



HER WORLD ENTERPRISES VENDOR GUIDELINES

-

VENDOR CONTACT

Brittany Claypool, herbybmc@gmail.com

-

VENDOR INFORMATION

Name:

Business:

Email:

Phone Number:

Social Media Handle(s):

-

GENERAL RULES + REQUIREMENTS

SETUP: Booth set up begins no later than 1 hour prior to the event start time and must be completed and ready for sales at the event start time and remain set up until the end of the event. Upon completion of the event, the vendor is responsible for clean-up and trash removal of their area.

TEARDOWN: Vendors are allowed to dismantle their table no sooner than the end of the event. Cleanup must be completed no later than 1 hour past the event time. Labor for setup and teardown is the responsibility of the vendor and is not provided by HER World Inc., or their affiliates.

EQUIPMENT: The following equipment will be provided

- (1) 10 x 10 ft canopy
- (1) 6 Ft. Table
- (1) Table Cloth

HER WORLD ENTERPRISES COMPENSATION:

Fee: \$100.00 per booth

Please note: All fees are non-refundable, as they are used to produce and promote the event

COVID Protocols

- Temperature check is required upon entry/arrival
- All vendors must have a negative COVID test completed no sooner than 72 hours prior to the event
- Wearing a mask is required for indoor events & highly suggested for outdoor events
- Must have hand sanitizer at each station and touch free payment methods

ADDITIONAL NOTES: HER World Enterprises, or their affiliates will not be held responsible for any liability, lost or stolen or damaged merchandise or any injury incurred during the event. The vendor agrees that they will hold HER World Enterprises, or their affiliates, partners, or designated representatives, harmless and free from all damages by reason of liability occasioned by any act or omission, neglect, or wrongdoing of the

vendor, his employees, or any of his agents, officers or representatives, and said vendor will at his own expense defend and protect HER World Enterprises, their affiliates, partners, or designated representatives against all such claims and demands. The vendor also agrees that HER World Enterprises, their affiliates, partners, or designated representatives will not be responsible for accidents, fire, theft, breakage, or any other accident incurred by the vendor at any time and the event is released from liabilities and responsibilities. This includes the hours for setting up and dismantling the event.

Vendor Signature: _____ **Date:** _____

(e-signature works just fine :) Please return a signed copy to HERbybmc@gmail.com)