

**Central Assiniboine Watershed District (CAWD)**  
Box 160, 205- Elizabeth Ave. E. – Baldur, Manitoba R0K 0B0  
*Ph: (204) 535-2139 Fax: (204) 535-2215*  
Board Meeting No. 002-21 Zoom

March 25, 2021

**Present:** Jeff Elder Little Souris Sub District (Board Chair)  
Jack Bolack Member-at-large (Vice-Chair)  
Ken Turner Souris River Sub District  
Hugh Stephenson Oak Creek Sub District  
Walter Finlay Little Souris Sub District  
Heather Dalgleish Epinette-Willow Sub District  
Paul Gaultier Lower Assiniboine Sub District  
Ted Snure Provincial Appointee

Neil Zalluski Manager  
Margaret Sigvaldason Financial Administrator  
Dale Timmerman Watershed Planner

**Regrets:** Myles Kubinec Cypress River Sub District

**1. CALL TO ORDER**

**2. Delegations – Duncan Morrison –**Marketing and Communications Specialist – The Creative Bullpen

**3 APPROVAL OF AGENDA**

**010-21: Heather Dalgleish – Ken Turner**

**BE IT RESOLVED THAT** the Board approve the agenda as presented, with noted additions/corrections. **CARRIED**

**4. APPROVAL OF MINUTES**

**011-21: Hugh Stephenson – Walter Finlay**

**BE IT RESOLVED THAT** the Board approve the minutes #001 from the January 21, 2020 as presented, with noted additions/corrections. **CARRIED**

**5. FINANCIAL REPORT**

**012-21: Heather Dalgleish – Ted Snure**

**BE IT RESOLVED THAT** the Board approve the financial reports as presented, approving cheque #6237- 6315 expenditures totaling \$ 130,822.67. **CARRIED**

**6. CHAIRPERSON REMARKS – Jeff Elder**

**a. Provincial Update – Dale Timmerman**

**b. MAW Update – Heather Dalgleish**

**c. Subdistrict Reports – attached as Appendix I**

**013-21: Hugh Stephenson – Ken Turner**

**BE IT RESOLVED THAT** the Board approve the program payouts as per subistrict recommendations: Well Establishment rebates 4,000.; Exclusion Fencing 987.73 and Forage Seed \$120.; Trees 4,000. Totaling \$9,170.73 **CARRIED**

**d. Managers' Report – attached as Appendix II – reviewed**

**e. Technicians Reports – attached as Appendix III - reviewed**

**7. IN CAMERA DISCUSSIONS**

**014-21: Heather Dalgleish – Jack Bolack**

**BE IT RESOLVED THAT** the Board go 'in-camera'

**CARRIED**

**015-21: Heather Dalglish – Hugh Stephenson**

BE IT RESOLVED THAT the Board go 'out of in-camera'

**CARRIED**

**Staff Contracts 2020-21**

**016-21: Ted Snure – Jack Bolack**

BE IT RESOLVED THAT the Board approve the Human Resources committee recommendations for Staff for 2021-22 contracts.

**CARRIED**

**8. UNFINISHED BUSINESS –**

**E-resolutions**

**017-21: Hugh Stephenson – Walter Finlay**

BE IT RESOLVED THAT the board approve the following e-resolutions – documentation attached as Appendix IV

#001-21 – Approval of Draft Budget 2021-22

#002-21 – Purchase of Promo items in the amount of \$4,754.40 plus taxes

**CARRIED**

**b. MAW – Discussion - reviewed**

**8. NEW BUSINESS**

**a. Shop Rental Agreement**

**018-21: Jack Bolack – Heather Dalglish**

BE IT RESOLVED THAT the board approve the renewal of the shop rental agreement with Rick Johnson for an additional 12 months at \$300 per month.

**CARRIED**

**b. Summer Staff:**

**019-21: Ted Snure – Ken Turner**

BE IT RESOLVED THAT Board approve the wage rate for a 4 month summer staff position of 12.50 – 14.50 dependant upon funding and experience of applicant.

**CARRIED**

**\*\* Jeff excused himself from meeting \*\***

**c. Assiniboine Water Quality Fund**

**020-21: Hugh Stephenson – Ken Turner**

BE IT RESOLVED THAT the Board approve the following breakdown of the AWQF for 21-22:

Water Retention – 2 Dams - \$45,000; Rain Garden \$6,000. Total - \$51,000.00

**CARRIED**

**\*\* Jeff returned to meeting**

**CORRESPONDENCE –**

1. Proposal to Subdivide – SW-36-8-17 – Oakland-Wawanesa
2. Proposal to Subdivide – E ½ 22-08-17 – Oakland-Wawanesa
3. MHHC – Intent to File Caveat – William & Paulette Smith -Oak Lake, MB
4. Rhonda Dyck (ARD) – Congratulations on Expansion
5. Proposal to Subdivide – NW 06-07-18 – Oakland-Wawanesa
6. Proposal to Subdivide – NW 06-07-18 – Oakland-Wawanesa
7. Proposal to Subdivide – NW 17-10-17 – Cornwallis
8. MHHC – Intent to File Caveat – Kristin & Brian Breemersch
9. MHHC- Intent to File Caveat – Chad Cnudde & Caleigh McCreery

*\* Other District Minutes, MAW minutes, Provincial Appointee updates, and time sensitive documents are emailed to board members when received – all electronic correspondence is kept file at CAWD office\*\**

**BE IT RESOLVED THAT** the board approve the above communications be received and filed

**Heather Dalglish/Jack Bolack**

**11. NEXT MEETING- at call of chair**

**12. ADJOURNMENT - Meeting was adjourned by Jack Bolack/Hugh Stephenson**

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Jeff Elder, Chairperson

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Margaret Sigvaldason, Administrator

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Approved