



CENTRAL ASSINIBOINE WATERSHED DISTRICT

The Regular Meeting of the Board of The Central Assiniboine Watershed District was held October 28th, 2025 in the Baldur Office.

Present:

Jeff Elder	Little Souris Sub District (Chair)
Heather Dalglish	Epinette- Willow Sub District
Ken Turner	Souris River Sub District
Rod Durham	Oak Creek Sub District
Paul Gaultier	Lower Assiniboine Sub District
Myles Kubinec	Cypress River Sub District
Mitchell McPherson	Little Souris Sub District
Neil Zalluski	Manager
Tracy Lockhart	Financial Administrator
Kelsey Benson	Watershed Planner

Regrets:

Ted Snure	Provincial Appointee
-----------	----------------------

Zoom: - N/A

The meeting called to order at 10:05 am.

18-25/26 **H. Dalglish / K. Turner**

BE IT RESOLVED THAT the Agenda be adopted as read.

Carried.

19-25/26 **P. Gaultier / M. Kubinec**

BE IT RESOLVED THAT the Minutes of July 14th, 2025 Regular meeting be adopted as read.

Carried.

Delegation – N/A

Finance

20-25/26 **H. Dalglish / M. Kubinec**

BE IT RESOLVED THAT the Board approve the Cheque register as presented, being cheque #8244 - 8310, in the amount of \$ 315,585.95, to September 30th, 2025;

AND THAT all reports of accounts (including Petty Cash) totaling \$ 1,406,500.28 be approved;

AND FURTHER THAT the Quarterly report to September 30th, 2025 was reviewed by the Board. (attached as Appendix I).

Carried.

Reports:

Chairmans Remarks – Wanted to recognize and express appreciation for the many years of dedicated service provided by Jack Bolack to the Watershed District Board, noting that his presence and contributions will be deeply missed.

Provincial Update – Kelsey Benson, Watershed Planner

MAW Update – Ted Snure – absent

Sub-District Reports – Minutes reviewed – Program approvals below:

21-25/26: K. Turner / P. Gaultier

BE IT RESOLVED THAT the Board approve the total program payouts as per subdistrict recommendation:

Mulch/Trees – \$1,693.70

Well Establishment - \$4,000.00

Cover Crop applications - \$15,120.00

Carried.

Manager's Report - attached as Appendix II – Reviewed

Works Supervisor Report – attached as Appendix III - Reviewed

GROW/PWCP Technician Report – attached as Appendix IV – Reviewed

“In Camera Discussion”

22-25/26: H. Dalglish / M. Kubinec

BE IT RESOLVED THAT the Board go “in camera” to discuss legal matters that pertain to the Watershed.

Carried.

23-25/26: P. Gaultier / M. Kubinec

BE IT RESOLVED THAT the Board go “out of camera” and return to their regular scheduled meeting.

Carried.

24-25/26: H. Dalglish / R. Durham

BE IT RESOLVED THAT the Board send a letter to a program applicant outlining the Board's position and wishes regarding the program dispute discussed “In Camera”.

Carried.

Unfinished Business – N/A

New Business:

Grow Projects:

25-25/26 **R. Durham / P. Gaultier**

BE IT RESOLVED THAT the board approve #02-25/26 GROW minutes and projects for 2025-26:

Wetland Projects	
GROW-W9-2025	Project cost \$19,830.00
GROW-W10-2025	Project cost \$24,498.00
Buffer Projects	
GROW-B3-2025	Project cost \$15,280.00
GROW-B4-2025	Project cost \$13,705.00
Total GROW Projects approved	\$ 73,313.00

Carried

2025 MAW Conference:

26-25/26: **K. Turner / R. Durham**

BE IT RESOLVED THAT the Board approve the attendance of the Main Board and Staff to the Manitoba Association of Watersheds Conference, in Brandon at the Canad Inns, December 1-3, 2025;

AND THAT all registration fees, accommodation and mileage, be paid as per current rates.

Carried.

Project for Engineer support

27-25/26: **H. Dalglish / M. Kubinec**

BE IT RESOLVED THAT the board approve the following projects be submitted for engineer support: Huggart Dam, NW 8-8-11W1, SRSD, RM of Victoria, Carels Dam, NW 4-7-12W1, RM of Victoria, Parsonage Dam, NW 7-5-12W1, Oak Creek SubDistrict, Spring Valley Colony Dam, NE 9-8-17W1, RM of Oakland – Wawanesa.

Carried.

Watershed District Award 2025

28-25/26: **P. Gaultier / M. Kubinec**

BE IT RESOLVED THAT the board approve Bolack Farms as the 2025 CAWD award recipient for 2025.

Carried.

Office renovations / Quote Tender

Table.

Holiday Office Closure

29-25/26: **H. Dalglish / K. Turner**

BE IT RESOLVED THAT Board approve the closure of the CAWD office for Christmas vacation starting Wednesday December 24th, 2025 and regular office hours to resume Monday January 5th, 2026.

Carried.

Promotional Items

30-25/26: **M. Kubinec / K. Turner**

BE IT RESOLVED THAT Board approve to spend up to \$3500.00 on CAWD promotional items (Hats, toques, etc.)

Carried.

Correspondence

31-25/26: **H. Dalglish / P. Gaultier**

BE IT RESOLVED THAT the Board approve the communications below as received and filed:

Subdivision #4187-25-8758, Hendrix – NW 02-07-14W
Subdivision #4187-25-8761, Taylor – NW 34-07-21W
Subdivision #4187-25-8760, Cuvelier – NW 12-05-16W
Subdivision #4187-24-8680, Cullen – N 05-08-16W
Manitoba Environment and Climate – Final budget approval 25-26
Provincial Update – September 2025
DUC – Notice of Intent to file Caveat – M. O'Connor - NW ¼ 17-6-16W1
DUC – Notice of Intent to file Caveat – G. Vrooman – NW 28-5-15W1
Subdivision #4102-25-8782, Desrochers – NW 25-4-12W
Variance Order – City of Brandon – NE ¼ 3-10-19 W1
Provincial Update – October 2025
MHC - Notice of Intent to file Caveat – P. Heath – NE ¼ 1-7-19W1

MAW minutes, Provincial Appointee updates, and time sensitive documents are emailed to board members when received – all electronic correspondence is kept on file at CAWD office

Carried.

Next Meeting – at call of the Chair.

Adjournment – Meeting adjourned by: **P. Gaultier / K. Turner**

Jeff Elder, Chairperson
Central Assiniboine WD

Tracy Lockhart, Administrator
Central Assiniboine WD