

**Central Assiniboine Watershed District (CAWD)**  
Box 160, 205- Elizabeth Ave. E. – Baldur, Manitoba R0K 0B0  
*Ph: (204) 535-2139 Fax: (204) 535-2215*  
Board Meeting No. 004-23  
Zoom & In person

October 22nd, 2024

**Present:**

Jeff Elder  
Heather Dalglish  
Jack Bolack  
Rod Durham  
Mitchell McPherson  
Ted Snure  
Myles Kubinec

Little Souris Sub District  
Epinette-Willow Sub District  
Member-at-large (Vice-Chair)  
Oak Creek Sub District  
Little Souris Sub District  
Provincial Appointee  
Cypress River Sub District

Neil Zalluski  
Margaret Sigvaldason  
Tracy Lockhart  
Dale Timmerman

Manager  
Financial Administrator  
Financial Administrator  
Watershed Planner

**Regrets:**

Paul Gaultier  
Ken Turner

Lower Assiniboine Sub District  
Souris River Sub District

1. **CALL TO ORDER – 9:30am**
2. **APPROVAL OF AGENDA**  
**033-24: Heather Dalglish – Rod Durham**  
**BE IT RESOLVED THAT** the Board approve the agenda as presented, with noted additions/corrections.  
**CARRIED**
3. **APPROVAL OF MINUTES**  
**034-24: Rod Durham – Ted Snure**  
**BE IT RESOLVED THAT** the Board approve the minutes #003 from the July 4, 2024 as presented.  
**CARRIED**
4. **Delegation – n/a**
5. **FINANCIAL REPORT**  
**035-24: Heather Dalglish – Jack Bolack**  
**BE IT RESOLVED THAT** the Board approve the financial reports as presented, approving cheque #7792 - 7931 expenditures (including Petty Cash) totaling \$557,240.63 **(reports attached as Appendix I)**  
**CARRIED**
4. **CHAIRPERSON REMARKS – n/a**
  - a. **Provincial Update – Dale Timmerman**
  - b. **MAW Update – Ted Snure**
  - c. **Subdistrict Reports – Reviewed**  
**036-24: Jack Bolack – Myles Kubinec**  
**BE IT RESOLVED THAT** the Board approve the program payouts as per subdistrict recommendation: Well Establishment – \$4,000; Mulch/Trees – \$10,962.63; Cover Crop \$50,809.90  
**CARRIED**
  - c. **Managers' Report – attached as Appendix II - Reviewed**

- d. **Works Supervisor Report** – attached as Appendix III - Reviewed
- e. **GROW/PWCP Technician Report** – attached as Appendix IV – Reviewed

5. **IN CAMERA DISCUSSIONS** – n/a

6. **UNFINISHED BUSINESS**

a. **E-resolutions** – attached as Appendix V

**037-2024: Heather Dalglish – Rod Durham**

**BE IT RESOLVED THAT** the Board approve the following e-resolutions – documentation attached as Appendix VI:

**#004-24 – Office roof repair**

**#005-24 – New Staff**

**CARRIED**

7. **NEW BUSINESS**

a. **GROW minutes #17**

**038-24: Myles Kubinec – Jack Bolack**

**BE IT RESOLVED THAT** the board approve the Meeting #17 GROW minutes and projects for 2024-25:

Upland Project – GROW-U7-2024 – Project cost \$18,788.90

GROW-U8-2024 – Project cost \$18,530.50

Riparian Project - GROW-R2-2024 – Project cost \$3,435.00

GROW-R3-2024 – Project cost \$15,195.00

Total GROW projects approved in the amount of \$55,949.40

**CARRIED**

b. **Office Christmas Closure**

**039-24: Jack Bolack – Myles Kubinec**

**BE IT RESOLVED THAT** Board approve the closure of the office for Christmas starting Tuesday December 24<sup>th</sup> regular office hours to resume Thursday, Jan 2<sup>nd</sup>.

**CARRIED**

c. **MFGA Conference**

**040-24: Ted Snure – Jack Bolack**

**BE IT RESOLVED THAT** the board approve the attendance of the Manager, Works Supervisor and GROW/PWCP technician to the MFGA Conference, in Brandon at Victoria Inn, Nov. 12- 13<sup>th</sup> at a cost of \$275, per attendee, plus lodging as per current rates.

**CARRIED**

d. **MAW Conference**

**041-24: Rod Durham – Myles Kubinec**

**BE IT RESOLVED THAT** the board approve the attendance of Staff and Main Board to the MAW Conference in Brandon, Dec. 2-4<sup>th</sup> – including lodging, mileage and conference fee as per current rates.

**CARRIED**

e. **Watershed District Award**

**042-24: Heather Dalglish – Ted Snure**

**BE IT RESOLVED THAT** the board approve Ryan Boyd as our award recipient for 2024.

**CARRIED**

f. **Signing Authority**

**043-24: Jack Bolack – Rod Durham**

**BE IT RESOLVED THAT** the board approve adding Tracy Lockhart to Signing Authority at Sunrise Credit Union to replace retiring employee Margaret Sigvaldason.

**CARRIED**

g. **Projects for Engineering Support**

**044-24: Ted Snure – Myles Kubinec**

**BE IT RESOLVED THAT** the board approve the following project be submitted for engineer support: Oakland Colony Dam, NE 16-8-19W, LiSSD, RM of Oakland-Wawanesa.

**CARRIED**

- h. **Coffee Break Sponsor – Ryan Boyd**  
**045-24: Myles Kubinec – Heather Dalglish**

**BE IT RESOLVED THAT** the board approve sponsoring a coffee break in the amount of \$500 for Ryan Boyd, in Forrest, November 14<sup>th</sup> and 15<sup>th</sup>.

**CARRIED**

- i. **Furnace / AC Replacement**

**TABLED**

**8. CORRESPONDENCE –**

1. MHC – Notice of Intent to File a Caveat – SW 2-8-12 – Joey Jefferies
2. MHC – Notice of Intent to File a Caveat – E ½ 27-5-14 – Heather Anne Gudnason
3. MB Environment & Climate – Final Budget Approval
4. MB Municipal and Northern Relations – Proposal to subdivide SW 26-9-19 RM of Cornwallis
5. MB Environment & Climate – Groundwater Exploration Permit – Riley Patenaude – extension

*\* Other District Minutes, MAW minutes, Provincial Appointee updates, and time sensitive documents are emailed to board members when received – all electronic correspondence is kept on file at CAWD office\*\**

**BE IT RESOLVED THAT** the board approve the above communications be received and filed  
**Jack Bolack – Ted Snure**

**12. NEXT MEETING- at call of chair**

**13. ADJOURNMENT - Meeting was adjourned by: Jack Bolack – Myles Kubinec**

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**Jeff Elder, Chairperson**  
Central Assiniboine WD

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**Margaret Sigvaldason, Administrator**  
Central Assiniboine WD