

**Central Assiniboine Watershed District (CAWD)**  
Box 160, 205- Elizabeth Ave. E. – Baldur, Manitoba R0K 0B0  
*Ph: (204) 535-2139 Fax: (204) 535-2215*  
Board Meeting No. 001-22 Zoom

January 28, 2022

**Present:** Jeff Elder Little Souris Sub District (Board Chair)  
Jack Bolack Member-at-large (Vice-Chair)  
Heather Dalglish Epinette-Willow Sub District  
Myles Kubinec Cypress River Sub District  
Paul Gaultier Lower Assiniboine Sub District  
Ted Snure Provincial Appointee

Neil Zalluski Manager  
Margaret Sigvaldason Financial Administrator  
Daniel Phalen Watershed Planner

Regrets:  
Hugh Stephenson Oak Creek Sub District  
Walter Finlay Little Souris Sub District  
Armand Valloton Souris River Sub District

**1. CALL TO ORDER**

**2. CAWD member –At-Large Appointment**  
**001-22: Heather Dalglish – Paul Gaultier**

**BE IT RESOLVED THAT** the Board approve the appointment of Jack Bolack as member-at-large to the CAWD board for a one year term with full board privileges.

**CARRIED**

**\*\*Jack Bolack entered meeting\*\***

**3. Delegation – Jim Fisher GROW Presentation**

**\*\*Myles Kubinec entered the meeting**

**4. Board Elections:**  
**Chair: Jeff Elder**  
**Vice Chair: Jack Bolack**

**5. APPROVAL OF AGENDA**  
**002-22: Heather Dalglish – Ted Snure**

**BE IT RESOLVED THAT** the Board approve the agenda as presented, with noted additions/corrections.

**CARRIED**

**6. APPROVAL OF MINUTES**  
**003-22: Paul Gaultier – Jack Bolack**

**BE IT RESOLVED THAT** the Board approve the minutes #005 from the October 1, 2021 as presented.

**CARRIED**

**7. FINANCIAL REPORT**  
**004-22: Heather Dalglish – Ted Snure**

**BE IT RESOLVED THAT** the Board approve the financial reports as presented, approving cheque #6543- 6706 expenditures totaling \$308,260.60. (**reports attached as Appendix I**)

**CARRIED**

**8. CHAIRPERSON REMARKS – Jeff Elder**

**a. Provincial Update – Daniel Phalen**

- b. **MAW Update** – Heather Dalglish
- c. **Subdistrict Reports** – attached as Appendix II  
005-22: Paul Gaultier – Heather Dalglish  
**BE IT RESOLVED THAT** the board approve the following program payouts as per subdistrict recommendations:  
 Well Establishment Rebate \$9,000.00; Forage Seed \$2240.00; Exclusion Fencing \$1002.71 & Trees/Mulch Rebate \$298.50; Well Head Remediation \$500; Grass Waterway \$65.50 totalling \$13,106.71
- c. **Managers’ Report** – attached as Appendix III – reviewed
- d. **Works Supervisor Report** – attached as Appendix IV – reviewed
- e. **Technician Report** – attached as Appendix V - reviewed

9. **IN CAMERA DISCUSSIONS – n/a**

10. **UNFINISHED BUSINESS – E-Resolutions**

- a. 006-22: Jack Bolack – Myles Kubinec  
**BE IT RESOLVED THAT** the board approve the following e-resolutions – documentation attached  
     #001-22 – Request for Engineering  
     #002-22 – Holiday office hours for Christmas Break

11. **NEW BUSINESS**

a. **Committee Appointments**

007-22: Jack Bolack – Paul Gaultier  
**BE IT RESOLVED THAT** the board approve the following Committee Appointments for 2022-23:  
**Finance/Human Resources:** Hugh Stephenson, Ted Snure, Jack Bolack (Alt: Heather Dagleish)  
**Policy Committee:** Heather Dalglish, Armand Valloton, Myles Kubinec  
**MAW Reps:** Ted Snure (Jeff Elder – Alternate)

**CARRIED**

b. **GROW minutes #007**

008-22: Heather Dalglish – Paul Gaultier  
**BE IT RESOLVED THAT** the board approve the Meeting #007 GROW minutes and projects for 2022:  
 Upland Projects - GROW-U1-2022 - Project cost \$22,523.21  
                           GROW-U2-2022 – Project cost \$19,424.72  
                           GROW-U3-2022 – Project cost \$ 9,317.18  
                           GROW-U4-2022 – Project cost \$ 7,445.29  
 Buffer Projects – GROW-B1-2022 – Project cost \$ 8,059.55  
                           GROW-B2-2022 – Project cost \$ 1,530.06  
 Wetland Project– GROW-W1-2022 – Project cost \$48,890.00  
 Riparian Project - GROW-R1-2022 – Project cost \$ 1,148.00  
 Total GROW projects approved in the amount of \$ 118,338.01

**CARRIED**

c. **Tree Planter** – Repairs update/discussion

d. **Interim Budget 2022-23**

009-22: Heather Dalglish – Paul Gaultier  
**BE IT RESOLVED THAT** the board approve the Interim Budget for 22-23 as presented.

**CARRIED**

e. **Work From Home Policy if Isolating (Covid)**

010-22: Jack Bolack – Ted Snure  
**BE IT RESOLVED THAT** the board approve the attached 'Working from Home Procedures – Covid 19', for staff/cohorts testing positive and needing to isolate. Attached to these minutes as Appendix VI

**CARRIED**

12. **CORRESPONDENCE –**

- 1. Groundwater Exploration Permit – NW 12-08-17 – Bad Arc. Inc
- 2. Groundwater Exploration Permit – S ½ 18-8-16 & NE 12-8-17 – Ronald Badiou
- 3. Groundwater Exploration Permit – NE 23-6-14 – Wynd River Farm Ltd

4. MB Municipal Relations – Proposal to Subdivide NE 4-10-19 Cornwallis RM
5. MB Municipal Relations – Proposal to Subdivide NE 15-09-17 Cornwallis RM
6. Groundwater Exploration Permit – SE 31-7-12; NW 29-7-12; NE 30-7-12–Russell Jonk
7. MB Municipal Relations – Proposal to Subdivide: SE 11-07-15 J, S & J Ball – Glenboro South Cypress
8. MB Ag & Resource – Thank you for submitting 21-22 Budget for CAWD
9. MB Conservation & Climate – extending groundwater permit for S ½ 27-9-13 Davison Farms
10. DU – Intent to file caveat – Christopher and Wendy Monk, Margaret, MB
11. DU-Conservation Agreement – Christopher and Wendy Monk
12. DU – Intent to file caveat – Dwayne & Shelley Logan, Nesbitt, MB
13. MHHC – Intent to file caveat – Coates Creek Farms Ltd. – Glenboro South Cypress
14. MB Municipal Relations – Proposal to Subdivide NW 3-10-18 – 7577509 MB. Ltd - Cornwallis
15. MB Municipal Relations – Proposal to Subdivide NE 17-05-16 – Prairie Lakes – D & L Schram

*\* Other District Minutes, MAW minutes, Provincial Appointee updates, and time sensitive documents are emailed to board members when received – all electronic correspondence is kept file at CAWD office\*\**

**BE IT RESOLVED THAT** the board approve the above communications be received and filed

***Paul Gaultier / Myles Kubinec***

**12. NEXT MEETING-** at call of chair

**13. ADJOURNMENT** - Meeting was adjourned by Jack Bolack/***Paul Gaultier***

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**Jeff Elder, Chairperson**  
Central Assiniboine WD

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**Margaret Sigvaldason, Administrator**  
Central Assiniboine WD