



Board of Directors

October 22, 2020

Members present: Jason Anderson, David Baker, Jon Beam, James Colcord, Dan Helgerson, Cindy Hyatt, Robin Lyle, Susan Teryek

Also present were Lead Teacher Mary Beth Bowling, Lisa Sargent, Mary Stetson, Deb Gagne, Kristi Nieman, and Carolyn Yule

Mr. Beam called the meeting to order at 6:24 PM and the Board proceeded to a time of prayer.

Lead Teacher Report: Mrs. Bowling reported that the staff has expressed surprise and sadness at the Mr. Miller's departure. They feel they have lost a champion. However, they are a great team who have pulled together to meet the challenges. They ask the Board to assist with the following

- Safety Procedures particularly those associated with lockdowns
- Building repairs including leaking roof, fencing around the playground, potholes, and heat
- Lack of specials mean that teachers have no planning time
- Things for recess such as soccer equipment or a tether ball

Enrollment concerns were shared and a possibility of adding public school kids on virtual instruction days was discussed at length.

Finance Committee

Budget: Mrs. Gagne shared a draft budget which includes a \$113,743 deficit/fund-raising amount. After discussion, Mr. Helgerson made a motion seconded by Mr. Anderson to postpone a decision on the budget pending recommendations of a Fundraising Committee to be convened by Mr. Beam. Motion passed unanimously.

Electric Contract: Mr. Colcord made a motion seconded by Mr. Lyle to contract with First Power Point. Motion passed unanimously.

Policy/Documents Committee: Mr. Beam presented a clarification of the current procedure and a request for input from the community on holiday plans/possible needs for calendar changes or programs offered. Input from staff present revealed that the procedure had not been effectively communicated to staff. Changes suggested were acknowledgement that COVID-19 is on the rise in the introductory paragraph and omit Dec. 24 from the survey. Mr. Anderson made a motion seconded by Mr. Colcord to send out the clarifying communication with the suggested changes. Motion passed unanimously.

Facilities Committee: Mr. Colcord reported that the cost to replace the oil tank for the apartments is

\$4,676. After discussion, the consensus was to hold off on a decision pending information on more options.

Board Leadership: It was noted by Mrs. Teryek that the Bylaws define clearly that communication goes from the Board through the Chair to the Headmaster and from the Headmaster to the staff. Defining the specific tasks assigned to Board officers is not as clear. Mr. Helgerson made a motion seconded by Mr. Anderson to convene a committee to look at the policies and develop job descriptions for Board officers. Motion passed with 6 For and 1 Opposed and 1 Abstention.

Election of Board Chair: Mr. Baker made a motion seconded by Ms. Hyatt that Mr. Beam be elected Board Chair and Mr. Lyle elected Vice Chair. Motion passed with 6 For and 2 Abstentions.

Public Comment

Mrs. Yule asked about the impact of the coronavirus on the traditional Thanksgiving Feast. School Administration will work this out with parents.

Mrs. Yule and Mrs. Bowling made pleas for waiving the application of the COVID-19 policy for Mrs. Stetson's planned trip to Virginia. Based on the suggestion of Mr. Helgerson, the Board agreed by consensus to pay Mrs. Stetson her regular salary while she is quarantined because the procedure was not clearly communicated to staff.

At 9:07, Mr. Colcord made a motion seconded by Mr. Helgerson to adjourn the public meeting. Mr. Helgerson closed the meeting with prayer.

Action as a result of Closed Session: None

Respectfully submitted,

Cindy Hyatt
Secretary