindy Hyatt plan to have this meeting at 5:30 PM on Tuesday, August 25 at 5:30 PM. Board members are invited to attend.

Pastors on the Board: Mrs. Teryek introduced amending the by-laws to allow pastors to be on the Board. Discussion resulted in the decision to ask Kevin VanBrundt to be an advisor to the Board. He will be specifically invited to the Discipleship Committee but may be asked to contribute elsewhere.

Organizational Structure and Vision for Administration: Ms. Hyatt suggested that the Board consider developing a plan for addressing the administrative functions of the school in the long run that would distribute the functions currently under the headmaster position. All were in agreement that funding for administrative positions does not currently exist. This issue will be addressed in the future.

Other Business: Mr. Helgerson shared the possibility of Classical Conversations using our facilities for their meetings. He will share the contact information with Mr. Baker.

At 8:58 PM, Mr. Baker made a motion seconded by Mr. Helgerson to adjourn the meeting with prayer.

Respectfully submitted,
Cynthia L Hyatt
Secretary