

**Central Assiniboine Watershed District (CAWD)**

Box 160, 205- Elizabeth Ave. E. – Baldur, Manitoba R0K 0B0

Ph: (204) 535-2139 Fax: (204) 535-2215

April 23, 2020

Board Meeting No. 002-20 E-Meeting via Zoom

**Present:**

Jeff Elder	Little Souris Sub District (Board Chair)
Jack Bolack	Member-at-large (Vice-Chair)
Ken Turner	Souris River Sub District
Ted Snure	Provincial Appointee
Hugh Stephenson	Oak Creek Sub District
Myles Kubinec	Cypress River Sub District
Heather Dalglish	Epinette-Willow Sub District
Walter Finlay	Little Souris Sub District
Neil Zalluski	Manager
Margaret Sigvaldason	Financial Administrator
Dale Timmerman	Watershed Planner

**Regrets:** Paul Gaultier Lower Assiniboine Sub District

**1. CALL TO ORDER**

**2. APPROVAL OF AGENDA**

**016-20: Heather Dalglish – Hugh Stephenson**

**BE IT RESOLVED THAT** the Board approve the agenda as presented, with noted additions/corrections.

**CARRIED**

**3. APPROVAL OF MINUTES**

**017-20: Ken Turner – Myles Kubinec**

**BE IT RESOLVED THAT** the Board approve the minutes #001 from the January 16,2020 as presented, with noted additions/corrections.

**CARRIED**

**4. FINANCIAL REPORT**

**018-20: Hugh Stephenson- Ted Snure**

**BE IT RESOLVED THAT** the Board approve the financial reports as presented, approving cheque #5821- 5919 expenditures totaling \$ 130,372.76. Approving Cheque #5920-5926 totaling \$5,335.00. Final report for 2019-20 showing under expenditure of \$3,609.65.

**CARRIED**

**5. CHAIRPERSON REMARKS –.**

**a. Provincial Update –.**

**b. MAW Update** –attached as Appendix 1 - reviewed

**c. Subdistrict Reports** – n/a

**d. Managers' Report** – attached as Appendix II – reviewed

**e. Technician Report** – attached as Appendix III - reviewed

**6. IN CAMERA DISCUSSIONS n/a**

**7. UNFINISHED BUSINESS – E-resolutions**

**019-20: Jack Bolack – Heather Dalglish**

**BE IT RESOLVED THAT** the board approve the following e-resolutions – documentation attached as Appendix 4 #001-20 – Interim Budget 2020-21

#002-20 – CPU Purchase  
#003-20 - Engineering Assistance Request  
#004-20- Plotter/Scanner Purchase

## 8. NEW BUSINESS

### a. Shop Rental Agreement Renewal

#### 020-20: Hugh Stephenson – Walter Finlay

BE IT RESOLVED THAT the renewal of the shop rental agreement with Rick Johnson an addition 12 months at \$300 per month.

CARRIED

### b. Summer Staff

#### 021-20: Heather Dalglish – Jack Bolack

BE IT RESOLVED THAT the Board approve the following wage rate for summer staff (Pending Funding) 1-4 month position \$14.50 per hour.

CARRIED

### c. Freedom of Information Act Appointee

#### 022-20: Myles Kubinec – Walter Finlay

BE IT RESOLVED THAT the board designate the person occupying the position of Manager in the Central Assiniboine Watershed District the duties, powers and responsibilities specified in the Freedom of Information and Protection of Privacy Act..

CARRIED

### e. Local GROW Committee

#### 023-20: Jack Bolack – Heather Dalglish

BE IT RESOLVED THAT that the board appoint the following to the local GROW committee: the current CAWD board members and planner Dale Timmerman.

CARRIED

### f. Policy for hiring contractors – reviewed and discussed

### g. Policy for work on municipal property – reviewed and discussed

#### CORRESPONDENCE –

1. MHHC – Notice of Intent to file Caveat – Carol & Ian Marshall NW 21-6-15
2. MHHC – Notice of Intent to file Caveat – Brent Blaine – NE 21-9-90
3. MHHC – Notice of Intent to file Caveat – M Gorgerat & V Greening – SW 30-8-18

*\* Other District Minutes, MCDA minutes, Provincial Appointee updates, and time sensitive documents are emailed to board members when received – all electronic correspondence is kept file at CAWD office\*\**

BE IT RESOLVED THAT the board approve the above communications be received and filed

**Heather Dalglish/Myles Kubinec**

## 11. NEXT MEETING- at call of chair

## 12. ADJOURNMENT - Meeting was adjourned by Jack Bolack/Heather Dalglish

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Jeff Elder, Chairperson  
Central Assiniboine WD

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Margaret Sigvaldason, Administrator  
Central Assiniboine WD