

Cornerstone Christian Academy
Board of Directors
October 13, 2022

Members present: Paul Buckley, James Colcord, Dan Helgerson, Cindy Hyatt, Steve Smith, Steve Woori Also present: Mike Christensen

Notification of Approval: Minutes of September Board meeting

Meeting commenced at 6:02 with prayer offered by Mr. Smith followed by devotional on the 9th tenet of statement of faith, spiritual unity of the Body of Christ, presented by Ms. Hyatt.

Headmaster Report was reviewed by Mr. Wuori

- Upcoming Events: October 22, Harvest Festival and November 4 1-5 PM, Fall Clean-Up
- Enrollment: Preschool Daily average of 8.5; Academy 169
- Financial Reports: Sent out in advance for review. Mr. Smith requested that tuition payments overdue by 30 days be tracked and included in financial reports effective in November.
- Faculty/Staff: October 5 Staff Development focused on curriculum. All teachers have initiated Unit Plan recording. Mr. Wuori and Mr. Christensen have conducted classroom observations for all teachers.
- Strategic Plan Initiatives:
 - Community Service – Students will visit Sugar Hill Retirement Community on October 27 to present their artwork to the assisted living residents and tell what they are thankful for as the Thanksgiving season approaches.
 - Individual Learning Plans for all students have been created which identify the student's schedule, strengths and challenges, and accommodations.
 - We are piloting a teacher and student mentoring program with our 7th grade students. Each student has a mentor (admin or faculty member) who will meet with the student weekly.
 - All faculty and staff continue to have morning devotions before school.
 - Regarding teacher retention, a staff appreciation committee has been set up consisting of several parents. They will minister to teacher's hearts. The former toddler room has been changed into a teacher lounge. We have received donations which include couches, a TV, and a Keurig coffee maker. There is a small dining area and the committee is working to make improvements to this area.
- Fundraising: The golf tournament raised \$6,724.
- Facilities
 - Cintas inspected the sprinkler system. There is sand in the lines which will need to be flushed next summer.
 - The playground and the soccer field, including the goals and nets, are complete.
 - Ossipee Planning Board has conditionally approved condominiumization of the apartments. Final approval is expected with the submission of requested

documents. Van Hertel has expressed interest in purchase. Gerard Costantino estimates selling price in current state to be at most \$225K cash price.

Annual Report: An updated version in brochure format was reviewed. Mr. Wuori and Pierre-Luc Rivard were commended for their work on this project. **Mr. Colcord made a motion seconded by Mr. Smith to accept the 2021-2022 Annual Report as submitted with the correction of Mr. Smith's name. Motion passed unanimously.**

Well: Discussion continued about whether to drill a second well at this time. Mr. Helgerson and Mr. Buckley will follow up on several issues – adding another pump, adding additional filters, adding a valve or gauge – and report at the November meeting.

Policies 200.001 Non-Discrimination in Hiring and 300.004 Audits were presented for revision. Mr. Helgerson will work on wording for Non-Discrimination and Mr. Smith, Audit for presentation at the November meeting.

Committees: The bylaws state we are to have 4 committees – Public Relations, Building, Fundraising and Future Planning. Mr. Colcord and Mr. Wuori will continue to lead the Building Committee; Ms. Hyatt and Mr. Wuori, the Fundraising. Long Term Planning could possibly include members of PTO and donors or it could be included on the agenda of monthly Board meetings. Issues related to Future Planning include opening a high school in 2024. Mr. Wuori and Mr. Christensen shared an outline of freshman curriculum. Discussion included the need to flesh out the vision for the high school and tasks/decisions that will need to be considered prior to opening such as a faith requirement. An annual appeal possibly a matching gift campaign focused on funding the high school and/or specific components will be considered.

Mr. Christensen closed with prayer at 7:54 PM.

Respectfully submitted,

Cynthia Hyatt
Secretary