

Central Assiniboine Watershed District (CAWD)
Box 160, 205- Elizabeth Ave. E. – Baldur, Manitoba R0K 0B0
Ph: (204) 535-2139 Fax: (204) 535-2215

March 14, 2023

Board Meeting No. 002-23 Zoom & In person

Present: Jeff Elder Little Souris Sub District
Jack Bolack Member-at-large (Vice-Chair)
Heather Dalgleish Epinette-Willow Sub District
Paul Gaultier Lower Assiniboine Sub District
Rod Durham Oak Creek Sub District
Emil Egert Little Souris Sub District
Ted Snure Provincial Appointee
Neil Zalluski Manager
Margaret Sigvaldason Financial Administrator
Daniel Phalen Watershed Planner

Regrets:
Myles Kubinec
Ken Turner

Cypress River Sub District
Souris River Sub District

1. CALL TO ORDER

2. APPROVAL OF AGENDA

010-23: Emil Egert / Jack Bolack

BE IT RESOLVED THAT the Board approve the agenda as presented, with noted additions/corrections.

CARRIED

3. APPROVAL OF MINUTES

011-23: Jack Bolack / Rod Durham

BE IT RESOLVED THAT the Board approve the minutes #001 from the January 24, 2023 as presented.

CARRIED

3. FINANCIAL REPORT

012-23: Heather Dalgleish / Paul Gaultier

BE IT RESOLVED THAT the Board approve the financial reports as presented, approving cheque #7162 - 7202 expenditures (including Petty Cash) totaling \$62,178.42 **(reports attached as Appendix I)**

CARRIED

4. CHAIRPERSON REMARKS – Jeff Elder

- a. **Provincial Update** – Daniel Phalen
- b. **MAW Update** – Ted Snure
- c. **Subdistrict Reports** – attached as Appendix II
- c. **Managers' Report** – attached as Appendix III – reviewed
- d. **Works Supervisor Report** – attached as Appendix IV – reviewed
- e. **Technician Report** – attached as Appendix V - reviewed

5. IN CAMERA DISCUSSIONS

013-23: Jack Bolack / Rod Durham

BE IT RESOLVED THAT the Board go 'in-camera'

CARRIED

014-23: Heather Dalgleish / Ted Snure

BE IT RESOLVED THAT the Board go 'out of in-camera'

CARRIED

Staff Contracts 2023-24

015-23: Rod Durham / Paul Gaultier

BE IT RESOLVED THAT the Board approve the Human Resources committee recommendations for Staff for 2023-24 contracts.

CARRIED

6. UNFINISHED BUSINESS

a. E-resolution – attached as Appendix VI

016-2023: Jack Bolack / Heather Dalgleish

BE IT RESOLVED THAT the Board approve the Interim budget as reviewed for 2023-24.

CARRIED

7. NEW BUSINESS

a. 2023/24 Programming

017-23: Paul Gaultier / Jack Bolack

BE IT RESOLVED THAT the board approve the program applications as presented for the 23-24 season.

CARRIED

b. Shop Rental Agreement

018-23: Heather Dalgleish / Emil Egert

BE IT RESOLVED THAT Board approve the renewal of the shop rental agreement with Rick Johnson for an additional 12 months at \$300 per month.

CARRIED

c. Summer Staff:

019-23: Ted Snure / Rod Durham

BE IT RESOLVED THAT the board approve the wage rate for a 4 month and/or 2 month summer staff position of \$15-\$17 per hour dependent upon funding and experience of applicant.

CARRIED

d. MOU City of Brandon Rain Gardens:

020-23: Rod Durham / Emil Egert

BE IT RESOLVED THAT the board approve the agreement with the City of Brandon for the Rain Gardens

CARRIED

e. GROW minutes #11

021-23: Jack Bolack / Heather Dalgleish

BE IT RESOLVED THAT the board approve the Meeting #11 GROW minutes and projects for 2023-24:

Upland Projects - GROW-U1-2023 - Project cost \$ 18,000.00
GROW-U2-2023 – Project cost \$13,255.26
GROW-U3-2023 – Project cost \$ 9,789.14
GROW-U4-2023 – Project cost \$50,170.75
GROW-U5-2023 – Project cost \$19,710.24
Buffer Projects – GROW-B1-2023 – Project cost \$31,824.00
Wetland Project– GROW-W1-2023 – Project cost \$ 62,420
GROW-W2-2023 – Project cost \$31,055
GROW-W3-2023 – Project cost \$47,305
GROW-W4-2023 – Project cost \$ 7,030
Riparian Project - GROW-R1-2023 – Project cost \$ 16,563.00
GROW-R2-2023 – Project cost \$ 14,000.
Amended 2022 File – GROW-R9-2022 – Project cost \$9,600.00
Total GROW projects approved in the amount of \$ 330,722.40

CARRIED

f. Engineering Request:

022-23: Emil Egert / Paul Gaultier

BE IT RESOLVED THAT the board approve the following project be submitted for engineering support: Cory C Dam NE 19-7-17, Souris River Subdistrict.

CARRIED

8. CORRESPONDENCE –

1. Notice of Intent to File a Caveat – MHHC – RM of Argyle
2. DU – Notice of Intent to File a Caveat – RM of Argyle
3. Notice of Intent to File a Caveat – MHHC – Souris-Glenwood

** Other District Minutes, MAW minutes, Provincial Appointee updates, and time sensitive documents are emailed to board members when received – all electronic correspondence is kept on file at CAWD office***

BE IT RESOLVED THAT the board approve the above communications be received and filed
Jack Bolack / Rod Durham

12. NEXT MEETING- at call of chair

13. ADJOURNMENT - Meeting was adjourned by **Heather Dalgleish/Jack Bolack**

Jeff Elder, Chairperson
Central Assiniboine WD

Margaret Sigvaldason, Administrator
Central Assiniboine WD

Approved