

**Central Assiniboine Watershed District (CAWD)**  
Box 160, 205- Elizabeth Ave. E. – Baldur, Manitoba R0K 0B0  
*Ph: (204) 535-2139 Fax: (204) 535-2215*

March 19, 2024

Board Meeting No. 002-24 Zoom & In person

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| <b>Present:</b><br>Jeff Elder<br>Jack Bolack<br>Heather Dalgleish<br>Paul Gaultier<br>Rod Durham<br>Ken Turner<br>Myles Kubinec<br>Mtchell McPherson<br>Ted Snure<br><br>Neil Zalluski<br>Margaret Sigvaldason<br>Dale Timmerman | Board Chairperson<br>Member-at-large (Vice-Chair)<br>Epinette-Willow Sub District<br>Lower Assiniboine Sub District - Zoom<br>Oak Creek Sub District<br>Souris River Sub District<br>Cypress River Sub District<br>Little Souris Sub District<br>Provincial Appointee<br><br>Manager<br>Financial Administrator<br>Watershed Planner |
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Regrets:

1. **CALL TO ORDER**

2. **Delegation – n/a**

3. **APPROVAL OF AGENDA**

**014-24: Heather Dalgleish – Myles Kubinec**

**BE IT RESOLVED THAT** the Board approve the agenda as presented, with noted additions/corrections.

**CARRIED**

4. **APPROVAL OF MINUTES**

**015-24: Ken Turner – Rod Durham**

**BE IT RESOLVED THAT** the Board approve the minutes #001-24 from the January 25, 2024 as presented.

**CARRIED**

5. **FINANCIAL REPORT**

**016-24: Heather Dalgleish – Rod Durham**

**BE IT RESOLVED THAT** the Board approve the financial reports as presented, approving cheque #7622 - 7678 expenditures totaling \$128,933.42 (reports attached as Appendix I)

**CARRIED**

**017-24: Heather Dalgleish – Rod Durham**

**BE IT RESOLVED THAT** the board approve the year end projections as presented and any provincial overage expenditure at year end audit, be covered by local dollars. (attached as Appendix II)

**CARRIED**

6. **CHAIRPERSON REMARKS – Jeff Elder**

a. **Provincial Update – Dale Timmerman**

b. **MAW Update – Ted Snure**

c. **Subdistrict Reports – n/a**

d. **Managers' Report – attached as Appendix III – reviewed**

e. **Works Supervisor Report – attached as Appendix IV – reviewed**

f. **Technician Report – attached as Appendix V – reviewed**

g. **GROW minutes #15**

**018-24: Ken Turner – Jack Bolack**

**BE IT RESOLVED THAT** the board approve the Meeting #15 GROW minutes and projects:

Upland Project – GROW-U1-2024 – Project cost \$30,581.00  
GROW-U2-2024 – Project cost \$29,256.35  
GROW-U3-2024 – Project cost \$24,394.73  
Water Retention- GROW-WR1-2024-Project cost \$50,000.00  
Wetland Project- GROW-W1-2024 – Project cost \$9,944.00  
GROW-W2-2024 – Project cost \$79,640.00  
Buffer Project - GROW-B1-2024 – Project cost \$3,769.04

Total GROW projects approved in the amount of \$ 227,585.12

**CARRIED**

**7. IN CAMERA DISCUSSIONS**

**019-24: Myles Kubinec – Jack Bolack**

**BE IT RESOLVED THAT** the board go 'in-camera'

**CARRIED**

**020-24: Heather Dalgleish – Jack Bolack**

**BE IT RESOLVED THAT** the board go 'out of camera'

**CARRIED**

**021-24: Ted Snure – Myles Kubinec**

**BE IT RESOLVED THAT** the Board approve the Human Resources committee recommendations for Staff for 2024-25 contracts

**CARRIED**

**8. UNFINISHED BUSINESS –**

**022-24: Ken Turner – Jack Bolack**

**BE IT RESOLVED THAT** the board approve the following e-resolution – documentation attached as Appendix VI  
#001-24 – Approval of Interim Budget 2024-25

**CARRIED**

**9. NEW BUSINESS**

**a. Summer Staff**

**023-24: Heather Dalgleish – Myles Kubinec**

**BE IT RESOLVED THAT** the board approve the wage rate for a 4 month summer staff position, depending on funding and experience of applicant of \$15.30- \$18.00

**CARRIED**

**b. Shop & Office Upgrades/maintenance** - Staff directed to continue with pricing

**c. 025-24: Ken Turner – Jack Bolack**

**2024 City of Brandon Rain Garden MOU**

**BE IT RESOLVED THAT** the board approve the signing of the 2024 Rain Garden MOU with the City of Brandon.

**CARRIED**

**12. CORRESPONDENCE –**

1. Minister of Environment & Climate Change – Allocation increase of \$6,000 2023-24
2. MHHC – Notice of Intent to file Caveat – Nancy Carol McPherson, Brandon
3. MHHC- Notice of Intent to file Caveat – Barbara Manning – Prairie Lakes
4. MFGA Supporter Request

*\* Other District Minutes, MAW minutes, Provincial Appointee updates, and time sensitive documents are emailed to board members when received – all electronic correspondence is kept file at CAWD office\*\**

**BE IT RESOLVED THAT** the board approve the above communications be received and filed  
Heather Dalgleish/ Myles Kubinec

**12. NEXT MEETING-** at call of chair

**13. ADJOURNMENT** - Meeting was adjourned by **Jack Bolack / Ken Turner**

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Jeff Elder, Chairperson  
Central Assiniboine WD

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Margaret Sigvaldason, Administrator  
Central Assiniboine WD

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