

Cornerstone Christian Academy  
Board of Directors  
May 20, 2021

Actions as a Result of Closed Session on May 6, 2021

- Staff Recommendations for 2021/2022 were approved as submitted
- 2021/2022 Operating Budget approved.
- PTO Basket Fundraiser with Donation to Wolfeboro Children Center approved
- Finance Policies presented for 2<sup>nd</sup> reading approved

Notification of Approval: Minutes of May 5, 2021 meeting were approved via email review and vote.

Board Members present: Jon Beam, James Colcord, Dan Helgerson, Cindy Hyatt, Steve Wuori  
Also present: Lisa Sargent, Carol Paolo, Denise Horwood, Deb Gagne, Jill Taylor, Carolyn Yule, Kristi Nieman, Carol, Carol

Mr. Beam opened the meeting at 6:06 with prayer.

Operations Update: Mr. Beam reported that Mrs. Bowling and Mrs. Sellinger are in Boston today with the 8<sup>th</sup> Grade for their class trip. Mrs. Bowling shared the following schedule of last week of school events and invitations to all Board members to participate:

- June 1 at 3:30 - Kindergarten graduation
- June 2 All Day - Field Day at CCA beginning with Chapel at 8:30
- June 3 at 3:30 - 8<sup>th</sup> Grade Graduation at Brookwoods Chapel
- June 4 - Last Day of School with early dismissal

ELC Staffing: Lisa Sargent and Jill Taylor have resigned their position effective June 4. Kristi Nieman has vacation planned for June 7-11. Replacements for vacancies are not apparent. Ms. Hyatt will attempt to develop a plan for proceeding. Mr. Helgerson will follow up on a potential applicant.

Contract Signing Meetings: Ms. Gagne reported that parent follow up to the email invitation has been negligible. After brief discussion, it was decided that the Office Manager (Mrs. Yule and/or Mrs. Johnson) will call and schedule these appointments with Mr. Wuori for July.

Saturday Clean-Up Day: Mr. Colcord reported that the Punch List and materials have been published and sent to families, the PTO is arranging for a cook-out lunch, and the Beam family has volunteered to provide childcare.

Celebration Event: Ms. Hyatt reported that the plans are going forward well. Registrations have been limited (13) so all are encouraged to work our networks. Heather Drenning from FCCO is leading the worship team of 8-10 from a variety of churches. Students will perform. Mr. Beam is working on the program. Camp Brookwoods is once again commended and appreciated for their contribution of the food, the venue, and the staff to make this event happen.

## Committee Reports

- Communication/Outreach: Social Media presence continues to be a need. Potential resources were shared. Ms. Hyatt will forward an electronic version of the celebration event brochure to all Board members.
- Facilities: Mr. Colcord reported that the Fire System Test is scheduled for June 16 at noon. The sprinkler pump has been repaired and reinstalled.
- Employee Recruitment: Mr. Helgerson reviewed current applicant status which was followed by a discussion of additional or more effective ways to recruit. Mr. Helgerson and Mr. Beam will collaborate on the job postings and pursue possibilities with ACSI, ZipRecruiter, Linked In, and on-line websites for ministry jobs.

Mr. Beam shared the Board's appreciation to the ELC staff for their endurance and perseverance during this difficult time of staff shortage and lack of leadership. He acknowledged the opportunity the current changes provide for the Board to provide increased leadership and direction. Ms. Taylor shared her frustrations with the lack of respect and appreciation for the sacrifices that she has made during her time at Cornerstone as well as her concerns about the absence of leadership and equal standing with the K-8 program.

Mr. Wuori shared that he and his children are scheduled to arrive in Boston on Thursday, May 28. Arrival in NH is dependent upon acquisition of a car. He continues to meet hurdles in the home purchase process. He acknowledged his gratitude for the generous donation of home goods from Dan's church.

Public Comment: Mr. Beam acknowledged the concerns of Ms. Taylor. Mrs. Yule provided clarification on student eligibility for financial aid.

Mr. Wuori offered a closing prayer.

Review of Financial Policies 300.015 and 300.017: The Board is in agreement that from an accountability standpoint an audit is good practice; however, making it a priority with our income/expense ratio is difficult. Mr. Beam will check on cost/necessity with accountant Greg Eldridge. After brief discussion and connectivity issues, discussion of the Scholarship process was tabled. Mr. Wuori will provide recommendations.

Actions as a Result of Non-Public Session: Due to connectivity issues, interview with Board candidate Ray Stolarski was postponed to the next Board meeting planned for June 3 at 6 PM. It will be in person with a virtual option.

Respectfully submitted,  
Cindy Hyatt  
Secretary