

**Central Assiniboine Watershed District (CAWD)**  
Box 160, 205- Elizabeth Ave. E. – Baldur, Manitoba R0K 0B0  
*Ph: (204) 535-2139 Fax: (204) 535-2215*  
Board Meeting No. 084-19 CAWD Office - Baldur. MB

January 16, 2020

**Present:**

Ken Turner  
Ted Snure  
Paul Gaultier  
Rod Durham  
Myles Kubinec  
Jeff Elder  
Jack Bolack

Souris River Sub District  
Provincial Appointee  
Lower Assiniboine Sub District  
Oak Creek Sub District  
Cypress River Sub District  
Little Souris Sub District (Chair)  
Member-at-large (Vice-Chair)

Neil Zalluski  
Margaret Sigvaldason  
Dale Timmerman

Manager  
Financial Administrator  
Watershed Planner

**Regrets:**

Heather Dalgleish

Epinette-Willow Sub District

**1. CALL TO ORDER**

**2. CAWD Member-At-Large Appointment**

**001-20: Paul Gaultier – Ken Turner**

**BE IT RESOLVED THAT** the Board approve the appointment of Jack Bolack as member-at-large to the CAWD board for a one year term with full board privileges.

**CARRIED**

**\*\*Jack Bolack entered meeting\*\***

**3. Board Elections – Inaugural Meeting – Documentation attached to these minutes:**

**Chair – Jeff Elder**

**Vice Chair – Jack Bolack**

**4. APPROVAL OF AGENDA**

**002-20: Ken Turner – Myles Kubinec**

**BE IT RESOLVED THAT** the Board approve the agenda as presented, with noted additions/corrections.

**CARRIED**

**5. APPROVAL OF MINUTES**

**003-20: Ted Snure –Paul Gaultier**

**BE IT RESOLVED THAT** the Board approve the minutes # 084 from the October 29, 2019 as presented, with noted additions/corrections.

**CARRIED**

**5. FINANCIAL REPORT**

**004-20: Jack Bolack – Ken Turner**

**BE IT RESOLVED THAT** the Board approve the financial reports as presented, approving cheque #5752- 5820 expenditures totaling \$98,123.82.

**CARRIED**

**6. CHAIRPERSON REMARKS –.**

a. **Provincial Update** – brief update provided by Dale Timmerman for the new Watershed Districts, GROW and Conservation Trust funds.

b. **MAW Update** – Jeff gave brief report provided by Heather.

c. **Subdistrict Reports** – Reviewed

**005-20- Jack Bolack – Ted Snure**

**BE IT RESOLVED THAT** the Board approve the program payouts as per subdistrict recommendation:  
Well Establishment – total value \$12,000.00; Forage Seed – total value \$6,660.00 pending funding.

**CARRIED**

d. **Managers' Report** – attached as Appendix II – reviewed

e. **Technician Report** – attached as Appendix III - reviewed

**7. IN CAMERA DISCUSSIONS**

**006-20: Jack Bolack – Ken Turner**

**BE IT RESOLVED THAT** the Board go 'in-camera'

**CARRIED**

**007-20: Paul Gaultier – Myles Kubinec**

**BE IT RESOLVED THAT** the Board go 'out of in-camera'

**CARRIED**

**Staff Contracts 2020-21**

**008-20: Ken Turner – Ted Snure**

**BE IT RESOLVED THAT** the Board approve the Human Resources committee recommendations for Staff for 2020-21 contracts.

**CARRIED**

**8. UNFINISHED BUSINESS n/a**

**9. NEW BUSINESS**

**a. Name changes for District Operation Authorization**

**009-20: Paul Gaultier – Jack Bolack**

**BE IT RESOLVED THAT** the Board authorize the following staff and board members as signing authorities for the Central Assiniboine Watershed District – Jeff Elder, Hugh Stephenson, Jack Bolack and Margaret Sigvaldason (Administrator) and that the board authorize the financial administrator to change all accounts to Central Assiniboine Watershed District.

**CARRIED**

**b. Committee Appointments**

**010-20: Ken Turner – Rod Durham**

**BE IT RESOLVED THAT** the Board approve the following committee appointments for 2020-21:

**Finance/Human Resources:** Hugh Stephenson, Ted Snure, Jack Bolack

**Policy Committee:** Heather Dalglish, Ken Turner, Myles Kubinec

**MAW Reps:** Heather Dalglish (Jeff Elder – Alternate)

**CARRIED**

**c. New name logo/signs for trucks and building**

**011-20: Paul Gauthier – Myles Kubinec**

**BE IT RESOLVED THAT** the board approve the purchase of a new sign for the office, updating of the decals on the trucks and the printing of a new banner reflecting the name change and new partners.

**CARRIED**

**e. Managers Meeting**

**012-20: Jack Bolack – Ken Turner**

**BE IT RESOLVED THAT** the board approve the attendance of the Manager to the Managers meeting in Hecla with all expenses paid by district as per current rates.

**CARRIED**

**f. Policy for hiring contractors – reviewed and discussed**

**g. Assiniboine River Basin Initiative Conference**

**013-20: Jack Bolack – Myles Kubinec**

**BE IT RESOLVED THAT** the board approve the attendance of the a Board member and the Manager to the Assiniboine River Basin Initiative Conference in Minot, Feb 19-20<sup>th</sup> with all expenses paid by district as per current rates.

**CARRIED**

**h. Greener Pastures Grazing Club Trust Fund**

**014-20: Ken Turner – Ted Snure**

**BE IT RESOLVED THAT** the funds held in trust for the Greener Pastures Grazing Club in the amount of \$835.17 be paid for expenses for the Greener Pastures Group Meeting.

**CARRIED**

**i. Mileage rate increase to .42 per km.**

**015-20: Jack Bolack – Ken Turner**

**BE IT RESOLVED THAT** the board approved the mileage rate of .42 per km as per recommendation from the province.

**CARRIED**

**CORRESPONDENCE –**

1. Bell MTS – Toll Free Service will be subject to a monthly service fee of \$11.95, effective Dec. 2019
2. MB Municipal Relations – Proposal to Subdivide E 20-05-17 – RM of Prairie Lakes
3. MB Municipal Relations – Proposal to Subdivide N 17-05-16 – RM of Prairie Lakes
4. MB Municipal Relations- Proposal to Subdivide SE-26-07-17 – Oakland-Wawanesa
5. MB Municipal Relations – Proposal to Subdivide SE-32-05-20 – Oakland-Wawanesa
6. DU – Notice of Intent to file caveat – John David Mooney, RM of Prairie Lakes
7. MSD – Groundwater Exploration Permit – Millshof Colony Farms
8. MHHC – Notice of Intent to file caveat – SE 26-3-14; NW 29-3-13; SE/SW 32-3-13 William & Claudia Bolack

*\* Other District Minutes, MCDA minutes, Provincial Appointee updates, and time sensitive documents are emailed to board members when received – all electronic correspondence is kept file at CAWD office\*\**

**BE IT RESOLVED THAT** the board approve the above communications be received and filed  
*Ted Snure/Myles Kubinec*

**11. NEXT MEETING- At Call of Chair**

**12. ADJOURNMENT - Meeting was adjourned by Jack Bolack/Paul Gauthier**

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**Jeff Elder, Chairperson**  
Central Assiniboine WD

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**Margaret Sigvaldason, Administrator**  
Central Assiniboine WD