



Cornerstone Christian Academy
Board of Directors
March 4, 2021

Members present: David Baker, Jon Beam, James Colcord, Dan Helgerson, Cindy Hyatt, Rob Lyle
Also present: Lisa Sargent, Denise Colcord, Carolyn Yule, Carol Paolo, Deb Gagne, Kayleigh Sargent, Mary Beth Bowling, Michelle Boronow, Steve Wuori, Jill Taylor, Cheryl Martin

At 6:05 PM, Mr. Beam called the meeting to order and initiated a time of prayer.

Notification of Approval: Minutes of February 18 meeting were approved via email review and vote.

Operations Update: Mrs. Bowling reported that this week's chapel on God's Justice went very well despite initial trepidation, two new students (G1 and G6) started this week, several tours/visits have been scheduled, and the teaching staff is looking forward to the Peacemaker workshop tomorrow as a time of learning and fellowship with the entire staff. She also reported that some emergency lights did not remain on during the power outage earlier this week. Mrs. Sargent reported that the preschool is currently operating at full capacity and that they are in the process of moving infants to the toddler room (aging out).

Committee Updates

- Facilities: Mr. Beam reported that VIM (Vision International Mission) is planning a missions project around replacing our roof this summer. Details are not known but they are also planning to assist with fundraising for materials and supplies.
- Outreach: Mr. Baker reported that an ad will run in the *Granite State News* this week announcing Open Enrollment
- Fundraising: Mr. Beam shared conversations that the Gala be replaced this year with an outdoor worship event at Camp Brookwoods possibly as a culmination to a field day. A meeting of the Gala Committee is planned for Tuesday, March 9 at 3 PM. Participation is requested.

Mr. Beam announced Steve Wuori as our new headmaster effective July 1. Mr. Wuori introduced himself briefly.

Admissions/Enrollment Update: Mrs. Yule reiterated 2 new elementary students and added that there were an additional 2 students enrolled in the ELC. Currently for the 21/22 school year, there are 25 students fully enrolled and an additional 7 in process. Breakdown by grade is as follows: K-6 (2), G1-4 (2), G2/3-6 (1), G4/5-4(1), MS-5(1) Mrs. Bowling suggested that the Board consider limiting Kindergarten enrollment to 12. Mr. Lyle suggested that personal contacts be made with families who left Cornerstone in the past 2 years. Mrs. Gagne will provide the list; Mrs. Bowling will solicit teachers to make these contacts to share our story vision and invite their return.

K-3 Summer Camp: Mrs. Gagne shared an expansion of the proposal for a K-3 summer program operated by Ms. Henderson from June 14-August 20. After a review of the financial projections and outline of the daily schedule, Mr. Baker made a motion seconded by Mr. Helgerson to offer a Summer Camp program for up to 12 students if there is an enrollment of 5FTE students by May 1, 2021. Motion passed unanimously.

Tuition Discount for Siblings: Consensus after discussion is that there would be no automatic sibling discount. Families with multiple children will be encouraged to apply for all available scholarships and then petition the Board for reduction if needed. Mr. Lyle suggested that the Board consider offering Family Recruitment Credits

(tuition or fee discount) for any family who encourages another family to enroll. There was extended discussion of ways to actively involve families in meeting the needs of the school (volunteer support) without resolution.

Wuori Transition: Mr. Wuori reported that his priority at this time is a mailing address. He is in process of gathering required documents for the visa application and mailing address is a critical aspect of this process as well as buying and operating a motor vehicle. Prayers for all aspects of this transition are requested.

Public Comment: Mr. Helgerson asked about the possibility of Classical Conversations using our facilities weekly for the 21/22 school year. Since the Board indicated interest, Mr. Beam suggested that Classical Conversations submit a proposal as soon as appropriate for Board action.

Review of Policy Section 4 – Student Policies: Mr. Lyle had distributed copies of this section prior to the meeting for review. Responses he had received indicated a few typos/grammatical errors, a need for clarification of the Admissions Policy, and possible elimination of 400.004 Student Grievance Procedure. Ms. Hyatt made a motion seconded by Mr. Baker to eliminate policy 400.004. Motion passed unanimously. Mr. Baker suggested that we initiate a Policy Revision form in order to track policy changes and inform future decision making. Ms. Hyatt volunteered to obtain such a form and to submit one for changes to the Admissions policy. Mr. Wuori requested copies of these documents and any other appropriate materials. Mr. Beam volunteered to locate the Technology form for staff use. Mr. Lyle was commended for his time and effort to compile this information from a variety of sources.

Eviction of Tenants in Apt. 2: Mr. Colcord reported that his consultation with an attorney as well as information provided by Ms. Hyatt. Since we are stuck on how to proceed, Ms. Hyatt volunteered to check with the Blanchets (former staff) regarding this process which needs to be implemented as soon as possible.

Contract Interviews for Admissions: Mrs. Yule is setting up a **Sign-Up Genius** for Board members in order to facilitate scheduling these meetings.

Email Addresses: Effective immediately Board members should be contacted via their CCA account rather than personal email accounts. Mr. Baker will distribute this list.

At 8:37 PM, Mr. Lyle concluded the meeting with prayer.

Respectfully submitted,
Cindy Hyatt
Secretary