Cornerstone Christian Academy

Board of Directors

May 12 , 2022

Members present: Jon Beam, Paul Buckley, James Colcord, Dan Helgerson, Cindy Hyatt, Steve Smith, Steve Wuori

Notification of Approval: Minutes of March 10, April 14, and April 20, 2022 Board meetings.

* Refinance mortgage loan with Meredith Village Savings Bank for option # 3 (10 yrs at 4.85%) passed unanimously on a motion by Mr. Colcord seconded by Mr. Beam.
* Bid to reroof the school was accepted unanimously on a motion by Mr. Beam seconded by Mr. Helgerson.
* Hiring of Dawn O'Blents was approved unanimously on a motion by Mr. Colcord seconded by Mr. Helgerson.
* Approval of Headmaster Evaluation with edits was approved unanimously on a motion by Ms. Hyatt seconded by Mr. Smith

Mr. Buckley called the meeting to order at 6:04 PM. Mr. Helgerson opened with prayer. Ms. Hyatt provided the devotional/teaching on the 3rd Tenet of the Statement of Faith – the deity of Christ. Mr. Buckley will address the 4th Tenet at the June meeting.

Headmaster Report: Mr. Wuori shared the following

* Email of appreciation sent by parent of a middle school student
* Fundraising: $2,000 from maple syrup so far; Gala, $22,000; finishing the field, $4,700 ($22,000 needed with a goal of June 4)
* Upcoming events: Field Day, Sat, May 14; Clean Up Day, Friday, May 20, 1-5; Grandparents Day, May 31, 9 AM; Graduation, June 7
* Current Enrollment is 54
* Middle School Music position has been filled by a volunteer
* Closing on refinance is planned for Tuesday, May 17. Mr. Smith requested that Mr. Wuori obtain the closing documents for Mr. Smith’s review prior to this meeting.

**Mr. Beam made a motion seconded by Mr. Helgerson to empower Mr. Wuori to sign any documents required for closing on the refinance. Motion passed unanimously.**

* Preschool Summer Camp will include 6 year olds
* Mr. Colcord will assess the feasibility of moving the existing playground structure to the newly excavated area behind the school.
* Mr. Wuori requested that the previously approved budget be revisited at the June meeting to reflect anticipated changes in enrollment.

**Mr. Beam made a motion seconded by Mr. Buckley to approve the 2nd reading of the proposed change to Policy 201.028. Motion passed with one dissention. This change is now policy.**

**Mr. Beam made a motion seconded by Mr. Helgerson to approve the financial aid request presented by Mr. Wuori. Motion passed unanimously.**

Request for Exit Interview: Per Board policy, Mr. Buckley and Mr. Beam will meet with the employee making the request. The employee will be provided with a copy of the policy prior to the scheduled meeting.

School Improvement Survey**: Mr. Smith made a motion seconded by Mr. Colcord to initiate the survey introduced by Ms. Hyatt with additions suggested by Mr. Wuori and indication of elementary/middle school student using an electronic format such as Survey Monkey. Motion passed unanimously.** Mr. Wuori will be responsible for implementation.

Apartment Building: **Mr. Helgerson made a motion seconded by Mr. Beam to rent a dumpster for clean up day as the only improvement to the property at this time. Motion passed unanimously.**

**Mr. Helgerson made a motion seconded by Mr. Buckley to approve the condominium documents as presented or with a change to 67/33 vote. Motion passed unanimously.**

Open Board Meetings: After discussion, it was determined that the public will be requested to schedule participation in regular Board meetings going forward. The website will be modified to reflect this change (eliminate click here and add contact the Headmaster for inclusion in the agenda).

Board Members: Mr. Beam relayed that the June meeting will be his last as a member of the Board. Ms. Hyatt shared her intention to reapply for participation. Additional Board members are a prayer request.

Mr. Beam closed the meeting with prayer at 8:10 PM.

Respectfully submitted,

Cindy Hyatt

Secretary