



VARIANCE REQUEST FOR TIME EXTENSION FOR NEW BUILDS AND MODIFICATIONS

UNIT/LOT \_\_\_\_\_ OWNER \_\_\_\_\_ DATE \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_ LOT ADDRESS: \_\_\_\_\_

\_\_\_\_\_

DESIGNER/CONTRACTOR : \_\_\_\_\_

PHONE: \_\_\_\_\_ PHONE: \_\_\_\_\_

EMAIL: \_\_\_\_\_ EMAIL: \_\_\_\_\_

CHECK ALL THAT APPLY BELOW AND GIVE AN EXPLANATION TO EACH ONE UNDER REASON FOR REQUEST

ROOFING     SIDING     WINDOWS     DOORS

DATE CONSTRUCTION STARTED: \_\_\_\_\_

REASON FOR REQUEST: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

REQUIRED FOR SUBMITTAL:

LETTER/STATEMENT FOR EXTENSION REQUEST     ESTIMATED TIMELINE FOR COMPLETION \_\_\_\_\_

ATTACHMENTS: \_\_\_\_\_

\_\_\_\_\_

OWNER SIGNATURE (S): \_\_\_\_\_

**Review Committee Comments:**     APPROVED     NOT APPROVED    Signature \_\_\_\_\_    Date \_\_\_\_\_

Signature \_\_\_\_\_    Date \_\_\_\_\_

Signature \_\_\_\_\_    Date \_\_\_\_\_

Comments/Conditions \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_