

Central Assiniboine Watershed District (CAWD)
Box 160, 205- Elizabeth Ave. E. – Baldur, Manitoba R0K 0B0
Ph: (204) 535-2139 Fax: (204) 535-2215

October 22nd, 2024

Board Meeting No. 004-23
Zoom & In person

Present:

Jeff Elder	Little Souris Sub District
Heather Dalgleish	Epinette-Willow Sub District
Jack Bolack	Member-at-large (Vice-Chair)
Rod Durham	Oak Creek Sub District
Mitchell McPherson	Little Souris Sub District
Ted Snure	Provincial Appointee
Myles Kubinec	Cypress River Sub District
Neil Zalluski	Manager
Margaret Sigvaldason	Financial Administrator
Tracy Lockhart	Financial Administrator
Dale Timmerman	Watershed Planner

Regrets:

Paul Gaultier	Lower Assiniboine Sub District
Ken Turner	Souris River Sub District

1. **CALL TO ORDER – 9:30am**
2. **APPROVAL OF AGENDA**
033-24: Heather Dalgleish – Rod Durham
BE IT RESOLVED THAT the Board approve the agenda as presented, with noted additions/corrections.
CARRIED
3. **APPROVAL OF MINUTES**
034-24: Rod Durham – Ted Snure
BE IT RESOLVED THAT the Board approve the minutes #003 from the July 4, 2024 as presented.
CARRIED
4. **Delegation – n/a**
5. **FINANCIAL REPORT**
035-24: Heather Dalgleish – Jack Bolack
BE IT RESOLVED THAT the Board approve the financial reports as presented, approving cheque #7792 - 7931 expenditures (including Petty Cash) totaling \$557,240.63 (**reports attached as Appendix I**)
CARRIED
4. **CHAIRPERSON REMARKS – n/a**
 - a. **Provincial Update – Dale Timmerman**
 - b. **MAW Update – Ted Snure**
 - c. **Subdistrict Reports – Reviewed**
036-24: Jack Bolack – Myles Kubinec
BE IT RESOLVED THAT the Board approve the program payouts as per subdistrict recommendation: Well Establishment – \$4,000; Mulch/Trees – \$10,962.63; Cover Crop \$50,809.90
CARRIED
- c. **Managers' Report – attached as Appendix II - Reviewed**

- d. **Works Supervisor Report** – attached as Appendix III - Reviewed
 - e. **GROW/PWCP Technician Report** – attached as Appendix IV – Reviewed
5. **IN CAMERA DISCUSSIONS** – n/a
6. **UNFINISHED BUSINESS**
- a. **E-resolutions** – attached as Appendix V
037-2024: Heather Dalglish – Rod Durham
BE IT RESOLVED THAT the Board approve the following e-resolutions – documentation attached as Appendix VI:
#004-24 – Office roof repair
#005-24 – New Staff **CARRIED**
7. **NEW BUSINESS**
- a. **GROW minutes #17**
038-24: Myles Kubinec – Jack Bolack
BE IT RESOLVED THAT the board approve the Meeting #17 GROW minutes and projects for 2024-25:
Upland Project – GROW-U7-2024 – Project cost \$18,788.90
GROW-U8-2024 – Project cost \$18,530.50
Riparian Project - GROW-R2-2024 – Project cost \$3,435.00
GROW-R3-2024 – Project cost \$15,195.00
Total GROW projects approved in the amount of \$55,949.40 **CARRIED**
 - b. **Office Christmas Closure**
039-24: Jack Bolack – Myles Kubinec
BE IT RESOLVED THAT Board approve the closure of the office for Christmas starting Tuesday December 24th regular office hours to resume Thursday, Jan 2nd. **CARRIED**
 - c. **MFGA Conference**
040-24: Ted Snure – Jack Bolack
BE IT RESOLVED THAT the board approve the attendance of the Manager, Works Supervisor and GROW/PWCP technician to the MFGA Conference, in Brandon at Victoria Inn, Nov. 12- 13th at a cost of \$275, per attendee, plus lodging as per current rates. **CARRIED**
 - d. **MAW Conference**
041-24: Rod Durham – Myles Kubinec
BE IT RESOLVED THAT the board approve the attendance of Staff and Main Board to the MAW Conference in Brandon, Dec. 2-4th – including lodging, mileage and conference fee as per current rates. **CARRIED**
 - e. **Watershed District Award**
042-24: Heather Dalglish – Ted Snure
BE IT RESOLVED THAT the board approve Ryan Boyd as our award recipient for 2024. **CARRIED**
 - f. **Signing Authority**
043-24: Jack Bolack – Rod Durham
BE IT RESOLVED THAT the board approve adding Tracy Lockhart to Signing Authority at Sunrise Credit Union to replace retiring employee Margaret Sigvaldason. **CARRIED**
 - g. **Projects for Engineering Support**
044-24: Ted Snure – Myles Kubinec
BE IT RESOLVED THAT the board approve the following project be submitted for engineer support: Oakland Colony Dam, NE 16-8-19W, LiSSD, RM of Oakland-Wawanesa. **CARRIED**

**h. Coffee Break Sponsor – Ryan Boyd
045-24: Myles Kubinec – Heather Dalglish**

BE IT RESOLVED THAT the board approve sponsoring a coffee break in the amount of \$500 for Ryan Boyd, in Forrest, November 14th and 15th.

CARRIED

i. Furnace / AC Replacement

TABLED

8. CORRESPONDENCE –

1. MHC – Notice of Intent to File a Caveat – SW 2-8-12 – Joey Jefferies
 2. MHC – Notice of Intent to File a Caveat – E ½ 27-5-14 – Heather Anne Gudnason
 3. MB Environment & Climate – Final Budget Approval
 4. MB Municipal and Norther Relations – Proposal to subdivide SW 26-9-19 RM of Cornwallis
 5. MB Environment & Climate – Groundwater Exploration Permit – Riley Patenaude – extension
- * Other District Minutes, MAW minutes, Provincial Appointee updates, and time sensitive documents are emailed to board members when received – all electronic correspondence is kept on file at CAWD office***

BE IT RESOLVED THAT the board approve the above communications be received and filed
Jack Bolack – Ted Snure

12. NEXT MEETING- at call of chair

13. ADJOURNMENT - Meeting was adjourned by: Jack Bolack – Myles Kubinec

Jeff Elder, Chairperson
Central Assiniboine WD

Margaret Sigvaldason, Administrator
Central Assiniboine WD