

# An Evaluation of Behavioral Styles

Report For: Patti Starman

Style: **Sc/ISC** Focus: **Work** 

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# Welcome to the DISCstyles™ Online Report

#### INTRODUCTION

DISC is a simple, practical, easy to remember and universally applicable model. It focuses on individual patterns of external, observable behaviors and measures the intensity of characteristics using scales of directness and openness for each of the four styles: Dominance, Influence, Steadiness, and Conscientious.

Using the DISC model, it is easy to identify and understand our own style, recognize and cognitively adapt to different styles, and develop a process to communicate more effectively with others.

#### **HOW TO USE THIS REPORT**

The DISC report is divided into 3 parts introducing the DISC model, helping you understand your own style, and identifying ways that you can apply your style strengths or modify your style weaknesses in order to meet the needs of others.

- Part I focuses on understanding each of the DISC styles and identifying characteristics, including the tendencies of each behavioral style
- Part II is about understanding yourself and will reveal information about the tendencies that make you unique
- Part III examines and explores adaptability and offers actionable recommendations for you and others who interact with you

With this personalized and comprehensive report, DISC gives you tools to help you become a better you - to develop and use more of your natural strengths while recognizing, improving upon, and modifying your limitations. Then, because we can easily see and hear these behaviors, we can quickly and accurately "read" other people and use our knowledge to enhance communication and grow our relationships.

Please Note: Any behavioral descriptions mentioned in this report are only tendencies for your style group and may or may not specifically apply to you personally.

# **Part I Understanding DISC**

#### **BEHAVIORAL STYLES**

Historical and contemporary research reveal more than a dozen various models of our behavioral differences, but many share one common thread: the grouping of behavior into four basic categories.

The DISC styles are Dominance, Influence, Steadiness, and Conscientious. There is no "best" style. Each style has its unique strengths and opportunities for continuing improvement and growth.

The DISCstyles™ assessment examines external and easily observable behaviors and measures tendencies using scales of directness and openness that each style exhibits.

#### **BEHAVIOR DESCRIPTORS OF EACH**

DOMINANCE	INFLUENCE	STEADINESS	CONSCIENTIOUS
Decisive	Charming	Understanding	Accurate
Competitive	Confident	Friendly	Precise
Daring	Convincing	Good Listener	Analytical
Direct	Enthusiastic	Patient	Compliant
Innovative	Inspiring	Relaxed	Courteous
Persistent	Optimistic	Sincere	Diplomatic
Adventurous	Persuasive	Stable	Detailed
Problem Solver	Sociable	Steady	Fact Finder
Results Oriented	Trusting	Team Player	Objective

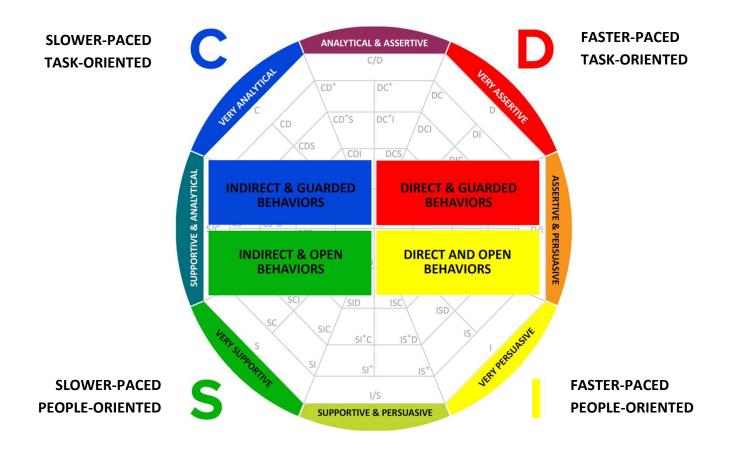
#### **DIRECTNESS AND OPENNESS OF EACH STYLE**

STYLE	TENDENCIES
DOMINANCE	Tends to be direct and guarded
INFLUENCE	Tends to be direct and open
STEADINESS	Tends to be indirect and open
CONSCIENTIOUS	Tends to be indirect and guarded

#### PACE AND PRIORITY OF EACH STYLE

STYLE	TENDENCIES
DOMINANCE	Fast-paced and task-oriented
INFLUENCE	Fast-paced and people-oriented
STEADINESS	Slow-paced and people-oriented
CONSCIENTIOUS	Slow-paced and task-oriented

#### PACE AND PRIORITY OF EACH STYLE



## PACE AND PRIORITY represent two of the main sources of tension between the styles.

- D&C and I&S have different PACES: D and I are faster-paced, and S and C are slowerpaced.
- D&I and S&C have different **PRIORITIES**: D and C are task-oriented, and I and S are people oriented.
- D&S and I&C have **BOTH PACE AND PRIORITY DIFFERENCES**.

# A DEEPER LOOK AT THE FOUR DISCStyles™

Below is a chart to help you understand some of the characteristics of each of the Four Basic DISC Styles, so you can interact with each style more effectively. Although behavioral style is only a partial description of personality, it is quite useful in describing how a person behaves, and is perceived, in personal, social and work situations.

	HIGH DOMINANT STYLE	HIGH INFLUENCING STYLE	HIGH STEADY STYLE	HIGH CONSCIENTIOUS STYLE
Tends to Act	Assertive	Persuasive	Patient	Contemplative
When in Conflict, this Style	Demands Action	Attacks	Complies	Avoids
Needs	Control	Approval	Routine	Standards
Primary Drive	Independence	Interaction	Stability	Correctness
Preferred Tasks	Challenging	People related	Scheduled	Structured
Comfortable with	Being decisive	Social friendliness	Being part of a team	Order and planning
Personal Strength	Problem solver	Encourager	Supporter	Organizer
Strength Overextended	Preoccupation on goals over people	Speaking without thinking	Procrastination in addressing change	Over analyzing everything
Personal Limitation	Too direct and intense	Too disorganized and nontraditional	Too indecisive and indirect	Too detailed and impersonal
Personal Wants	Control, Variety	Approval, Less Structure	Routine, Harmony	Standards, Logic
Personal Fear	Losing	Rejection	Sudden Change	Being Wrong
Blind Spots	Being held accountable	Follow through on commitments	Embracing need for change	Struggle to make decisions without overanalyzing
Needs to Work on	Empathy, Patience	Controlling emotions Follow through	Being assertive when pressured	Worrying less about everything
Measuring Maturity	Giving up control	Objectively handling rejection	Standing up for self when confronted	Not being defensive when criticized
Under Stress May Become	Dictatorial Critical	Sarcastic Superficial	Submissive Indecisive	Withdrawn Headstrong
Measures Worth by	Impact or results Track record	Acknowledgments Compliments	Compatibility Contributions	Precision, Accuracy Quality of results

# **COMMUNICATING WITH THE DISCStyles™**

# Communicating with the **DOMINANT** Style

D CHARACTERISTICS:	SO YOU SHOULD
Concerned with being #1	Show them how to win, new opportunities
Think logically	Display reasoning
Want facts and highlights	Provide concise data
Strive for results	Agree on goal and boundaries, the support or get out of their way
Like personal choices	Allow them to "do their thing," within limits
Like changes	Vary routine
Prefer to delegate	Look for opportunities to modify their workload focus
Want others to notice accomplishments	Compliment them on what they've done
Need to be in charge	Let them take the lead, when appropriate, but give them parameters
Tendency towards conflict	If necessary, argue with conviction on points of disagreement, backed up with facts; don't argue on a "personality" basis

# Communicating with the **INFLUENCING** Style

I CHARACTERISTICS:	SO YOU SHOULD
Concerned with approval and appearances	Show them that you admire and like them
Seek enthusiastic people and situations	Behave optimistically and provide upbeat setting
Think emotionally	Support their feelings when possible
Want to know the general expectations	Avoid involved details, focus on the "big picture"
Need involvement and people contact	Interact and participate with them
Like changes and innovations	Vary the routine; avoid requiring long-term repetition by them
Want others to notice THEM	Compliment them personally and often
Often need help getting organized	Do it together
Look for action and stimulation	Keep up a fast, lively, pace
Surround themselves with optimism	Support their ideas and don't poke holes in their dreams; show
	them your positive side
Want feedback that they "look good"	Mention their accomplishments, progress and your other genuine
	appreciation

## **Communicating with the STEADY Style**

S CHARACTERISTICS:	SO YOU SHOULD
Concerned with stability	Show how your idea minimizes risk
Think logically	Show reasoning
Want documentation and facts	Provide data and proof
Like personal involvement	Demonstrate your interest in them
Need to know step-by-step sequence	Provide outline and/or one-two-three instructions as you
	personally "walk them through"
Want others to notice their patient	Compliment them for their steady follow-through
perseverance	
Avoid risks and changes	Give them personal assurances
Dislike conflict	Act non-aggressively, focus on common interest or needed
	support
Accommodate others	Allow them to provide service or support for others
Look for calmness and peace	Provide a relaxing, friendly atmosphere
Enjoy teamwork	Provide them with a cooperative group
Want sincere feedback that they're	Acknowledge their easygoing manner and helpful efforts, when
appreciated	appropriate

## Communicating with the **CONSCIENTIOUS** Style

C CHARACTERISTICS:	SO YOU SHOULD
Concerned with aggressive approaches	Approach them in an indirect, nonthreatening way
Think logically	Show your reasoning
Seek data	Give data to them in writing
Need to know the process	Provide explanations and rationale
Utilize caution	Allow them to think, inquire and check before they make
	decisions
Prefer to do things themselves	When delegating, let them check procedures, and other progress
	and performance before they make decisions
Want others to notice their accuracy	Compliment them on their thoroughness and correctness when
	appropriate
Gravitate toward quality control	Let them assess and be involved in the process when possible
Avoid conflict	Tactfully ask for clarification and assistance you may need
Need to be right	Allow them time to find the best or "correct" answer, within
	available limits
Like to contemplate	Tell them "why" and "how

The first step to building stronger communication is awareness. By identifying how we are similar and different, we can make cognitive choices when interacting to create stronger, more engaged relationships.

# **Part II Understanding Yourself**

#### **General Characteristics**

The narration below serves as a general overview of your behavioral tendencies. It sets the stage for the report which follows, and provides a framework for understanding and reflecting on your results. We've occasionally provided some coaching ideas so that you can leverage your strengths whenever possible to maximize your personal success.

You place high expectations on yourself and others and are able to coach others into being more effective at reaching goals. Some people present high expectations with an ultimatum, "Get it done, or else..." You present your high expectations in the spirit of, "Here's how we can work together to get there, and I'll start..." This positive attitude can help others increase their involvement and effectiveness.

You demonstrate a high degree of competence in your areas of expertise, and continuously strive to improve your skills and knowledge base. This trait comes from a few sources: your high interest in quality control, your natural curiosity, and your patience in learning and doing things the right way. When you succeed in an area, you tend to raise the bar and subsequently try to improve. This makes you an excellent role model for others on the team.

You score like those who tend to become vocally disappointed when standards aren't met. However, they may not express their disappointment directly to those who can do something about it. Instead, they sow seeds of discontent with others who don't have control of the situation. More effective results can be achieved by politely approaching the person in control of the situation, and explaining the reasons for the disappointment to them. In many cases, the person may not have been aware of the negative impact, and your input can help improve the situation.

Patti, you tend to be optimistic and encouraging to others. This comes not only from your natural positive spirit, but also from your high degree of sincerity. When combined, these traits allow you to maintain a positive attitude even in the midst of high stress or negativity in the workplace. This attitude can have a positive effect on the team.

You set high personal standards for yourself and persuade others by demonstrating competence. This strength can be of value to the team because you lead by doing, rather than by delegating. That is, you set the example by rolling up your sleeves and demonstrating the work that needs to be done. You won't ask others to do something that you're not willing to do yourself. Others on the team should have respect for the leadership style that you show.

You like working independently, but have the ability to manage workloads and delegate responsibilities when necessary. Your multifaceted operational style allows for success in a variety of situations. Your interest in people drives you to be involved with others, and your high level of patience helps you follow through on details of a project. In addition, your high quality control standards allow you to make adjustments in your own work style in order for things to get done correctly.

You score like others who tend to be more modest than egocentric, but also have the ability to become assertive when necessary for emphasis or communication. This means that you may surprise people at times when you take a firm stand on an issue, after initially being more open-minded. When you see quality suffering because of a decision or direction, you'll take a firm and assertive position and push for higher standards.

Patti, your response pattern to the instrument indicates that you are an excellent listener, and you are able to get along with a variety of people in many situations. This is a strength that should assist you in the workplace and in your personal life. This trait comes from your enthusiasm, and your sincere interest in others. You are able to maintain high standards, and at the same time be flexible when necessary.

## **Style Overview**

DISC describes you based on your observable behavior which can provide insights for others regarding your communication preferences and how you will likely interact with and respond to them.

Through this report you have an opportunity to discover (observe and evaluate) your behavioral responses in various environments. You can explore your reactions to a variety of situations and contexts, including the actions and reactions of others, to determine the most effective communication strategy or course of action.

# Your Behavioral Style: Technician

Technicians will seek projects in their area(s) of expertise. They constantly challenge their own work and results. They are likely knowledgeable in many areas. They are easy to work with unless their expertise is challenged. They are quality oriented and expect strong results from themselves and others. They can become critical of others if they achieve poor results. At times, they can become too insistent on doing things a "certain way."

Below are some key behavioral insights to keep in mind and share with others to strengthen your relationships.

- **Emotional characteristic:** Need to be current and keep pace with others.
- Goals: High expectations for their own growth and advancement.
- How others are valued: Through demonstrated self-discipline, position and authority.
- Influences group: Projecting confidence in ability to create, implement and expand the correct activities and actions.
- Value to the organization: Skilled problem-solvers and experts in identifying solutions for their own area(s) of experience.
- Cautions: Over-focus on personal goals and may expect too much from others.
- Under Pressure: Can become inhibited and overly sensitive to critical feedback.
- Fears: Being too predictable or being unrecognized for their contributions.

# **WORD SKETCH - Adapted Style**

DISC is an observable "needs-motivated" instrument based on the idea that emotions and behaviors are neither "good" nor "bad." Rather, behaviors reveal the needs that motivate that behavior. Therefore, once we can accurately observe one's actions, it is easier to "read" and anticipate their likely motivators and needs.

This chart shows your ADAPTED DISC Graph as a "Word Sketch." Use it with examples to describe why you do what you do and what's important to you when it comes to (D)ominance of Problems, (I)nfluence of People, (S)teadiness of Pace, or (C)onscientiousness of Procedures. Share more about the specific needs that drive you in each area of FOCUS. If your DISC intensity scores at levels 1 and 2, your emotions and needs are the opposite of those at Levels 5 and 6 in that area.

	D	I	S	C
DISC Focus	Problems / Tasks	People	Pace (or Environment)	Procedures
Needs	Challenges to solve, Authority	Social relationships, Friendly environment	Systems, Teams, Stable environment	Rules to follow, Data to analyze
Emotions	Anger, Impatience	Optimism, Trust	Patience, Non-Expression	Fear, Concern
Fears	being taken advantage of/lack of control	being left out, loss of social approval	sudden change/loss of stability and security	being criticized/loss of accuracy and quality
6	daring demanding decisive domineering	emotional enthusiastic gregarious impulsive optimistic persuasive	calming loyal patient peaceful serene team person	accurate conservative exacting fact-finder precise systematic
5	risk-taker direct	charming influential sociable trusting	consistent cooperative possessive relaxed	conscientious courteous focused high standards
4	competitive determined	confident friendly generous poised	composed deliberate stable steady	analytical diplomatic sensitive tactful
3	moderate questioning	controlled discriminating rational reflective	alert eager flexible mobile	own person self-assured opinionated persistent
2	seeks consensus unobtrusive	contemplative factual logical retiring	discontented energetic fidgety impetuous	autonomous independent firm stubborn
1	cautious conservative contemplative modest	introspective pessimistic quiet pensive reticent suspicious	active change-oriented fault-finding impatient restless spontaneous	arbitrary defiant fearless obstinate rebellious sarcastic

# **WORD SKETCH - Natural Style**

DISC is an observable "needs-motivated" instrument based on the idea that emotions and behaviors are neither "good" nor "bad." Rather, behaviors reveal the needs that motivate that behavior. Therefore, once we can accurately observe one's actions, it is easier to "read" and anticipate their likely motivators and needs.

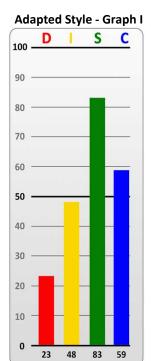
This chart shows your NATURAL DISC Graph as a "Word Sketch." Use it with examples to describe why you do what you do and what's important to you when it comes to (D)ominance of Problems, (I)nfluence of People, (S)teadiness of Pace, or (C)onscientiousness of Procedures. Share more about the specific needs that drive you in each area of FOCUS. If your DISC intensity scores at levels 1 and 2, your emotions and needs are the opposite of those at Levels 5 and 6 in that area.

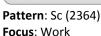
	D	I	S	С
DISC Focus	Problems / Tasks	People	Pace (or Environment)	Procedures
Needs	Challenges to solve, Authority	Social relationships, Friendly environment	Systems, Teams, Stable environment	Rules to follow, Data to analyze
Emotions	Anger, Impatience	Optimism, Trust	Patience, Non-Expression	Fear, Concern
Fears	being taken advantage of/lack of control	being left out, loss of social approval	sudden change/loss of stability and security	being criticized/loss of accuracy and quality
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		suspicious	spontaneous	sarcastic

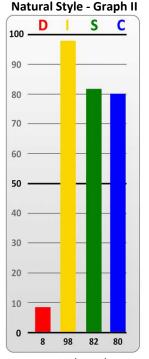
# **DISCstyles eGraphs for Patti Starman**

Your Adapted Style indicates you tend to use the behavioral traits of the Sc style(s) in your selected Work focus. Your Natural Style indicates that you naturally tend to use the behavioral traits of the ISC style(s).

Your Adapted Style is your graph displayed on the left. It is your perception of the behavioral tendencies you think you should use in your selected focus (work, social or family). This graph may change when you change roles or situations. The graph on the right is your Natural Style and indicates the intensity of your instinctive behaviors and motivators. It is often a better indicator of the "real you" and your "knee jerk", instinctive behaviors. This is how you act when you feel comfortable in your home environment and are not attempting to impress. It is also what shows up in stressful situations. This graph tends to be fairly consistent, even in different environments.







Pattern: ISC (1666)

If the bars are similar, it means that you tend to use your same natural behaviors in either environment. If your Adapted Style is different from your Natural Style, this may cause stress if over a long period of time. You are then using behaviors that are not as comfortable or natural for you.

The four-digit numbers (under the graphs) represent your segment numbers in DISC order and dictate the adjectives highlighted on the Word Sketch pages.

The higher or lower each D, I, S, C point is on your graph, the greater or lesser your behavior impacts your results at work and with others around you. Once aware, you can adapt your style to be more effective. Can you change? Of course! You do it every day depending on your situations. However, permanent behavioral change comes only with awareness and practice.

#### **Behavioral Pattern View**

The BPV has eight behavioral zones. Each zone identifies a different combination of behavioral traits. The peripheral descriptors describe how others typically see individuals with your style. Plots on the outer edges of the BPV identify that one factor (DISC) of your style will dominate the other three. As you move towards the center of the BPV, two and eventually three traits combine to moderate the intensity of your style descriptors within a specific behavioral zone. +The plus sign indicates that the preceding style score is higher, moving you closer to that style zone (i.e. CD+S: The D score is stronger than in CDS so it plots closer to the D behavioral zone).

#### THE SCORING LEGEND

D = Dominance: How you deal with Problems and Challenges

I = Influence: How you deal with People and Contacts

S = Steadiness: How you deal with Pace and Consistency

C = Conscientious/Compliance/Structure: How you deal with Procedure and Constraints

Efficient, Analytical, Organized, Factual, Aware of the Consequences of their Actions, Practical and Innovative. Data, Fact & Analysis Assertive, Results Focused, Based. Precise & Accurate Rapid Decisions, Will Seek Trusts in the Value of **ANALYTICAL & ASSERTIVE** Challenges, Can be Aggressive Structure, Standards & and Impatient, Desires to Lead. Order. Sees the value of "Rules". DC<sup>+</sup> CD+S DC<sup>+</sup>I DC DIC SUPPORTIVE & ANALYTICAL ASSERTIVE & PERSUASIVE **Balances & Values Data Both Assertive and** CIS DI+C & Diplomacy, Mindful of Persuasive, Likely to the "Rules". Will be Goal embrace New Concepts, Focused, Dislikes S/C D/I Often a Mover and a **Confusion and** Shaker, Can be very Ambiguity. outgoing with High Energy SDC SD IC ICD) and Engaging Effort. SDI ISD WERY REFESTASIVE SI<sup>+</sup>C IS+D SI+ Very Outgoing & Persuasive, **Very Patient & Favors** Very People Oriented, Quite Stability and Structure. Not a 1/5 **Optimistic Outlook, Strong** Risk Taker, Likes to operate SUPPORTIVE & PERSUASIVE Communication Skills, Likes to at a Steady, Even Pace. have Variety in their day. Supportive & Persuasive, Good Team Player, Creates Good Will & = Natural Behavioral Style provides Good Customer Service.

= Adapted Behavioral Style

# **Communication Tips for Others**

The following suggestions can help others who interact with you understand and be aware of your communication preferences. To use this information effectively, share it with others and also discuss their preferences.

Check the two most important ideas when others communicate with you (dos & don'ts) and transfer them to the Summary of Your Style page.

#### When Communicating with Patti, DO:

- Be certain to conclude the communication with some modes of action and specific next steps for all involved
- Patti will follow through, so be certain to follow through on your part.
- Present your ideas and opinions in a non-threatening way.
- Be certain that individual responsibilities are clear, in writing, and that there are no ambiguities.
- Be accurate and realistic, don't over-inflate ideas or outcomes.
- Provide testimonials from people Patti sees as important and prominent.
- Assure Patti that there won't be any surprises.

## When Communicating with Patti, DON'T:

- Be unrealistic with deadlines.
- Make decisions for Patti.
- Use someone else's opinion as evidence.
- Push too hard.
- Be disorganized or sloppy.
- Offer promises that you can't keep.
- Leave the idea or plan without backup support.

#### Your Motivators: Wants and Needs

Motivation is the enthusiasm or willingness to do something. Everybody is motivated; however, all people are motivated for their own reasons, not somebody else's. Simply, people are motivated by what they want.

Our behaviors are also driven by our needs. Each style has different needs. If one person is stressed, they may need quiet time alone; another may need social time around a lot of people. Each has different ways to meet their needs. The more fully our needs are met, the easier it is to perform at an optimal level.

Choose the two most important wants and the two most important needs and transfer them to the Summary of Your Style page.

#### You Tend to Be Motivated By:

- A home life that is supportive of the work demands.
- Social recognition and/or awards to confirm ability, skill, or achievements.
- A strong, visible group or organization to identify with and be proud of.
- Tasks which are completed the right way the first time, so that errors don't have to be corrected later.
- Knowledge that the products and services offered are of the highest quality, and that high standards are supported by all members of the organization.
- A system of support to assist with details and follow-through.
- Sufficient time to adjust to change, so as not to disrupt systems and processes.

#### People With Patterns Like You Tend to Need:

- Peers with equal ability, competence, and work ethic.
- To feel valued for your contributions to the team's success.
- A reliable and competent support staff, especially when the work culture is under pressure.
- Participation in team efforts and activities.
- To have confidence in the project, product, goals, and leadership.
- Complete explanations of processes, and the internal systems used.
- Work assignments requiring high degrees of precision and accuracy, to capitalize on your high detail orientation.

## What You Bring to the Organization

This page provides useful insights for a job or as you work together on a team or family project. These are the talents and tendencies you bring. When used in environments that you are most effective in, you are likely to be self-motivated to accomplish great things. It is possible that you may not always be in an environment that allows you to be your best. We recommend you speak with your leader to see what can be incorporated into your current environment to help maintain your motivation. Check the two most important strengths, the two most important work style tendencies and the two most important environmental factors and transfer them to the Summary of Your Style page.

#### Your Strengths:

- You are always well-prepared for meetings. You do your homework and expect the same of others.
- You are willing to work hard for a mission, cause, project, or purpose.
- You are deadline conscious, with excellent time-management skills.
- You are skilled in dealing with details (e.g., precise standards, data, and fine print) with accuracy and confidence.
- Due to your combination of people skills, patience, and objective reasoning, you have the ability to logically negotiate cooperation from others, rather than demanding it.
- You may be seen as the hub of the wheel, always at the center of many activities.
- Your remarkable consistency allows you to maintain a stable and predictable pace to complete complex projects. You demonstrate a tireless work ethic in getting the job done.

#### Your Work Style Tendencies:

- You have the ability to handle people with patience.
- You may tend to become vocally disappointed when standards aren't met, or when a project gets delayed.
- You tend to be rather friendly and easy-going in your interactions with others.
- You tend to make decisions based on factual data.
- You tend to be optimistic -- you demonstrate high personal standards while setting high goals for yourself.
- You are able to express a sense of humor, while remaining very serious about work tasks and projects, especially when it is necessary to maintain a high degree of quality control.
- You have a large base of knowledge, and a continuing appetite to learn more and seek expertise in specialized subjects.

#### You Tend to Be Most Effective In Environments That Provide:

- A place relatively free of interpersonal conflict and hostility.
- Public recognition for accomplishments.
- Close relationships with small groups of associates, rather than superficial relationships with a large group
  of people.
- Freedom from intensely pressured decisions.
- Opportunities to work with people with whom you have developed trust, rapport, and credibility.
- A variety of highly specialized assignments and technical areas of responsibility.
- Time to reflect and think about pros and cons to solutions.

# The I Style

#### Under Stress - Perceptions, Behavior and Needs for the I

Stress is unavoidable. The perceptions of our behavior may have a significant impact on our effectiveness - both in how we perceive ourselves and how others perceive us. The way we behave under stress can create a perception that is not what we intend. The descriptions below of perceptions by others may seem somewhat extreme at times (especially if our behavior is an over-extended strength that becomes a weakness or limitation). As you understand these perceptions more clearly, you are able to modify your behavior to maximize your own effectiveness and ensure that others see you as you intend.

#### **Potential Self Perception:**

- Follows established procedures
- Knows a lot about many things
- Gets things done in timely and correct ways
- Able to learn many skills

#### **Under Stress You Need:**

- A quick pace for stimulation and excitement
- **Prestige**
- Action and interaction

# Under Stress, May be Perceived by Others:

- Overly sensitive to feedback
- Concerned with own image and position
- Overly critical of others' performance
- Micro-manages others

#### Your Typical Behaviors in Conflict:

- If a conflict persists or your anger increases, you are likely to lash out with a strong verbal attack on the other person. This may have a startling effect on others since it is so unlike your normal behavior.
- Your anger is generally a response to a personal attack or, possibly, the failure of someone to support you when you were really counting on that person's support. Of course you may interpret a comment intended to refer to a task-related problem as a personal attack, especially if it concerns your contribution to the problem.
- You may experience a desire to get even if someone thwarts a major component of your personal agenda; however, you are not very likely to follow through. You may choose to overlook the matter in order to preserve the relationship or you may simply lash out in anger.

#### Strategies to Reduce Conflict and Increase Harmony:

- Take time to clarify the commitments and expectations of others. Do not make any assumptions about what others will do. Always get a specific commitment.
- Avoid giving others a false impression of the level of support you will give them. When promising your support, make clear precisely what it is that you will do.
- Be sure to fulfill all of your commitments. If you will be unable to keep a commitment or meet a deadline, inform the people involved as soon as possible. Do not assume that others will automatically step in to cover for you.

# **Potential Areas for Improvement**

Everyone has struggles, limitations, or weaknesses. Oftentimes, it's simply an overextension of our strengths which may become a weakness. For example, the directness of a High D may be a strength in certain environments, but when overextended they may tend to become bossy.

As you consider ways to continue to improve to be a better communicator, we recommend you focus on no more than two at a time, practice and strengthen them, and then choose another area to focus on and improve.

Check the two most important areas you are committed to improve upon and transfer them to the Summary of Your Style page.

#### **Potential Areas for Improvement:**

- You may provide a false sense of buy-in to others on the team, then may sometimes resist passiveaggressively.
- When under pressure, you may become overly sensitive to criticism and/or become bogged down in details.
- You may tend to trust people a bit too much and may suffer setbacks as a result.
- You may become verbally aggressive when the climate becomes unfavorable.
- You may react on impulse rather than thinking things through before responding.
- Because of your desire for completeness, you may encounter some difficulty in meeting deadlines.
- When pressured or faced with sudden change, you may become indecisive.

# 12 Behavioral Tendencies - Summary

The primary styles - **D**, **I**, **S**, and **C** - are each influenced by the other three styles in our behavioral expression. You are not just **one** of these styles; you are the result of all four combining and affecting each other. The following behavioral tendencies are scored based on the way your DISC styles combine and influence one another. On this page you'll see all 12 Behavioral Tendencies in Summary, and the following pages deliver more detail about each of these measurements.

Behaviors	Natural	Adapted
<b>Building Rapport</b> How this individual focuses when interacting with others.	Relationships-Focused	Relationships-Focused
Change Resistance How this individual resists engaging with change.	Reluctant to Change	Reluctant to Change
<b>Prioritizing</b> How this individual determines the order for dealing with items or tasks based on established rules and structure.	Rules	Rules
<b>Expressing Openness</b> How this individual is most comfortable expressing themselves.	Situational	Situational
Customer & Team Interaction  How this individual engages with customers and stakeholders, internal and external.	Situational	Supporting
Work Process Alignment  How this individual focuses on process to follow through on work.	Situational	Consistency
Accuracy  How this individual focuses on correctness and exactness.	Situational	Predictability
Careful Decision Making  How this individual approaches decisions and actions.	Situational	Cautious
<b>Reasoning</b> How this individual uses evidence to think through and solve problems.	Situational	Situational
<b>Providing Instruction</b> How this individual dictates directions and expectations.	Reserved & Detailed	Reserved & Detailed
Personal Drive  How this individual's own goals move things forward.	Others-driven	Others-driven
Self-Reliance How this individual works within a team.	Collaborative	Collaborative

# 12 Behavioral Tendencies - Details & Graphs

For each of the 12, you will see a graph and personalized statement for your Natural and Adapted style. These scores and statements reveal which of your style combinations are most observable and describe how you express that tendency based on your DISC blend.

#### **Interpretation Notes:**

- 1. **Frequency Observed**: The behavioral tendencies are presented in the order from Most Frequently Observed to Least Frequently Observed.
  - o **HI** Clearly observed in most situations, seen more often
  - HM Frequently observed in many situations
  - o **MOD** May or may not be observed depending on the situation
  - o LM Sometimes observed in some situations
  - LOW Absence of the behavior in most situations
- 2. **Direction of your score** As the graph **moves to the right or left**, it shows how you will likely express the behavior. If the graphs are near the center, the result is a balancing behavioral effect that will depend on the situation.
- 3. **General Population Comparison** The **blue box** represents the general population in this behavioral tendency. Approximately 68% of people score in this range.

#### **Building Rapport**

Natural (HI): You are very social, focused on interacting with others to build relationships and grow your network. You are more likely to focus on making connections, rather than accomplishing a goal or completing a task. Don't forget that sometimes there are things to be done.

**Adapted (HM):** You are somewhat social and more likely to focus on building relationship and making connections, rather than accomplishing a goal or completing a task. Don't forget that sometimes there are things to be done.

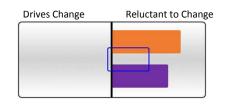
# Results-Focused Relationships-Focused

Situational

#### **Change Resistance**

Natural (HI): You are reluctant to embrace change unless you can prepare for it and understand all expectations and reasons for the needed adjustments. You are likely to respond/interact in change by building understanding first, and then planning how to successfully navigate what may come. You won't always have time to fully prepare so flexibility and openness can be a benefit

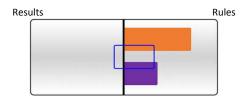
Adapted (HI): You are somewhat change oriented as long as you can prepare for it and understand the expectations associated as well as the reasons for the needed adjustments. You are likely to respond/interact in change by building understanding first, and then planning how to successfully navigate what may come. You won't always have time to fully prepare so flexibility and openness can be a benefit



#### **Prioritizing**

Natural (HI): You frequently focus on following established structural and procedural guidelines to ensure high-quality outcomes with great importance on accuracy, order and precision. You are likely to prioritize the rules rather than the results. While the rules and procedures are a key component to success and what should take precedence, be sure you know what the end result should be.

Adapted (HM): You often focus on following established structural and procedural guidelines to ensure high-quality outcomes with great importance on accuracy, order and precision. You are likely to prioritize the rules rather than the results. While the rules and procedures are a key component to success and what should take precedence, be sure you know what the end result should be.

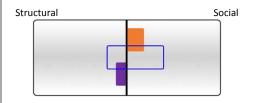


**Situational** 

#### **Expressing Openness**

Natural (MOD): Your comfort is balanced between your ability to interact with others and build personal connections, while still maintaining a focus on structure, detail and accuracy, and you may struggle with maintaining a consistent pace or focus. You can be confident with both social interactions and information to support your perspective.

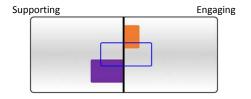
Adapted (MOD): Consistent with natural style



#### **Customer & Team Interaction**

Natural (MOD): You can be engaging and persuasive while providing support and stability in your interactions with others. You are likely to balance the needs of others, creating a relationship and ensuring their needs are met. This can effectively create loyal and trusting relationships.

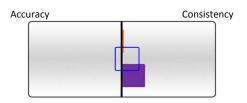
Adapted (LM): You are likely to focus on providing support and a calming presence to others, often caring for their needs in a way that builds trust and confidence in your service. You are more likely to do whatever you can to make sure others are taken care of and get what they require. It is important to also be attentive to the needs of the business too.



#### **Work Process Alignment**

Natural (MOD): Your process and follow through is balanced between keeping things methodical and steady and upholding quality standards to be sure what you are doing is accurate and precise. There may be times when you process information and then follow through based on an equal emphasis on accuracy and consistency. These two, when balanced, will ensure great outcomes.

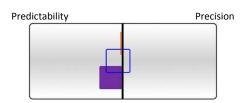
Adapted (HM): Your process and follow through is often driven by a desire to keep things consistent and moving forward at a methodical, steady pace. You are likely to process information and follow through with consistency and predictability as your focus. Don't forget that accuracy is an important part of reliability and stability.



#### **Accuracy**

Natural (MOD): Your plans are a combination of careful deliberations to ensure quality outcomes, and systems and processes that allow forward movement in a steady environment. You are likely aware of both predictability and precision when making plans. You will like have more positive outcomes when using balanced planning.

**Adapted (LM):** Your planning often focuses on keeping processes and systems as predictable and steady as possible to support others in understanding and reaching the best outcome. You are likely to focus on risk-aversion when planning. Predictability and consistency are incredibly important when taking things from start to finish, but remember correctness is important too.

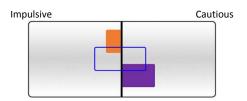


**Situational** 

#### **Careful Decision Making**

Natural (MOD): You balance careful attention and consideration of risks, but may also act more impulsively, going with your gut and intuition. Your decisions can be based on a balanced approach of logic and emotion where you will do what feels right and also what makes sense while being attentive to risks.

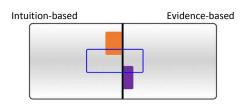
**Adapted (HM):** You often carefully and cautiously consider the risks and benefits, while weighing the pros and cons to prepare for the outcome. You are likely to approach decisions with thoughtfulness before moving forward. There are times when it can be appropriate to do what feels right. Don't let logic be the only ruler.



#### Reasoning

Natural (MOD): You may rely somewhat on your feelings and interactions with others to make decisions, and choose what is likely to be considered acceptable but will seek to back up judgments with evidence and verification. When reasoning, you likely rely on a balanced approach of logic and emotion, and look at the circumstances with a logical perspective and also paying attention to what feels right.

Adapted (MOD): Consistent with natural style



#### **Providing Instruction**

Natural (LOW): You are very likely to precisely follow established structural and procedural guidelines, enforcing the need for accuracy and compliance to most guidelines and protocol. Keep in mind that a strict adherence to the rules may be difficult for others who are more flexible.

**Adapted (LM):** You are more likely to precisely follow established structural and procedural guidelines, and are aware of the need for accuracy and compliance to certain guidelines and protocol. Sometimes, bending the rules slightly is important to getting the best results.

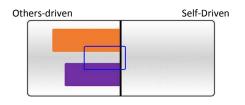
# Reserved & Detailed Directive & Compulsive

Situational

#### **Personal Drive**

Natural (LOW): Your determination is very steady, very supportive and less urgent, highly driven by considering relationship consequences before taking action. You will likely by driven to action based on the expectations of others which may mean you take on more than your fair share or stretch yourself too thin when you make commitments.

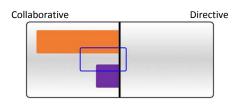
Adapted (LOW): Consistent with natural style



#### **Self-Reliance**

Natural (LOW): You are very attentive to involving others in any activity which may distract from the results and impact efficiency as you emphasize interaction and connection. You will likely do your best work in collaboration with others. Be aware that too much interaction may cause some delays in productivity or efficiency.

**Adapted (LM):** You are quite attentive to involving others, preferring to reach results together, which may impact efficiency. You will likely do your best work in collaboration with others. Be aware that too much interaction may cause some delays in productivity or efficiency.



# **Summary of Patti Starman's Style**

Communication is a two-way process. Encourage others to complete their own DISCstyles Online Assessment and then share the Summary Sheet with each other. By discussing preferences, needs and wants of the people you work with, socialize with and live with, you can enhance these relationships and turn what might have been a stressful relationship into a more effective one just by understanding and applying the DISCstyles information. Complete the worksheet below from the previous pages of this report.

1
2
YOUR MOTIVATIONS: WANTS
1
2
YOUR MOTIVATIONS: NEEDS
1.
1
<b>-</b>
VOLID CTDENICTUS
YOUR STRENGTHS
1
2
YOUR WORK STYLE TENDENCIES
1
2
~
EFFECTIVE ENVIRONMENTAL FACTORS
1
2
POTENTIAL AREAS FOR IMPROVEMENT
1
2.

#### PART III UNDERSTANDING OTHERS AND ADAPTABILITY

Understanding your own behavioral style is just the first step to enhancing relationships. To really begin to use the power of behavioral styles, you also need to know how to apply the information to other people and in other situations. Good relationships can get better and challenging relationships may become good.

#### People want to be treated according to their behavioral style, not yours.

People generally make the mistake of assuming that others interact and think the same way they do, and many of us grew up believing in The Golden Rule: treating others the way you would like to be treated. Instead, we encourage another practical rule to live by - what Dr. Tony Alessandra calls The Platinum Rule®: to treat others the way THEY want to be treated. This practice requires strategic adjustment made on a case-by-case basis, and adjusting your own behavior to make people feel more at ease with you and the situation is known as Adaptability.

It is important to remember that adapting our styles is not always easy! It may take some time, feel very difficult, or seem especially foreign in certain situations. Give it time, practice, patience and diligence and you will see relationship benefits.

# **ADAPTABILITY**

## THE APPLICATION SECTION INCLUDES:

- What is Adaptability?
- How to Identify Another Person's Behavioral Style
- Communicating with Each Style
- How to Adapt to the Different Behavioral Styles
  - Modifying Directness/Indirectness
  - Modifying Openness/Guardedness
  - Modifying Pace & Priority
- Adapting in Different Situations
  - o At Work
  - In Sales and Service
  - In Social Settings
  - In Learning Environments
- **Application Activities**

# What is Adaptability?

Adaptability is based on two elements: Flexibility and Aptitude. Flexibility is your Willingness and Aptitude is your Capability to adjust your approach or strategy based on the particular needs of the situation or relationship at a particular time. It's something you must cognitively choose to apply to yourself (to your patterns, attitudes and habits), not expect from others.

> We practice adaptability each time we slow down for a C or S style; or when we move a bit faster for the D or I style. It also occurs when the D or C styles take the time to build the relationship with an S or I style, or when the I or S style focuses on facts or gets right to the point with D or C styles.

Adaptability does not mean an "imitation" of the other person's style. It does mean adjusting your openness, directness, pace, and priority in the direction of the other person's preference, while maintaining your own identity. Adaptable people know how to negotiate relationships in a way that allows everyone to win.

Your adaptability level influences how others judge their relationship with you. Raising your adaptability will increase trust and credibility; if you lower your adaptability, trust and credibility will decrease. Being more adaptable enables you to interact more productively with difficult people and helps you to avoid or manage tense situations.

#### **Important Considerations:**

- Adaptability is important to **all** successful relationships.
- No one style is naturally more adaptable than another.
- Adaptability is a choice:
  - You can choose to be adaptable with one person, and not so with others.
  - You can choose to be quite adaptable with one person today and less adaptable with that same individual tomorrow.
- People often adopt a different style in their professional lives than they do in their social and personal lives.
  - We tend to be more adaptable at work and with people we know less.
  - We tend to be less adaptable at home and with people we know better.

#### Words of Advice:

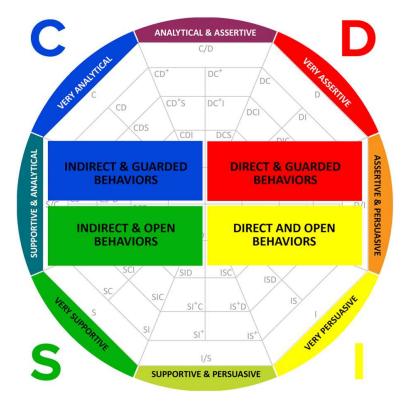
Adaptability at its extreme could appear wishy-washy and two-faced. A person who maintains high adaptability in all situations may not be able to avoid stress and inefficiency. There is also the danger of developing tension from the stress of behaving in a "foreign" style. Usually, this is temporary and may be worth it if you gain rapport with others. At the other end of the continuum, no adaptability would cause others to view someone as rigid and uncompromising because they insist on behaving according to their own natural pace and priority.

# Recognizing another person's Behavioral Style

#### 2 Power Questions:

- 1. Are they <u>DIRECT or INDIRECT</u> in their communications?

  (Directness is the 1<sup>st</sup> predictor of Style. Direct plots on the right, Indirect on the Left).
- 2. Are they <u>GUARDED or OPEN</u> in their communications? (Openness is the 2<sup>nd</sup> predictor of Style. Open plots on the Bottom, Guarded on the Top).



When we integrate both the natural tendency to be either DIRECT or INDIRECT with the natural tendency to be either GUARDED or OPEN, it forms the foundation and the basis for plotting each of the four different behavioral styles:

- D = Individuals who typically exhibit *direct & guarded behaviors* define the Dominant Style.
- = Individuals who exhibit *direct* & *open behaviors* define the Influence Style.
- **S** = Individuals who exhibit *indirect & open behaviors* define the Steadiness Style.
- C = Individuals who exhibit *indirect & guarded behaviors* define the Conscientious Style.

The behavioral intensity of <u>directness or indirectness and being open or guarded</u> is shown in the quadrant you plot. The plots towards the edge of the BPV reflect **MORE INTENSITY** and those plotting closer to the center reflect **MODERATE INTENSITY** of both characteristics.

# **Communicating with each Style**

With D Styles	With I Styles	With S Styles	With C Styles
<ul> <li>Show them how to win</li> <li>Display Reasoning</li> <li>Provide concise data</li> <li>Agree on goals and boundaries</li> <li>Vary Routine</li> <li>Compliment them on what they have done</li> <li>Provide opportunities for them to lead, impact results</li> </ul>	Show them that you admire and like them Be Optimistic Support their feelings and ideas Avoid involved details Focus on the Big Picture Interact and Participate with them - do it together Provide acknowledgements, accolades and compliments	<ul> <li>Show how your idea minimizes risk</li> <li>Demonstrate interest in them</li> <li>Compliment them on follow through</li> <li>Give personal assurances</li> <li>Provide a relaxing, friendly, stable atmosphere</li> <li>Act non-aggressively, focus on common interests</li> <li>Provide opportunities for deep contribution and teamwork</li> </ul>	<ul> <li>Approach indirectly, non-threatening</li> <li>Show your reasoning, logic, give data in writing</li> <li>Allow them to think, inquire and check before they make decisions</li> <li>Tell them "why" and "how"</li> <li>Provide opportunities for precision, accuracy and planning for quality results</li> </ul>

# **Tension Among the Styles**

PACE	PRIORITY	PACE & PRIORITY
Direct, Fast-Paced vs. Indirect, Slower-Paced	Guarded, Task-Oriented vs. Open, People-Oriented	Direct, Fast-Paced, Guarded, Task-Oriented vs. Indirect, Slower-Paced, Open, People-Oriented
High S + High (Lower Left vs. Lower Right Quadrant).	High D + High (Upper Right vs. Lower Right Quadrant)	High S + High D (Lower Left vs. Upper Right Quadrant)
High C + High D (Upper Left vs. Upper Right Quadrant)	High C + High S (Upper Left vs. Lower Left Quadrant)	High C + High (Upper Left vs. Lower Right Quadrant)

# **To Modify Directness and Openness**

# **DIRECT/INDIRECT**

With D Styles DIRECT	With I Styles DIRECT	With S Styles INDIRECT	With C Styles INDIRECT
• Use a strong, confident voice	Make decisions at a faster pace	Make decisions more slowly	Do not interrupt
Use direct statements rather than roundabout questions	Be upbeat, positive, warm	Avoid arguments and conflict	Seek and acknowledge their opinions
Face conflict openly,     challenge and disagree when	Initiate Conversations	Share decision-making     Be pleasant and steady	Refrain from criticizing,     challenging or acting pushy –
appropriate	Give Recommendations	Respond sensitively and	especially personally
Give undivided attention	Don't clash with the person, but face conflict openly	sensibly	

# **GUARDED/OPEN**

With D Styles GUARDED	With I Styles OPEN  With S Styles OPEN		With C Styles GUARDED	
• Get Right to the Task, address bottom line	• Share feelings, show more emotion	Take time to develop the relationship	Maintain logical, factual orientation	
Keep to the Agenda	Respond to expression of their feelings	Communicate more, loose up and stand closer	Acknowledge their thinking	
<ul><li>Don't waste time</li><li>Use businesslike language</li></ul>	Pay Personal compliments      Be willing to digress from the	Use friendly language      Show interest in them	Down play enthusiasm and body movement	
<ul><li>Convey Acceptance</li><li>Listen to their suggestions</li></ul>	agenda	Offer private acknowledgements	Respond formally and politely	

# **To Modify Pace and Priority**

# **PACE**

With D Styles FASTER	With I Styles FASTER	With S Styles SLOWER	With C Styles SLOWER
Be prepared, organized	• Don't rush into tasks	Develop trust and credibility over time, don't force	Be prepared to answer questions
Get to the point quickly	Get excited with them	Speak, move at a slower pace	• Speak, move at a slower
Speak, move at a faster pace	Speak, move at a faster pace	Focus on a steady approach	pace
• Don't waste time	Change up conversation     frequently	Allow time for follow through	Greet cordially, and proceed immediately to the
Give undivided time and	, , , , , , ,	on tasks	task (no social talk)
attention	Summarize details clearly	• Give them step-by-step	Give them time to think,
Watch for shifts in attention and vary presentation	Be upbeat, positive	procedures/instructions	don't push for hasty decisions
	Give them attention	Be patient, avoid rushing them	

# **PRIORITY**

With D Styles TASK	With I Styles PEOPLE	With S Styles PEOPLE	With C Styles TASK		
Get right to the task	Make time to socialize	Get to know them personally	Be prepared with logic and practicality		
Provide options and let	Take initiative to introduce	<ul> <li>Approach them in a friendly,</li> </ul>			
them decide	yourself or start conversation	but professional way	<ul> <li>Follow rules, regulation and procedures</li> </ul>		
<ul> <li>Allow them to define goals</li> </ul>	Be open and friendly, and	<ul> <li>Involve them by focusing on</li> </ul>			
and objectives	allow enthusiasm and animation	how their work affects them and	<ul> <li>Help them set realistic</li> </ul>		
		their relationships	deadlines and parameters		
Provide high-level follow up	Let them talk				
		<ul> <li>Help them prioritize tasks</li> </ul>	<ul> <li>Provides pros and cons and</li> </ul>		
	<ul> <li>Make suggestions that allow</li> </ul>		the complete story		
	them to look good	Be careful not to criticize			
		personally, keep it specific and	<ul> <li>Allow time for sharing of</li> </ul>		
	<ul> <li>Don't require much follow-up,</li> </ul>	focused	details and data,		
	details, or long-term				
	commitments		Be open to thorough		
			analysis		

# **Adapting in Different Situations: AT WORK**

#### **DOMINANT STYLE**

#### **HELP THEM TO:**

- More realistically gauge risks
- Exercise more caution and deliberation before making decisions
- Follow pertinent rules, regulations, and expectations
- Recognize and solicit others' contributions
- Tell others the reasons for decisions
- Cultivate more attention/responsiveness to emotions

#### **INFLUENCING STYLE**

#### **HELP THEM TO:**

- Prioritize and organize
- See tasks through to completion
- View people and tasks more objectively
- Avoid overuse of giving and taking advice
- Write things down

#### **STEADY STYLE**

#### **HELP THEM TO:**

- Utilize shortcuts and discard unnecessary steps
- Track their growth
- Avoid doing things the same way
- Realize there is more than one approach to tasks
- Become more open to some risks and changes
- Feel sincerely appreciated
- Speak up and voice their thoughts and feelings

#### **CONSCIENTIOUS STYLE**

#### **HELP THEM TO:**

- Share their knowledge and expertise with others
- Stand up for themselves with the people they prefer to avoid
- Shoot for realistic deadlines and parameters
- View people and tasks less seriously and critically
- Balance their lives with both interaction and tasks
- Keep on course with tasks, less checking
- Maintain high expectations for high priority items, not everything

# **Adapting in Different Situations: IN SALES AND SERVICE**

#### **DOMINANT STYLE**

- Plan to be prepared, organized, fast-paced, and always to the point
- Meet them in a professional and businesslike manner
- Learn and study their goals and objectives what they want to accomplish, how they currently are motivated to do things, and what they would like to change
- Suggest solutions with clearly defined and agreed upon consequences as well as rewards that relate specifically to their goals
- Get to the point
- Provide options and let them make the decision, when possible

#### **INFLUENCING STYLE**

- Take the initiative by introducing yourself in a friendly and informal manner and be open to new topics that seem to interest them
- Support their dreams and goals
- Illustrate your ideas with stories and emotional descriptions that they can relate to their goals or interests
- Clearly summarize details and direct these toward mutually agreeable objectives and action steps
- Provide incentives to encourage quicker decisions
- Give them testimonials

#### **STEADY STYLE**

- Get to know them more personally and approach them in a non-threatening, pleasant, and friendly, but professional way
- Develop trust, friendship, and credibility at a relatively slow pace
- Ask them to identify their own emotional needs as well as their task or business expectations
- Get them involved by focusing on the human element... that is, how something affects them and their relationships with others
- Avoid rushing them and give them personal, concrete assurances, when appropriate
- Communicate with them in a consistent manner on a regular basis

#### **CONSCIENTIOUS STYLE**

- Prepare so that you can answer as many of their questions as soon as possible
- Greet them cordially, but proceed quickly to the task; don't start with personal or social talk
- Hone your skills in practicality and logic
- Ask questions that reveal a clear direction and that fit into the overall scheme of things
- Document how and why something applies
- Give them time to think; avoid pushing them into a hasty decision
- Tell them both the pros and cons and the complete story
- Follow through and deliver what you promise

# **Adapting in Different Situations: IN SOCIAL SETTINGS**

#### **DOMINANT STYLE**

- Let them know that you don't intend to waste their time
- Convey openness and acceptance of them
- Listen to their suggestions
- Summarize their achievements and accomplishments
- Give them your time and undivided attention
- Appreciate and acknowledge them when possible

#### **INFLUENCING STYLE**

- Focus on a positive, upbeat, warm approach
- Listen to their personal feelings and experiences
- Respond openly and congenially
- Avoid negative or messy problem discussions
- Make suggestions that allow them to look good
- Don't require much follow-up, detail or long-term commitments
- Give them your attention, time and presence

#### **STEADY STYLE**

- Focus on a slower-paced, steady approach
- Avoid arguments and conflict
- Respond sensitively and sensibly
- Privately acknowledge them with specific, believable compliments
- Allow them to follow through on concrete tasks
- Show them step-by-step procedures
- Behave pleasantly and optimistically
- Give them stability and minimum of change

#### **CONSCIENTIOUS STYLE**

- Use a logical approach
- Listen to their concerns, reasoning, and suggestions
- Respond formally and politely
- Negative discussions are OK, so long as they aren't personally directed
- Privately acknowledge them about their thinking
- Focus on how pleased you are with their procedures
- Solicit their insights and suggestions
- Show them by what you do, not what you say

# **Adapting in Different Situations: IN LEARNING ENVIRONMENTS**

#### **DOMINANT STYLE**

- Likes to learn quickly; may be frustrated with a slower pace
- Has own internal motivation-clock, learns for their own reasons, not for anyone else's reasons
- May like to structure their own learning design
- Does okay with independent self-study
- Defines own goals
- May have a short attention span

#### **INFLUENCING STYLE**

- Likes learning in groups
- Interacts frequently with others
- Responds to extrinsic motivation, praise, and encouragement
- Needs structure from the facilitator; may lose track of time
- Needs "what to do" and "when to do it"
- May exceed deadlines if left on their own and learning may be completed late

#### **STEADY STYLE**

- Accepts a balance between individual and group work
- Shows patience with detailed or technical processes
- Likes journaling and follow-through
- Prefers explicit instructions
- Wants to know the performance outcomes and expectations
- May need help in prioritizing tasks if a long assignment; may take criticism personally

#### **CONSCIENTIOUS STYLE**

- Prefers individual work over group interaction
- Accepts more impersonal training, such as remote or on-line
- Has high expectations of their own performance
- Will structure their own activities only with explicit goals and outcomes established
- Emphasizes details, deep thinking, and theoretical bases for the learning
- May get overly bogged down in details, especially if the learning climate is pressured

# **Application Activities**

#### **Adaptability Practice**

Spend some time with people at home and at work that you know and trust who are different styles than you. Explore ways to communicate more effectively with them. Ask for support and feedback as you try new ways to communicate. Remember- tell them this is a skill you are building so they aren't surprised when you are behaving differently and can provide helpful feedback!

- **Practice Identifying their style based** on observable behavior
- Practice Modifying your Directness and Openness in conversation with them
- Practice Modifying your Pace and Priority
- Ask for feedback on your effectiveness in communicating with them
- Take some time to reflect on your experience and what worked or didn't work for you and for them
- Consider what you should repeat, and what you need to modify further to communicate as effectively as possible.

As you begin feeling more comfortable with adaptability and the needs of each style, try it with others!

### **Adaptability Activity**

Select a relationship in which things have not gone as smoothly as you would like. Make a commitment to take the time to gain an understanding of the other person's behavioral style and take a few steps to adapt your behavior to improve the relationship.

Identify the behavioral style of the other person using the 2 Power Questions:

- Are they <u>DIRECT</u> or <u>INDIRECT</u> in their communication?
- Are they <u>GUARDED</u> or <u>OPEN</u> in their communication?
- Brush up on their style and look at ways to adapt your Directness and Openness when working with them.
- To further understand the tension that may exist in the relationship, notice the difference in preference in pace and priority and modify accordingly.
- Practice approaching them in the way you think THEY want to be treated. Remember, it may feel uncomfortable at first, but with practice and dedication to adapting, you will be amazed at the difference.

# **Tension Among the Styles Exercise**

Even if you have the highest regard toward a person, tension can exist in a relationship where styles are different. If this is behavior related, applying The Platinum Rule® - Treat others the way THEY want to be treated — may be helpful. Complete this exercise to gain insights on how to improve tense relationships. If you feel comfortable, you may discuss with the other person things you can do to ease the tension.

My Style:
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RELATIONSHIP 1	RELATIONSHIP 2
Name:	Name:
Style:	Style:
Pace:	Pace:
Priority:	Priority:
Difference:	Difference:
Strategy:	Strategy:

#### **Create a DISC POWER TEAM**

Wouldn't it be amazing to have a DISC POWER TEAM where all members brought their best strengths to the table, and each of our challenges could be supported by someone who was skilled in the areas we struggle?

Considering the strengths and workplace behaviors for each style, who would be an ideal DISC POWER TEAM Member?

	DOMINANT STYLE	INFLUENCING STYLE	STEADY STYLE	CONSCIENTIOUS STYLE
STRENGTHS	Supervising Leading Pioneering	Persuading Motivating Entertaining	Listening Teamwork Follow-through	Planning Systemizing Orchestration
WORKPLACE BEHAVIORS	Efficient Busy Directive	Interacting Active Personal	Friendly Purposeful Sincere	Formal Functional Structured
TEAM MEMBER				

For an upcoming project, consider how your DISC POWER TEAM could accomplish greatness!

- Assign responsibilities based on strengths
- Determine what opportunities or challenges exist or may come up
- Give each Team Member the opportunity to showcase their skills and experience
- Check in regularly and discuss as a team how it's going
- Provide feedback regarding roles, strengths, needs, and any additional support required

#### So Now What?

This report is filled with information about your behavioral style and the styles that you will encounter in others. There are many suggestions in the application section of this report for you to apply this information. Take the next step and DO the exercises. Don't put this report on a shelf or in a file. Knowing your own style is just the beginning—you must be able to apply this information to improve all of your relationships.

Continually use this report as a reference tool. It contains a lot of information and was never meant to be digested in a single reading. Experiment with making a few changes in your behavior and examine the results. You might be surprised!

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