

Cornerstone Christian Academy  
Board of Directors  
November 8, 2023

Members present: Sophia Bishop, Paul Buckley, Elinor Casoni, James Colcord, Dan Helgerson, Cindy Hyatt, Steve Smith

Also present: Darrin Forehand, Lisa Goodwin, Joshua Duprea

Notification of Approval: Minutes of the October 11, 2023 Board meeting

Mr. Buckley called the meeting to order at 6:03 PM. Ms. Hyatt opened the meeting with prayer followed by Mrs. Bishop's devotion on Tenet 4 of the Statement of Faith: Creation by God.

Mr. Duprea is a parent of two daughters enrolled in kindergarten this year and has applied for Board membership. He shared his history and testimony and answered inquiries by the Board. Mr. Colcord made a motion seconded by Mr. Buckley to invite Mr. Duprea to Board membership. Motion passed unanimously. Mr. Duprea accepted the invitation.

Budget/Cash Flow: Our approved budget includes a line item of \$105K donations. We are currently about 30% of this goal. A faithful donor has agreed to advance \$15,000 toward the sale of the Tamworth property which will bridge short-term cashflow concerns. Mr. Smith will meet with Mr. Forehand and Pierre-Luc Rivard to develop a biweekly cashflow report. Mr. Forehand will draft an annual appeal letter to be sent to the donor base. Mr. Buckley and Mr. Helgerson will pursue an alumni database and a matching gift to be included in the annual appeal. Prayer requested.

Marketing and Fundraising: Mr. Forehand reported that he has initiated the Marketing Team. Rhoni Harding will be distributing pamphlets to local churches and community organizations and participating in the Wolfeboro Festival of Trees. Sally Sarte will be assisting with marketing. Possibilities include direct mailing (approx. cost \$3500) and Facebook advertising (\$100/mo.) Mr. Duprea will follow up with Mr. Forehand about marketing options.

Enrollment: No change.

Soccer Field: The road has washed out making access dangerous. Mr. Colcord will follow-up on options. Mr. Colcord recommended that field maintenance be put on the April Board agenda.

Fund Fairness: There will be a meeting on November 9 at 6 PM at Wolfeboro Town Hall. Interested Board members are encouraged to participate.

Competition: North Star Academy is scheduled to open in September 2024 serving K-5. The Board acknowledges that there is a need for alternatives to public school. Our efforts will be directed toward pursuing excellence in spiritual development, Christian worldview, and academics at Cornerstone.

PTO: There have been some concerns expressed about the organization of our PTO. Mr. Forehand and Mrs. Goodwin will collaborate on guidelines based on the found policy document; Mr. Forehand will be the point person to PTO leadership; and a report on PTO funds (income and expenses) will be publicized in the newsletter.

Mold: Concerns have been expressed about the smells on the lower level. Mr. Forehand had gotten a quote on mold assessment. The Board acknowledges that it is our responsibility to address the issue. Phase 1 will involve air quality testing spearheaded by Mr. Buckley.

Apartment 1 Rent: As recommended by Mr. Buckley, the rent on the one bedroom apartment will be \$1,400 including heat. If it has not been rented by December 1, we will contract with the realtor again.

Other: Spirit of Life church will be given a key to lock the room behind the kitchen to use for storage of their sound equipment. Cornerstone Fundraising Gala is scheduled for April 11. Prayer for Cornerstone currently on Tuesday mornings at 6:30 is disbanding. A new time – Mondays at Noon – was established. It will continue to be on-line at <https://8x8.vc/CCABoardMeeting>

Mr. Forehand closed the meeting with prayer at 9:07 PM.

Respectfully submitted,

Cindy Hyatt  
Secretary