



Phree Space Inc. Non-Medical Chore Care Provider Handbook

Professional Policies & Procedures for Home Help and Holistic Care

Serving with Dignity - Safety - Compassion - Universal Care

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1. Introduction & Mission

Phree Space Inc. is a Michigan-based, non-profit organization providing holistic, non-medical home care and chore assistance to eligible individuals. Our mission is to enhance the dignity, independence, and daily well-being of those we serve, blending professional standards with spiritual respect and care.

2. Organizational Overview

Business Structure: 501(c)(3) Non-Profit

Services Provided:

- Light Housekeeping
- Meal Preparation
- Laundry & Linen Changes
- Errands & Grocery Assistance
- Holistic Space Cleansing (upon request)
- Compassionate Check-Ins & Wellness Support

3. Code of Conduct & Ethics

Caregivers and staff must:

- Treat all clients with dignity, respect, and compassion
- Uphold honesty, professionalism, and boundaries

- Maintain confidentiality of all client information
- Report concerns or hazards immediately
- Abstain from discrimination or exploitation

4. Client Rights & Responsibilities

Clients have the right to:

- Receive respectful, safe, and quality services
- Be informed of their service plan
- Refuse services without retaliation
- File complaints or grievances

Clients are responsible for:

- Providing accurate health & household information
- Treating caregivers respectfully
- Following agreed-upon safety protocols