



CENTRAL ASSINIBOINE WATERSHED DISTRICT

The Regular Meeting of the Board of The Central Assiniboine Watershed District was held February 3rd, 2026 in the Baldur Office.

Present:

Jeff Elder

Ken Turner

Rod Durham

Paul Gaultier

Mitchell McPherson

Rene Bravo

Kelsey Benson

Ted Snure

Neil Zalluski

Tracy Lockhart

Little Souris Sub District (Chair)

Souris River Sub District

Oak Creek Sub District (VC)

Lower Assiniboine Sub District

Little Souris Sub District

Watershed Planner

Watershed Planner

Provincial Appointee

Manager

Financial Administrator

Regrets:

Myles Kubinec

Heather Dalgleish

Cypress River Sub District

Epinette - Willow Sub District

Zoom: - N/A

The meeting called to order at 10:25am

40-25/26 **R. Durham / K. Turner**

BE IT RESOLVED THAT the Agenda be adopted as read.

Carried.

41-25/26 **P. Gaultier / R. Durham**

BE IT RESOLVED THAT the Minutes of October 28th, 2025 Regular meeting, November 13th, 2025 Special Meeting and the December 1st, 2025 Regular Meeting be adopted as read.

Carried.

Delegation – N/A



Finance

42-25/26 **R. Durham / K. Turner**

BE IT RESOLVED the Board approve the Cheque register as presented, being cheque #8311 - 8466, in the amount of \$427,972.52, to December 31st, 2025;

AND THAT all reports of accounts (including Petty Cash) totaling \$1,038,813.49 be approved;

AND FURTHER THAT the Q3 report to December 31st, 2025 was reviewed by the Board. (attached as Appendix I)

Carried.

Reports:

Chairmans Remarks – *Welcome to the new Watershed Planner, Rene Bravo.*

Provincial Update – Rene Bravo, Watershed Planner

MAW Update – Ted Snure

Sub-District Reports – N/A

Manager’s Report - attached as Appendix II – Reviewed

Works Supervisor Report – attached as Appendix III - Reviewed

GROW/PWCP Technician Report – attached as Appendix IV – Reviewed

Unfinished Business

E-Resolutions:

43-25/26 **P. Gaultier / K. Turner**

BE IT RESOLVED THAT the board approve the following e-resolutions:

004- Right to refuse policy

005- Group Meal approval

Carried.

Health Benefits -

Tabled.

Office Reno RFQ’s

44 -25/26 **P. Gaultier / R. Durham**

BE IT RESOLVED THAT Hacault Construction, in the amount of \$31,278.52, less GST, for renovations to the CAWD office, be approved;

AND THAT an Efficiency MB report be done to evaluate the building prior to start of work.

Carried.



New Business:

Grow Projects:

45-25/26 **K. Turner / R. Durham**

BE IT RESOLVED THAT the board approve #03-25/26 GROW minutes and projects for 2025-26:

| | |
|-------------------------------------|--------------------------|
| Upland Projects | |
| GROW-U10-2025 | Project cost 18,000.00 |
| | |
| Buffer Projects | |
| GROW-B1-2026 | Project cost \$8,102.25 |
| | |
| Wetlands Projects | |
| GROW-W11-2025 | Project cost \$91,441.10 |
| GROW-W12-2025 | Project cost \$2,744.00 |
| GROW-W13-2025 | Project cost \$30,718.00 |
| GROW-W14-2025 | Project cost \$18,640.50 |
| | |
| Total GROW Projects approved | \$169,645.85 |

Carried

Committee Appointments:

46-25/26:

BE IT RESOLVED THAT The Board approve the following Committee Appointments for 2026-2027:

Finance/ Human Resources: H. Dalgleish, R. Durham, K. Turner (ALT) M. Kubinec.

Policy Committee: H. Dalgleish, M. Kubinec, K. Turner.

MAW Reps: T. Snure, (ALT.) H. Dalgleish.

Carried.

Board / Staff Professional Development

47-25/26: **T. Snure / P. Gaultier**

BE IT RESOLVED THAT the CAWD Board authorizes all Watershed Staff / Board Members to attend any Watershed related Professional Development or other Government



sponsored convention, seminar, meeting or workshop pertaining to Watershed development that has been proposed by the Watershed Manager or his designate;

AND THAT all registration fees, accommodation and mileage, per budget limitations, be paid as per current rates.

Carried.

25-26 Yr. End Projections

48-25/26: K. Turner / R. Durham

BE IT RESOLVED THAT the Board approve the 2025-26 year end provincial overage expenditure, if any, resulting from the year – end audit to be covered by local dollars.

Carried.

26-27 District Programs

49-25/26: P. Gaultier/ T. Snure

BE IT RESOLVED THAT the Board approve all programs for the 2026–27 fiscal year to remain unchanged from the previous year, with the exception of the Shelterbelt Tree / Mulch Program;

AND THAT the Shelterbelt Tree / Mulch Program be revised under the following terms:

- A 100% rebate up to a maximum of **\$1,500.00** for properties under **10 acres**;
- A 100% rebate up to a maximum of **\$3,000.00** for properties **over 10 acres**;
- Plastic mulch - 100% rebate up to a maximum **\$500.00**;

AND FURTHER THAT all program changes be clearly detailed within the rebate application.

Carried.

Brandon Enviro Expo 2026

50-25/26: T. Snure / K. Turner

BE IT RESOLVED THAT CAWD staff will attend the Enviro Expo, June 2nd, 2026 in Brandon, MB at the Brandon University;

AND THAT the board donate a monetary sponsorship for the above event in the amount of \$1,000.00.

Carried.

Summer Student 2026

51-25/26: R. Durham / P. Gaultier

BE IT RESOLVED THAT the CAWD Board approve to hire Emma Conrad for a maximum 4- month Technician Assistant position;



AND THAT wages be set, subject to grant approval, at \$22.00 per hour;

AND FURTHER THAT all other employment standards be noted in the employee's contract.

Carried.

Correspondence

52-25/26: K. Turner/ T. Snure

BE IT RESOLVED THAT the Board approve the communications below as received and filed:

- a. *Provincial Update – November & December 2025 / January 2026*
- b. *Notice of Intent to file Caveat – Boake – NW 29-06-18W*
- c. *Notice of Intent to file Caveat – North Cypress Langford – NE ¼ 15-11-16W*
- d. *Notice of intent to file Caveat – Hallgrimson – NW ¼ 28-6-13W, N ½ 29-6-13W, S ½ 32-6-13W*

MAW minutes, Provincial Appointee updates, and time sensitive documents are emailed to board members when received – all electronic correspondence is kept on file at CAWD office

Carried.

Next Meeting – at call of the Chair.

Adjournment – Meeting adjourned by: **K. Turner / T. Snure**

Jeff Elder, Chairperson
Central Assiniboine WD

Tracy Lockhart, Administrator
Central Assiniboine WD

