



Cornerstone Christian Academy
Board of Directors
April 15, 2021

Members present: David Baker, Jon Beam, James Colcord, Dan Helgerson, Cindy Hyatt, Steve Wuori
Also present: Lead Teacher Mary Beth Bowling, Office Manager Carolyn Yule, Business Manager Deb Gagne, Courtney Weymouth, Carol Paolo, Denise Horwood

Notification of Approval: Minutes of February 18 meeting were approved via email review and vote.

At 6:02 PM, Mr. Beam convened the meeting and Mr. Wuori shared an opening prayer.

Status Reports

- Mrs. Bowling reported that things are going well and that her staff has united as “an amazing team”. Terra Nova (standardized summative assessment) testing will take place next week. She thanked Rhoni Harding for her service as reading volunteer, requested on-going prayer for social issues impacting the Middle School, and recommended development of the sub-list and male influence in the Middle School as priorities for 21/22. As Cornerstone currently has no social media presence, Mrs. Bowling volunteered to spearhead activities/promotions on Instagram.
- Mrs. Yule reported that Dan Yule would work on the parking lot issues and there have been no additional registrations.
- Mr. Beam reported that the VIM Board is meeting tonight to decide if they will take on our roof project.
- PTO: No report
- Mr. Baker reported that there has been no progress on the Annual Report/Update. Mrs. Gagne will be asked to provide a financial report to be included.
- Ms. Hyatt reported that plans for the Celebration Event are moving forward. We are grateful to Camp Brookwoods and George Bowling for all they are doing for this event. Invitations/annual appeal communication is expected to be mailed next week. Mr. Beam continues to work on the worship team.
- We have a social media presentation for parents planned for May 17 at 6 PM in person at Cornerstone. Ms. Hyatt agreed to provide a blurb for advertising purposes. Mr. Beam, Mr. Baker, Mrs. Bowling and Mrs. Yule will take responsibility for advertising.
- Robotics League: Nothing to report
- Mr. Beam reported that he and Mr. Colcord wrote and submitted an application for a \$100K FEMA grant for security upgrades. If received, these upgrades will be implemented over the next 2 years.
- Mr. Baker reported for communications that there continue to be upgrades to the website.
- Mr. Wuori reported that he is applying for an extreme hardship VISA in order to move his family to the US which will require that all four children move with him. He asked for Board assistance in making arrangements and meeting requirements in this process. Prayers needed.

COVID Procedures: After discussion of changes in CDC and NH Guidelines and their implications for Cornerstone, Ms. Hyatt made a motion seconded by Mr. Colcord that the following guidelines be communicated to parents.

- We will continue to require masks and social distancing for all parents and visitors.
- Handwashing and facility cleanliness continues to be a priority.
- Stay at home if you/your children are ill

- 10-Day Quarantine is required for anyone exposed to COVID-19 unless you are fully vaccinated including the 14 day wait period or you have had confirmed COVID-19 in the past 90 days.
 - Domestic travel within the U.S. outside of New England no longer requires quarantine upon return to NH.
 - In the case of international travel or travel on a cruise ship, staff and students will be required to quarantine for 10 days before returning to school unless the person is at least 14 days beyond the second dose of the two-dose vaccines, at least 14 days beyond the receipt of the single-dose vaccine or within 90 days of confirmed COVID-19.
 - All community members are expected to continue to limit exposure to large group activities (20 or more participants) especially those where masking and social distancing are not practiced/practicable. Seven day quarantine after this exposure is required.
 - All students/staff who are concerned that their behavior may compromise our safety are encouraged to mask, social distance or quarantine as led by conscience/guidance of the Spirit.
- Motion passed unanimously. Ms. Hyatt will present this in written form to the Board and Administration for review/edit prior to distribution.

Finance: Mrs. Colcord shared the Cashflow report and 21/22 Budget projection reporting that we are in a positive position to finish the fiscal year. The forgiveness application for the PPP loan has been submitted and until this is approved these funds (\$77,260) are not included in cash flow. There was a brief discussion about whether the Board had approved the 21/22 Budget and Ms. Hyatt was tasked with follow up on this.

Enrollment: Currently, 42 students are enrolled for 21/22: K=10, 1=5, 2/3=10, 4/5=9, MS=8. Only one contract meeting has been held.

Spring Clean Up/Cookout Day was established as May 22 from 8-1. PTO will be asked to spearhead this activity which will include lunch. Mr. Colcord will provide the list of projects and materials for parents.

Summer Camp: So far this has not been advertised and there have been no registrants. Mrs. Yule, Mr. Baker and Mrs. Bowling will initiate advertising.

Mr. Beam reported that he spoke with Bob Strodel who indicated that there is not a need for in-person follow-up with the FCC advisory group; however, written follow-up would be appropriate.

Public Comment: None

At 7:15, Mr. Beam said a closing prayer prior to beginning the review of Board Policy Section 3: Finance

Board Policy Section 3: Review was limited to 30 minutes and resulted in some recommended changes which will be submitted for approval on the change form at the next meeting. Review of this policy will continue in subsequent meetings until completed. Mrs. Gagne will provide a corrected copy for Board review.

At 7:49, Mr. Beam adjourned the Public Meeting and the Board moved to Non-Public Session.

Actions resulting from Non-Public Session: Middle School Science and Math positions will be posted.

Respectfully submitted,
Cindy Hyatt
Secretary