**Cornerstone Christian Academy**

**Board of Directors**

**February 10, 2022**

Members Present: Jon Beam, Paul Buckley, James Colcord, Dan Helgerson, Cindy Hyatt, Steve Wuori

Also Present: Susan Beam

Notification of Approval: Minutes of the January 13, 2022 meeting.

At 6:02 PM, Mr Helgerson opened the meeting with prayer.

Mr. Wuori presented a devotional on Tenant #1 of our Statement of Faith: I believe the Bible is the Spirit-inspired and wholly authoritative Word of God.

Headmaster Report

-Enrollment remains at 69

-Financials were sent for review prior to the meeting. Currently we are $20,000 short of paying off the mortgage

-Matching Fund Campaign brought in $51,000 and Spirit of Life Church donated $2,000

-Sledding hill is operational and in use; fields will be completed after the thaw

-Recommendation for Mike Christensen as Principal for 2022/2023. Mr. Helgerson made a motion, seconded by Mr. Buckley to offer Mike Christensen a contract as principal for the 2022/2023 school year. Motion passed unanimously

-Mid Year Academic Testing Results demonstrate improvement for many but not all students. Teachers will use this information to inform instruction for all students

- Georgene Sellinger has announced that she will retire at the end of the year after 51 years of teaching

-Facilities: There is a significant roof leak in the G1/2 classroom

-Refinancing: Two banks have expressed interest in refinancing our mortgage. Mr. Colcord made a motion, seconded by Mr. Helgerson to empower Steve Wuori to procure a mortgage loan for the school property. Motion passed unanimously

-Eviction: The renters are expected to close on a new home on April 4 and agree to vacate by April 6. Mr. Buckley made a motion, seconded by Ms. Hyatt to expend $6,600 to provide driveway access to the apartment directly from Route 28. Motion passed unanimously

-Discussion about publishing minutes and the appropriateness of Public Meetings resulted in no change at this time

**Mr. Buckley made a motion, seconded by Ms. Hyatt to establish the 2022/2023 for early learners at $300 per year and Highlights at $750 per year. Motion passed unanimously.**

**Mr. Helgerson made a motion, seconded by Mr. Colcord to establish a $100 non-refundable enrollment fee for all students, including preschool. Motion passed unanimously.**

Policy Review: The following are policies reviewed and action taken.

Initial Review 201.036

Second Review 201.037, 300.016, 301.004, 301.007, 301.001, 400.002, 400.003

**Mr. Helgerson made a motion, seconded by Mr. Colcord to accept all policies that completed second review at this meeting and the January 2022 meeting. Motion passed unanimously.**

Calendar: A draft of the 2022/2023 school year calendar was presented. Final recommendation is anticipated at the March Board Meeting.

Resignation: Mr. Baker submitted his resignation citing schedule conflicts**. Mr. Colcord made a motion, seconded by Mr. Helgerson to reluctantly accept this resignation. Motion passed unanimously**. The Board shared their appreciation for Mr. Baker’s service during very challenging times, especially his contributions to improving communication.

Board Officers: Mr. Beam announced that effective at the end of this meeting he was stepping down from the Chairman position. Based on that information, **Mr. Helgerson made a motion, seconded by Ms. Hyatt to elect Mr. Buckley to the position of Board Chair. Motion passed unanimously**. Further, the Board approves Mr. Buckley to become a signer on the school bank accounts. Mr. Wuori will facilitate this process.

**Mr. Buckley made a motion, seconded by Mr. Helgerson to elect Mr. Beam to the position of Vice Chair. Motion passed unanimously.**

Public Input: The Board shared their appreciation to the PTO for the work they are doing on the Gala.

At 7:50 the Board adjourned to Closed Session.

Respectfully submitted,

Cindy Hyatt

Secretary